



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent


www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPO, CPPB, Purchasing Agent
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November 22, 2011

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

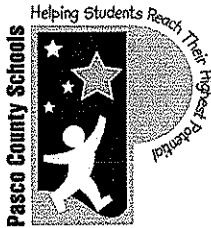
RE: **Memorandum of Understanding with Pasco Sheriff's Office and The Pregnancy Care Center of Zephyrhills; and Collaborative Partnership Agreement with Pasco County Library System**

The attached Memorandum of Understanding and/or Collaborative Agreement with each of the above-referenced agencies and the District School Board of Pasco County are to provide additional sites and educational services for adult education programs. Staff and instructional materials that are needed for these services will be allocated from 2011-2012 Workforce Education and Adult General Education grant funds. These agreements have been reviewed and approved by Nancy Alfonso, School Board Attorney, on November 8, 2011.

At this time, we respectfully request your approval of the Memorandum of Understanding and/or Collaborative Partnership Agreement with each of the above-referenced agencies for the 2011-2012 School Year. Should you have any questions regarding this matter, please contact Mr. Rob Aguis. If you have any purchasing-related questions regarding these agreements, please contact me.

KDG/plh

attachments



District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/794-2000

Heather Fiorentino, Superintendent


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Department of Community, Career and Technical Education
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MEMORANDUM
CCTE-043-11/12

November 22, 2011

To: Kendra Goodman, Purchasing Agent

From: Rob Aguis, Director of Community, Career & Technical Education 

Subject: **Memorandum of Understanding with Pasco Sheriff's Office and The Pregnancy Care Center of Zephyrhills and Collaborative Partnership Agreement with Pasco County Library System**

Description:

Approval is requested for a Memorandum of Understanding with Pasco Sheriff's Office and The Pregnancy Care Center of Zephyrhills and Collaborative Partnership Agreement with Pasco County Library System retroactive to July 1, 2011, to provide additional sites and educational services for District School Board of Pasco County adult education programs. These agreements were originally Board approved on June 21, 2011 and submitted prior to the state's final decision to require tuition for adult education classes. Florida Department of Education's grant staff now requires that the original agreements that referenced 'free' adult education classes be revised to remove any reference to 'free' and resubmitted with original signatures. Staff and instructional materials needed to ensure the provision of these services will be allocated from 2011-2012 Workforce Education and Adult General Education grant funds.

Strategic Focus: Engage Families, Communities and Businesses

Strategic Plan Goal: Communicate with and engage all stakeholders in the educational process.

Action Requested:

School Board approval of the Memorandums of Understandings and Collaborative Partnership Agreements on November 22, 2011.

Recommendations:

The staff respectfully requests approval of the Memorandums of Understanding and Collaborative Partnership Agreements with Pasco Sheriff's Office, The Pregnancy Care Center of Zephyrhills, and Pasco County Library System.

RA:rmh

Attachment(s)



RECEIVED

11/8/11 Okm

**MEMORANDUM OF UNDERSTANDING
Between
District School Board of Pasco County
And
Pasco Sheriff's Office**

This Memorandum of Understanding is made between the District School Board of Pasco County, Community, Career and Technical Education Department and the Pasco Sheriff's Office.

This Memorandum covers the period beginning July 1, 2011, and ending June 30, 2012.

Pasco County Department of Corrections agrees to provide the following to supplement the District School Board of Pasco County's adult education programs within the Pasco service area:

- Classroom space, utilities, and existing telecommunication support services within the Land O'Lakes jail location for the provision of District School Board of Pasco County adult education classes made possible through 2011-12 district workforce funding.
- Office space, utilities, and existing telecommunication support services within Pasco County probation offices on a needs basis for individual meetings between district adult education representative and probationers or parolees.
- Promote District School Board of Pasco County adult education classes to incarcerated adults and adults within Pasco County on probation or parole who need literacy skills and those seeking high school diplomas and provide the district adult education representative with lists of eligible adults.

The District School Board of Pasco County agrees to provide the following services:

- Part-time adult education classes taught by certified District School Board of Pasco County staff, according to a weekly schedule agreed upon by both parties.
- Instructional materials and supplies, textbooks, and appropriate software.
- Professional development opportunities for selected Pasco Sheriff's Office staff related to educational and career assessment and advisement.
- Maintain a monthly participation report of probationers and parolees.
- District adult education representative will participate in scheduled Pasco Sheriff's Office meetings and events on a needs basis.

Either party may cancel this Memorandum of Understanding with thirty (30) days written notice.

Pasco Sheriff's Office

District School Board of Pasco County

Chris Nocco

Chris Nocco, Sheriff

Heather Fiorentino, Superintendent

10/13/11

Date

Date

CONTRACT REVIEWED
AND APPROVED:
11-10-11



RECEIVED
11/8/11

MEMORANDUM OF UNDERSTANDING
Between
District School Board of Pasco County
And
The Pregnancy Care Center of Zephyrhills

This Memorandum of Understanding is made between the District School Board of Pasco County, Community, Career and Technical Education Department and The Pregnancy Care Center of Zephyrhills.

This Memorandum covers the period beginning July 1, 2011, and ending June 30, 2012.

The Pregnancy Care Center of Zephyrhills agrees to provide the following to supplement the District School Board of Pasco County's adult education programs within the Pasco service area:

- Classroom space, utilities, and existing telecommunication support services within The Pregnancy Care Center of Zephyrhills for the provision of District School Board of Pasco County adult education classes made possible through funding from the 2011-12 Adult General Education grant.
- Promote District School Board of Pasco County adult education classes to eligible clients and their families through individual client counseling and through the display of brochures, flyers, and special publications.

The District School Board of Pasco County agrees to provide the following services:

- Online ABE/GED classes taught by certified teachers, with intake and progress monitoring services facilitated by District School Board of Pasco County staff, according to a weekly schedule agreed upon by both parties.
- All supplemental instructional materials and supplies, textbooks, software, computers and printer, unless prior approval is given to utilize available Zephyrhills computers and server located at The Pregnancy Care Center of Zephyrhills.
- Professional development opportunities for The Pregnancy Care Center of Zephyrhills staff related to literacy tutoring services, educational and career assessment and advisement.
- Adult education staff will participate in scheduled meetings and events at The Pregnancy Care Center of Zephyrhills on a needs basis.

Either party may cancel this Memorandum of Understanding with thirty (30) days written notice.

The Pregnancy Care Center of Zephyrhills

District School Board of Pasco County

Terry Luna

Terry Luna, Director

Heather Fiorentino, Superintendent

9/20/11

Date

Date

<p>CONTRACT REVIEWED AND APPROVED: <i>KDJ 11-10-11</i></p>
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COLLABORATIVE PARTNERSHIP AGREEMENT
Between
District School Board of Pasco County
And
Pasco County Library System

This Collaborative Partnership Agreement is made between the District School Board of Pasco County, Community, Career and Technical Education Department and The Pasco County Library System.

This Memorandum covers the period beginning July 1, 2011, and ending June 30, 2012.

The Pasco County Library System agrees to provide the following to supplement the District School Board of Pasco County's adult education programs within the Pasco service area:

- Office space, utilities, and existing telecommunication support services within selected library locations for the provision of District School Board of Pasco County adult education classes made possible through funding from the 2011-12 Adult General Education grant and English Literacy/Civics grants.
- Promote District School Board of Pasco County adult education classes to library patrons through the display of brochures, flyers and special publications.


The District School Board of Pasco County agrees to provide the following services:

- Part-time adult education classes taught by certified District School Board of Pasco County staff, according to a weekly schedule agreed upon by both parties.
- All instructional materials and supplies, textbooks, software, computers and printers, unless prior approval is given to utilize available library computers.
- Professional development opportunities for library staff related to educational and career assessment and advisement.
- Promote library services to adult education students.

Either party may cancel this Collaborative Partnership Agreement with thirty (30) days written notice.

Pasco County Library System

District School Board of Pasco County


 Director of Designee
 Nancy Fredericks
 Acting Libraries Director

 Heather Fiorentino, Superintendent

9/23/11

 Date

 Date

CONTRACT REVIEWED
 AND APPROVED:
