

District School Board of Pasco County RFP Recommendation

RFP Title	Roofing Consultant		Number of Vendors Notified	303
RFP Number	12-033-AF		Number of RFPs Distributed	36
Date Solicited	October 27, 2011		Number of Vendors Proposing	6
Date Opened	November 30, 2011		Number of Vendors Not Proposing	0
Date Board Presentation	December 20, 2011		Funding Source	Capital
Total Savings	N/A		Grand Total of RFP	Estimated \$150,000

Recommendation:

Recommend acceptance of proposals from Rogers & Sark Consulting, Inc. as the primary vendor and Roof Engineering Associates, Inc. as the secondary vendor as noted on the attached RFP tabulation sheet, as the highest average score and best RFPs meeting written specifications.

Term of Contract:

The intent of this proposal is to establish a three-year contract between the District School Board of Pasco County and two vendors (a primary and secondary) for Roofing Consultant Services during the contract period. This agreement is renewable annually based upon mutual consent of the parties. The first year of this contract shall be effect from December 21, 2011 through December 20, 2012.

Notations and Exceptions:

Each RFP was evaluated according to the criteria outlined in the specifications, with individual scores totaled and averaged to obtain the respondent with the highest average scores. Copies of the evaluation forms are on file in the Purchasing Department.

Recommend rejection of the proposals submitted by Building Technology Associates, ECS-Florida, LLC, and REI Engineers, Inc., for failure to provide the proper licensing as required in the RFP documents.

Recommend rejection of proposal submitted by DBY Building Sciences, LLC for failure to provide a valid State Certified Roofing Contractor License as outlined in the RFP documents.

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Bid #12-033-AF

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Bids Evaluated By:

Rick Faulks, Roofing Crew Chief, Maintenance and Facilities Services

John Petrashek, Director, Construction Services and Code Compliance

Joe Scudiero, Chief Building Official, Construction Services and Code Compliance

Bids Prepared By:

Amy Flack, Buyer, Purchasing Department

Reviewed and Authorized By:

Kendra Goodman, CPPO, CPPB, Purchasing Agent, Purchasing Department



DISTRICT SCHOOL BOARD OF PASCO COUNTY RFP TABULATION

Date of Opening: November 30, 2011 @2:30 pm	Rogers & Sark Consulting, Inc.	Roof Engineering Associates, Inc.		
RFP Title: Roofing Consultant	2021 Palm Lane	500 County Road One, P.O. Box 549		
RFP #: 12-033-AF	Orlando, FL 32803	Palm Harbor, FL 34682-0549		
Board Meeting 12/20/11				
Criteria:				
A. Letter of Transmittal (max 5 pts)	5.00	3.67		
B. Table of Contents (max 5 pts)	5.00	5.00		
C. Firms's Profile (max 50 pts)	45.67	38.67		
D. Firm's Technical Qualifications (max 130 pts)	126.00	114.33		
E. Firm's Service Team (max 75 pts)	66.67	66.33		
F. Proposal (max 15 pts)	15.00	14.00		
G. Location (max 5 pts)	1.64	5.00		
H. References (max 15 pts)	14.60	13.60		
Score:	279.58	260.60		
			RANK ORDER - HIGH TO LOW	
			Rogers & Sark Consulting, Inc.	279.58 (Primary)
			Roof Engineering Associates, Inc.	260.6 (Secondary)
			Building Technology Associates	Disqualified
			DBY Building Sciences, LLC	Disqualified
			ECS-Florida, LLC	Disqualified
			REI Engineers, Inc.	Disqualified