



DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

Purchasing Services

Arlene S. Zimney, CPPB, C.P.M., Acting Purchasing Agent

813/794-2221 Fax: 813/794-2111


727/774-2221 TDD: 813/794-2484

352/524-2221 email: azimney@pasco.k12.fl.us

February 4, 2014

MEMORANDUM

TO: Honorable School Board Members

FROM: Arlene S. Zimney, CPPB, C.P.M., Acting Purchasing Agent 

RE: One-Year Extension of a Three-Year Contract
RFP #11-065-AZ, Bond/Disclosure Counsel Services
Bryant, Miller, Olive, P.A.
Greenberg Traurig, P.A.

On March 1, 2011, official action (attached) was taken to approve a contract with Bryant, Miller, Olive, P.A. for Bond Counsel Services and with Greenberg Traurig, P.A. for Disclosure Counsel Services. The RFP was renewed for its third term on February 19, 2013.

Considering services have been satisfactory, the vendors noted above were contacted to verify their willingness to extend this contract for one additional year under the existing terms and conditions. The vendors have agreed in writing (attached) to do so.

At this time, it is my recommendation to enter into a one-year extension of the contract, covering the period of March 1, 2014 – February 28, 2015.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

ASZ/plh

Attachments



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January 17, 2014

RFP EXTENSION REQUEST

RFP #: 11-065-AZ

RFP TITLE: Bond Counsel Services

☒ **Yes**, I agree to extend RFP #11-065-AZ for an additional year under the same terms and conditions as the existing RFP. The fourth year renewal term will begin on **March 1, 2014** and expire on **February 28, 2015**. If you choose to extend this RFP, please also include a current certificate of liability insurance naming the District School Board of Pasco County as a certificate holder.

☐ **No**, I do not agree to renew RFP #11-065-AZ.

Company Name: Bryant, Miller & Olive, P.A.

Signature: Judson Freeman, Jr.

Date: 1/21/14

Typed Name and Title: JUDSON FREEMAN, JR., OF COUNSEL

Telephone (w/area code): 904-652-0785

Fax Number (w/area code): 904-388-2986

Email: jfreeman@bmoilaw.com

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business, with the District School Board of Pasco County, who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds **must** be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you **must** have those individuals Level 2 fingerprinted and screened by the Districts Human Resource Department **prior** to commencement of services or work and must provide a list of employees with renewal. Please contact 813/794-2521 to arrange for an appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law through the internet link: http://election.dos.state.fl.us/laws/051laws/ch_2005-028.pdf. This law is effective September 1, 2005.

The prospective vendor certifies, by submission and signature of this RFP renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE RETURN TO:

DISTRICT SCHOOL BOARD OF PASCO COUNTY

ATTN: **Patty Hall, Interim Buyer**

PURCHASING DEPARTMENT

20430 GATOR LANE

LAND O' LAKES, FL 34638

(813) 794-2258 (PHONE)

(813) 794-2111 (FAX)



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January 17, 2014

RFP EXTENSION REQUEST

RFP #: 11-065-AZ

RFP TITLE: Disclosure Counsel Services

X Yes, I agree to extend RFP #11-065-AZ for an additional year under the same terms and conditions as the existing RFP. The fourth year renewal term will begin on **March 1, 2014** and expire on **February 28, 2015**. If you choose to extend this RFP, please also include a current certificate of liability insurance naming the District School Board of Pasco County as a certificate holder.

 No, I do not agree to renew RFP #11-065-AZ.

Company Name: Greenberg Traurig, P.A.

Signature: Sylvia Sohn Penneys Date: 1/21/14

Typed Name and Title: Sylvia Sohn Penneys, Shareholder

Telephone (w/area code): 305-579-0571 Fax Number (w/area code): 305-579-0717

Email: penneysS@gtlaw.com

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business, with the District School Board of Pasco County, who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds **must** be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you **must** have those individuals Level 2 fingerprinted and screened by the Districts Human Resource Department **prior** to commencement of services or work and must provide a list of employees with renewal. Please contact 813/794-2521 to arrange for an appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law through the internet link: http://election.dos.state.fl.us/laws/051laws/ch_2005-028.pdf. This law is effective September 1, 2005.

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LAND O' LAKES, FL 34638
(813) 794-2258 (PHONE) (813) 794-2111 (FAX)

District School Board of Pasco County

Bid Recommendation

RFP Title	Bond Counsel Services		Number of Vendors Notified	130
RFP Number	11-065-AZ		Number of Proposals Distributed	9
Date Solicited	December 21, 2010		Number of Vendors Proposing	4
Date Opened	January 28, 2011		Number of Formal "No Bid" Responses	0
Date Board Presentation	March 1, 2011		Funding Source	Tax bonding funds
Total Savings	N/A		Grand Total of Proposal	Dependent upon District bonds issued

Recommendation: This RFP was solicited for the purpose of selecting the highest-scoring firm to serve as the District's Bond Counsel; the second-ranked firm will serve as the District's Disclosure Counsel (fees based on a stated percentage of the Bond Counsel's price). The Bond Counsel will obtain financing on an as-needed basis for the issuance of Tax and Anticipation Notes, Certificate of Participation Notes, Qualified School Construction Bonds, Qualified Zone Academy Bonds, General Obligations Bonds; refinancing of existing notes or bond issues; issuance of new notes or bonds as requested by the board. The Bond Counsel will also provide routine legal services as needed, regarding bond-related matters.

Recommend acceptance of RFP per the attached tabulation. The highest-scoring firm, Bryant, Miller Olive P.A., is being recommended for Bond Counsel; the second-highest scoring firm, Greenberg Traurig, P.A. is being recommended for Disclosure Counsel.

Term of Contract: This RFP is a three-year contract, renewable annually at the mutual agreement of the parties. The initial term will be March 1, 2011 – February 29, 2012.

Notations and Exceptions: RFP responses were independently evaluated by the committee members noted below. In order, from highest to lowest, an average of their scores on the stated criteria produced the following ranking: 1) Bryant Miller Olive P.A., 2) Greenberg Traurig, P.A., 3) Nabors, Giblin & Nickerson, P.A., 4) Holland & Knight.

Offers from other proposers listed herein are the only offers received per the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

District School Board
of Pasco County

MAR 01 2011

Board Approved

Proposals Evaluated By:

Olga Swinson, Chief Finance Officer
Tammy Taylor, Finance Services Manager
Judie Zollo, Payroll Coordinator

Proposal Prepared By:

Arlene Zimney, CPPB, C.P.M., MSLS, Buyer

Reviewed and Authorized By:

Kendra Goodman, CPPO, CPPB, Purchasing Agent



District School Board
of Pasco County

MAR 01 2011

Board Approved

DISTRICT SCHOOL BOARD OF PASCO COUNTY RFP
TABULATION

Date of Opening: January 28, 2011						
Proposal Title: Bond Counsel Services	Bryant Miller Olive P.A.	Greenberg Taurig, P.A.	Holland & Knight	Nabors, Giblin & Nickerson, P.A.		
RFP 11-065-AZ	101 N. Monroe St., Ste 900	333 Ave. of the Americas, Ste 4400	2115 Harden Blvd.	2502 Rocky Point Drive, Ste 1060		
BOARD MEETING MARCH 1, 2011	Tallahassee, FL 32301	Miami, FL 33131	Lakeland, FL 33803	Tampa, FL 33607		
						<u>FINAL RANKING ORDER</u>
Experience of firm (max. 30 pts.)	28.67	29.67	21.67	30.00		
Qualifications of staff (max. 35 pts.)	31.33	31.33	31.00	35.00	1)	Bryant Miller Olive
					2)	Greenberg Taurig
Cost (max. 35 pts.)	32.30	29.45	11.23	21.20		
					3)	Nabors, Giblin & Nickerson
					4)	Holland & Knight
<u>TOTAL</u>	92.30	90.45	63.90	86.20		