



DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

Department of Purchasing Services
Nicole Westmoreland, MBA, Purchasing Agent
813/ 794-2221 Fax: 813/ 794-2111
727/ 774-2221 TDD: 813/ 794-2484
352/ 524-2221 e-mail: nwestmor@pasco.k12.fl.us

February 18, 2014

MEMORANDUM

TO: Honorable School Board Members

FROM: Nicole Westmoreland, MBA, Purchasing Agent *NW*

SUBJECT: Permission to Increase Blanket Threshold
Dell Computer Products, Technology Refresh Program
Piggyback of Valencia College RFP #11/12-09

On March 5, 2013, official action was taken to approve the purchase of Dell computer products through the above-referenced piggyback for the term April 17, 2013 – April 16, 2014. At that time, we requested approval to use this RFP to purchase up to \$900,000 of Dell products on an as-needed basis. Funding is provided through general, capital and federal funding sources. The Purchasing Services Department monitors all Dell purchase orders to verify that the approved dollar threshold amount is not exceeded.

The Office for Career and Technical Education has recently purchased a large amount of Dell computers for approximately \$300,000. As the threshold balance is now below \$50,000, we are requesting permission to increase the threshold by \$200,000, to \$1.1 million, through the end of the contract term. We will bring to a future Board meeting another recommendation regarding purchase of Dell products for the next contract term.

The Purchasing Services Department will continue to monitor Dell purchases to verify that the approved dollar threshold is not exceeded. Should you have any questions or concerns, please feel free to contact me at your earliest convenience.

NW/plh

Date/Time: February 12, 2014 08:40:00