



DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools


7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

Department of Purchasing
Michael J. Woodall, CPPO, Purchasing Agent
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January 22, 2013

MEMORANDUM

TO: Honorable School Board Members

FROM: Michael J. Woodall, CPPO, Purchasing Agent 

RE: Student Teaching Agreement
Lee University

The School District has various student teaching agreements with universities in order to provide the universities the opportunity to conduct teacher training programs to acquire student teaching experiences at no cost to the District. The District will host teacher candidates from Lee University in our schools. Please reference the attached memo from Ms. Lydia Ray, Acting Director of Human Resources, for further information regarding this agreement.

At this time, we respectfully request your approval to enter into the agreement with the above-referenced entity. The services and training are outlined in the agreement and are attached for your perusal. The agreement shall be upon Board Approval through June 30, 2013. There is no cost to the District and the cooperating teacher/mentor will receive a stipend of \$75 from the University. This agreement has been reviewed and approved by Nancy Alfonso, School Board Attorney on December 6, 2012.

Should you have any questions regarding this matter, please contact Ms. Ray or me at your earliest convenience.

MW/mv

Attachments

Date/Time: January 15, 2013 09:28:00



DISTRICT SCHOOL BOARD OF PASCO COUNTY

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7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

Department of Human Resources

Lydia Ray, Acting Director

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352/ 524-2355 Fax: 813/ 794-2171

e-mail: lray@pasco.k12.fl.us

December 19, 2012

TO: Mike Woodall, Director of Purchasing

FROM: Lydia Ray, Acting Director of Human Resources *LR*

RE: Lee University Student Teaching Agreement

The Student Teaching Agreement between Lee University System and the District School Board of Pasco County Schools has been entered at no cost to the district. The District will host final interns in its schools.

Lee University is accredited by Commission on Colleges of the Southern Association of Colleges and Schools.

FIELD EXPERIENCES AND CLINICAL PRACTICE AGREEMENT
BETWEEN
DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA
AND
LEE UNIVERSITY
December 19, 2012

This agreement, made this 19th day of December, 2012, between the District School Board of Pasco County, Florida, hereinafter called the "System," and Lee University – Helen DeVos College of Education, hereinafter called the "University," will include the following conditions and terms:

1. The University and the System enter into this cooperative agreement for the purpose of providing professional laboratory field experiences and clinical practice (student teaching and internship) for the education profession.
2. The System and the University accept the joint responsibility to train qualified future teachers.
3. The System and University agree that all arrangements in reference to this program shall be governed and consistent with policies of the System, as well as those of the University.
4. Teacher candidates placed in the System shall agree to abide by all policies, rules and regulations of the University and the System. Failure to abide by this provision shall be grounds for removal from the placement. If there is a conflict between the policies, rules and regulations of the University and the System, the System's policies, rules and regulations shall prevail. It shall be the responsibility of the University to inform all prospective teacher candidates of this provision and secure agreement from the teacher candidate.
5. The University shall provide pertinent information about each teacher candidate including the result of background checks and supervisor assignment prior to placement in the System for clinical practice.
6. During clinical practice, the University prohibits the use of teacher candidates as substitute teachers unless there is a prior agreement between the System and University permitting teacher candidates to substitute in a limited or emergency situation.
7. The System, through its staff, shall make assignments of teacher candidates subject to its limitations and in accordance with its philosophy of teacher education. Nothing in this agreement shall preclude the System from exercising its right to remove from its classrooms teacher candidates who, in the judgment of its staff, have an adverse influence on the welfare of pupils, detract from the total school program, or do not contribute to the advancement of the education profession. The University assumes the responsibility for attempting to place the teacher candidate in another school or school system if such is necessary.
8. The cooperating teacher/mentor teacher shall have the responsibility to provide the teacher candidate placed under his/her supervision with proper experience and counsel in planning and presenting effective learning experiences for pupils. A written report to the University, concerning the progress and accomplishments of the teacher candidate shall be made by the

CONTRACT REVIEWED
AND APPROVED:

AW 1-9-13

cooperating teacher/mentor teacher, along with a recommended grade. Final grade assignments are ultimately the responsibility of the University.

9. The University shall designate one (1) representative to serve as liaison between it and the System. That person will be the Director of Educational Field Experiences for the University.

10. For supervising an undergraduate teacher candidate in a single 7.5-week placement, the cooperating teacher/mentor teacher will receive a stipend of \$75.00 from the University.

11. The University and the System agree not to discriminate in recruitment or employment, development, advancement, and treatment of their employees on the basis of age, creed, handicap condition, marital or parental status, national origin, race, sex, veteran status, political opinion, or affiliation.

12. No teacher candidate shall be denied equal educational opportunities by the University because of his or her age, handicap condition, marital status, national origin, race, religion, sex, or veteran status.

It is agreed that the period covered by this agreement shall be upon Board approval through June 30, 2013 and may be renewed by mutual agreement.

LEE UNIVERSITY

BY: W. Ashley Smith, Jr.
W. Ashley Smith, Jr.
Director of Teacher Education
Director of Educational Field Experiences
Cleveland, Tennessee



DISTRICT SCHOOL BOARD OF PASCO COUNTY

BY: _____
Superintendent
Land O' Lakes, Florida

Michael J. Woodall 1-9-13
Signature Date
Michael J. Woodall, CPPO, Purchasing Agent
District School Board of Pasco County