



# District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent


[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

Department of Purchasing  
Kendra Goodman, CPPO, CPPB, Purchasing Agent  
813/794-2221 Fax: 813/794-2111  
727/774-2221 TDD: 813/794-2484  
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November 1, 2011

## MEMORANDUM

**TO:** Honorable School Board Members

**FROM:** Kendra Goodman, CPPO, CPPB, Purchasing Agent 

**SUBJECT:** Negotiated Contract for Employee Benefits Consulting Services  
Siver Insurance Consultants

For several years, the Employee Benefits, Assistance & Risk Management Department (EBARM) has, on an as-needed basis, used the services of Siver Insurance Consultants (Siver). This firm provides consulting on a variety of employee benefits issues. On November 2, 2010 the Board approved a three-year contract renewable annually by mutual consent. The current term with Siver will expire on December 31, 2011.

As services from Siver have been satisfactory, Ms. Mary Tillman, Director of EBARM, has requested to renew the second year of this three-year contract. Please see her attached memo for further information. Allan Waters, Vice President of Silver, agreed in writing (attached) to renew this contract for the second year.

The District is permitted to negotiate for the services of this nature under Florida DOE Rule 6A-1.012(15). It is estimated that EBARM will spend less than \$20,000 with Siver during the second year of this contract from, January 1, 2012- December 31, 2012, funded by the Group Health Insurance Fund.

We are requesting Board permission to place purchase orders as needed with Siver up to \$20,000 during the next contract term.

Please contact Mary Tillman or me if you have any questions or concerns.

KDG/mw  
Attachments

Date/Time: October 26, 2011 09:05:00



## District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/794-2000

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### Employee Benefits, Assistance & Risk Management

Mary Tillman, Director

813/794-2759 Fax: 813/794-2173

727/774-2759 TDD: 813/794-2484

352/524-2759 e-mail: [mtillman@pasco.k12.fl.us](mailto:mtillman@pasco.k12.fl.us)

DATE: November 1, 2011

TO: Kendra Goodman, Purchasing Agent

FROM: Mary Tillman, Director of EBARM *Mary H. Tillman*

RE: Siver Insurance Consultants

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Siver submitted a new proposal for 2011 which will renew annually beginning January 1 each year thereafter, at the School Board's option, for subsequent annual periods not to exceed a total contract length of three (3) years. We are currently in the first year of this contract.

Siver provides independent consulting services on a variety of employee benefits issues. The services provided by Siver have been satisfactory. I expect that this department will spend less than \$20,000 with Siver during the 2012 calendar year. The source of funds for this contract is the Group Health Insurance Fund.

Please request permission from the Board to approve this contract. If you have any questions or need any additional information, please call me. As always, I appreciate the assistance that I have received from you and your staff during this process.



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## Siver Insurance Consultants Negotiated Contract

X

Yes, I agree to extend the above-referenced contract, under existing terms and conditions, with the District School Board of Pasco County. The contract term will be January 1, 2012 – December 31, 2012.

\_\_\_\_\_

No, I do not agree to renew the above-referenced contract with the District School Board of Pasco County.

COMPANY NAME: **Siver Insurance Consultants**

SIGNATURE: \_\_\_\_\_ DATE: OCTOBER 11, 2011

PRINTED NAME/TITLE: ALLAN PAUL WATERS, CLU, CFCU, ELV, AKA, AKE E-MAIL: awaters@siver.com  
VICE PRESIDENT

TELEPHONE W/AREA CODE: 727 577-2780 FAX W/AREA CODE: 727 579-8692

By agreeing to extend, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act." Vendors conducting business with the District School Board of Pasco County (DSBPC) who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds, **must** be Level 2 fingerprinted by DSBPC Human Resources. If any of the above criteria apply to this contract, you **must** have those individuals Level 2 fingerprinted and screened by the DSBPC Human Resources Department **prior** to commencement of services or work, and must provide a list of employees with screening are to borne by the vendor. You may access information regarding this law, which became effective September 1, 2005, by reviewing Sections 1012.32 and 1012.465, Florida Statutes.

The contracting company certifies, by submission and signature of this form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

Vendor shall comply with all applicable laws, ordinances, codes and statutes of any and all local, state, or national governing bodies included within this section. Vendor shall comply with the regulations of the Civil Rights Act of 1964, in which no person in the United States shall on the grounds of race, creed, color, or national origin be excluded from participation in or be denied the proceeds of, or be subject to discrimination in the performance of this contract.

**PLEASE RETURN TO:**  
**DISTRICT SCHOOL BOARD OF PASCO COUNTY**  
**ATTENTION: Michael Woodall, Buying Manager**  
**PURCHASING DEPARTMENT**  
**20430 GATOR LANE, LAND O' LAKES, FL 34638**  
**(813) 794-2504 (PHONE)**  
**(813) 794-2111 (FAX)**  
**[mwoodall@pasco.k12.fl.us](mailto:mwoodall@pasco.k12.fl.us)**