

## District School Board of Pasco County Bid Recommendation

<b>RFP Title</b>	HVAC Factory Chiller Services – Part II	<b>Number of Vendors Notified</b>	561
<b>RFP Number</b>	11-067-AF	<b>Number of RFPs Distributed</b>	30
<b>Date Solicited</b>	February 18, 2011	<b>Number of Vendors Proposing</b>	3
<b>Date Opened</b>	March 10, 2011	<b>Number of Vendors Not Proposing</b>	0
<b>Date Board Presentation</b>	December 6, 2011	<b>Funding Source</b>	Capital
<b>Total Savings</b>	N/A	<b>Grand Total of RFP</b>	<b>REJECT</b>

### **Recommendation:**

Recommend rejection of the only remaining proposal under evaluation submitted by Cortez Heating & Air Conditioning, Inc. due to failure to provide a valid letter from the manufacturer stating that their firm is a Chiller Factory Authorized Service Agent as outlined in the RFP documents. Request permission to re-solicit HVAC Factory Chiller Services for Carrier brand chillers after revision of the specifications and evaluation criteria.

### **Term of Contract:**

The intent of this proposal is to establish a three-year contract between the District School Board of Pasco County and a contractor/supplier for each respective chiller brand on an “as needed” basis for Carrier, McQuay, and Trane chillers for factory services, labor, repairs and OEM replacement parts (Carrier and Trane OEM parts excluded as they are provided under a previously existing contract) during the contract period. This RFP is a three-year contract, renewable annually based upon mutual agreement of both parties.

### **Notations and Exceptions:**

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

### **Bids Evaluated By:**

Emil Dacanay, Mechanical Engineer  
Rich McInnis, HVAC Crew Chief, Maintenance Department  
Sean McKillen, Assistant Crew Chief, Maintenance Department

### **Bids Prepared By:**

Amy Flack, Buyer, Purchasing Department

### **Reviewed and Authorized By:**

Kendra Goodman, CPPO, CPPB, Purchasing Agent, Purchasing Department

