

# District School Board of Pasco County

## Bid Recommendation

<b>RFQ Title</b>	Architectural Services for Remodeling Projects & Professional Services Contracts		<b>Number of Vendors Notified</b>	801
<b>RFQ Number</b>	14-038-AZ		<b>Number of Proposals Distributed</b>	126
<b>Date Solicited</b>	January 30, 2014		<b>Number of Vendors Proposing</b>	19
<b>Date Opened</b>	March 5, 2014		<b>Number of Formal "No Bid" Responses</b>	0
<b>Date Board Presentation</b>	May 6, 2014		<b>Funding Source</b>	Capital dollars
<b>Total Savings</b>	N/A		<b>Grand Total of Proposal</b>	Cost TBD based on notes below

**Recommendation:** Recommend acceptance of Request for Qualifications per the attached tabulation. Per the terms of the RFQ and its Addenda, Holmes Hepner & Assoc., as the highest ranked firm, is recommended for Package #1 (Bayonet Point MS, Pine View MS and Professional Services contract); Rowe Architects Inc., as the second-ranked firm, is recommended for Package #2 (F.K. Marchman, Woodland Elem. and Professional Services contract); Renker, Eich, Parks, as the third-ranked firm, is recommended for Package #3 (R.B. Cox Elem. and Professional Services contract); and FleischmanGarcia Architecture, as the fourth-ranked firm, is recommended for Package #4 (Pasco Elementary and Mary Giella Elementary). Board approval will enable the Construction Services Dept. to negotiate umbrella terms and conditions with all firms in accordance with F.S. 287.055. The current AIA contract will be used as the template, and final negotiated contracts will be brought back to the Board for approval of terms, conditions and pricing.

**Term of Contract:** The AIA documents for the named school projects, as noted above, will include contract administration, design, and closeout. The Professional Services contracts in Packages #1 - #3 are for projects as needed, with construction budgets estimated under \$2 million; they will have terms of three (3) years, and will be renewable annually at the mutual agreement of the parties.

**Notations and Exceptions:** An average of the Evaluation Committee's scores (Phase I) produced the following company ranking, in order from highest to lowest: 1) Renker, Eich, Parks; 2) Ranon & Partners; 3) Long & Assoc.; 4) Holmes Hepner & Assoc.; 5) Rowe Architects; 6) Fleischman Garcia; 7) Canerday, Belfsky + Arroyo; 8) Harvard Jolly Inc.; 9) Williamson Dacar Assoc.; 10) RS &H Inc.; 11) Straughn Trout; 12) Wilderarchitecture; 13) Hoffman; 14) Holmes Architects; 15) Shumake; 16) Spring Engineering; 17) Robert P. Resch; 18) Rispoli & Assoc.; 19) Steven E. Hutchins.

**Notations and Exceptions, continued:**

Interviews (Phase II) with the seven (7) highest-ranked companies noted above were conducted on April 10 – 11, 2014. An average of the Evaluation Committee's scores produced the following company ranking, in order from highest to lowest: 1) Holmes Hepner; 2) Rowe Architects; 3) Renker, Eich, Parks; 4) FleischmanGarcia; 5) Ranon & Partners; 6) Cannerday, Belfsky + Arroyo; 7) Long and Associates.

Per the terms of the RFQ and F.S. 287.055, we recommend a firm for each Package, with two (2) firms short-listed. Negotiations for the named school projects will be held with the highest-ranked firm; we are requesting approval to negotiate, in turn, with firms ranked second and third, should negotiations with the highest-ranked firm fail to produce an acceptable contract on a timely basis.

Package #1: Holmes Hepner; Rowe Architects; Renker, Eich Parks

Package #2: Rowe Architects; Renker, Eich, Parks; FleischmanGarcia

Package #3: Renker, Eich, Parks; FleischmanGarcia; Holmes Hepner

Package #4: FleischmanGarcia, Holmes Hepner, Rowe Architects

For the Professional Services contracts, the firms ranked 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> in Phase II will be used in rotational order, beginning with the highest-ranked firm.

Offers from other vendors listed herein are the only offers received per the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

**Proposals Evaluated By:**

Alison Crumbley, Board Chair

Bill Hemphill, Project Coordinator, Construction Services

George Iwan, Penny for Pasco Committee

Carey Llazari, Project Coordinator, Construction Services

Joe Scudiero, Chief Building Official, Construction Services

Richard Tonello, Supervisor for Planning Services

John Petrashek, Director for Construction Services & Code Compliance, served as the non-voting Chair of the Committee.

**Proposal Prepared By:**

Arlene S. Zimney, CPPB, C.P.M., Buying Manager

**Reviewed and Authorized By:**

Nicole Westmoreland, MBA, Purchasing Agent



## DISTRICT SCHOOL BOARD OF PASCO COUNTY RFQ TABULATION

Date of Opening: March 5, 2014 @ 1:30 pm							
Proposal Title: Architectural Services for Remodeling Projects and Professional Services Contracts	Canerday, Belfsky + Arroyo Architects, Inc.	Fleischman Garcia Architecture	Harvard Jolly, Inc.	Hoffman Architects/Edward C. Hoffman, Jr.	HolmesArchitects	Holmes Hepner & Associates	Steven E. Hutchins Architects, Inc.
RFQ 14-038-AZ	800 Second Ave. South, Ste 320	324 Hyde Park Ave., Ste 300	5201 W. Kennedy Blvd., Ste 515	29 West Orange St.	18395 Gulf Blvd., Ste 103	601 S. Blvd., Suite 101	9143 Philips Hwy, Ste 140
<b>**BOARD MEETING MAY 6, 2014**</b>	St. Petersburg, FL 33701	Tampa, FL 33606	Tampa, FL 33609	Tarpon Springs, FL 34689	Indian Shores, FL 33785	Tampa, FL 33606	Jacksonville, FL 32256
<b>PHASE I SCORES: TO DETERMINE INTERVIEWS</b>							
Federal Standard Form 330, with modifications (max. 45 pts.)	38.00	35.60	34.60	33.00	34.80	35.80	19.60
Answers to District quesitons (max. 30 pts.)	24.80	24.00	23.00	20.20	20.60	23.40	14.60
References (max. 15 pts.)	12.80	14.80	14.60	14.80	13.80	14.80	14.80
Office location (max. 5 pts.)	3.00	5.00	5.00	5.00	3.00	5.00	0.00
M/WBE certification status (max. 5 pts.)	0.00	0.00	0.00	0.00	0.00	5.00	0.00
<b>TOTAL (max. 100 pts.)</b>	<b>78.60</b>	<b>79.40</b>	<b>77.20</b>	<b>73.00</b>	<b>72.20</b>	<b>84.00</b>	<b>49.00</b>
<b>Ranking to Determine Interviews</b>	<b>7</b>	<b>6</b>	<b>8</b>	<b>13</b>	<b>14</b>	<b>4</b>	<b>19</b>
<b>PHASE II SCORES (INTERVIEWS): TO DETERMINE BOARD RECOMMENDATION</b>							
Preparation for presentation (max. 10 pts.)	8.60	9.00				10.00	
Philosophy and approach to planning (max. 10 pts.)	8.80	9.00				10.00	
Key decision-makers (max. 10 pts.)	9.00	9.60				10.00	
Clear and concise presentation (max. 10 pts.)	8.60	9.20				10.00	
Thorough answers to questions (max. 10 pts.)	8.80	9.40				9.60	
Personnel (max. 10 pts.)	8.80	9.40				9.80	
Approach to budget issues (max. 10 pts.)	9.00	8.80				9.80	
Contract administration (max. 10 pts.)	8.80	8.80				9.80	
Experience on occupied campus (max. 10 pts.)	8.60	9.40				9.60	
Overall impression of qualifications (max. 10 pts.)	9.00	9.20				9.70	
<b>TOTAL FOR INTERVIEWS (max. 100 pts.)</b>	<b>88.00</b>	<b>91.80</b>				<b>98.30</b>	
<b>Ranking to Determine Board Recommendation</b>	<b>6</b>	<b>4</b>				<b>1</b>	



## DISTRICT SCHOOL BOARD OF PASCO COUNTY RFQ TABULATION

Date of Opening: March 5, 2014 @ 1:30 pm							
Proposal Title: Architectural Services for Remodeling Projects and Professional Services Contracts	Long & Associates Architects/Engineers, Inc.	Ranon & Partners, Inc., Architects	Renker Eich Parks Architects	Robert P. Resch, III, Architect	Rispoli & Associates Architecture, Inc.	Rowe Architects Incorporated	R S & H, Inc.
RFQ 14-038-AZ	4525 S. Manhattan Ave.	515 West Bay St., Ste 200	1609 Dr. M.L. King, Jr. St., N.	647 Douglas Ave.	114 S. Magnolia Ave.	100 Madison St., Ste 200	1715 N. Westshore Blvd., Ste 500
<b>**BOARD MEETING MAY 6, 2014**</b>	Tampa, FL 33611	Tampa, FL 33606	St. Petersburg, FL 33704	Dunedin, FL 34698	Ocala, FL 34471	Tampa, FL 33602	Tampa, FL 33607
<b>PHASE I SCORES: TO DETERMINE INTERVIEWS</b>							
Federal Standard Form 330, with modifications (max. 45 pts.)	38.60	40.20	41.40	26.60	26.40	39.00	34.60
Answers to District questions (max. 30 pts.)	26.00	25.60	25.20	14.20	17.20	23.20	21.60
References (max. 15 pts.)	14.60	14.20	14.40	14.80	13.20	14.40	14.70
Office location (max. 5 pts.)	5.00	5.00	5.00	5.00	0.00	5.00	5.00
M/WBE certification status (max. 5 pts.)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL (max. 100 pts.)</b>	<b>84.20</b>	<b>85.00</b>	<b>86.00</b>	60.60	56.80	<b>81.60</b>	75.90
<b>Ranking to Determine Interviews</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>17</b>	<b>18</b>	<b>5</b>	<b>10</b>
<b>PHASE II SCORES (INTERVIEWS): TO DETERMINE BOARD RECOMMENDATION</b>							
Preparation for presentation (max. 10 pts.)	8.60	9.00	9.00			9.20	
Philosophy and approach to planning (max. 10 pts.)	8.70	8.80	9.40			9.40	
Key decision-makers (max. 10 pts.)	8.60	8.70	9.40			9.60	
Clear and concise presentation (max. 10 pts.)	8.40	9.00	9.40			9.40	
Thorough answers to questions (max. 10 pts.)	8.80	9.00	9.40			8.60	
Personnel (max. 10 pts.)	8.60	9.00	9.00			9.60	
Approach to budget issues (max. 10 pts.)	8.80	8.60	9.00			9.40	
Contract administration (max. 10 pts.)	8.60	8.60	9.20			9.60	
Experience on occupied campus (max. 10 pts.)	9.00	8.80	9.20			9.40	
Overall impression of qualifications (max. 10 pts.)	8.60	9.00	9.00			9.40	
<b>TOTAL FOR INTERVIEWS (max. 100 pts.)</b>	<b>86.70</b>	<b>88.50</b>	<b>92.00</b>			<b>93.60</b>	
<b>Ranking to Determine Board Recommendation</b>	<b>7</b>	<b>5</b>	<b>3</b>			<b>2</b>	

## DISTRICT SCHOOL BOARD OF PASCO COUNTY RFQ TABULATION

Date of Opening: March 5, 2014 @ 1:30 pm					
Proposal Title: Architectural Services for Remodeling Projects and Professional Services Contracts	Shumake Architecture, PA	Spring Engineering, Inc.	Straughn Trout Architects, LLC	Wilderarchitecture, Inc.	Williamson Dacar Associates, Inc.
RFQ 14-038-AZ	2907 W. Bay to Bay Blvd.	3014 U.S. Hwy 19	2005 East Edgewood Dr.	1517 E. Seventh Ave., Ste C	1535 Dale Mabry Hwy., Ste 201
<b>**BOARD MEETING MAY 6, 2014**</b>	Tampa, FL 33629	Holiday, FL 34691	Lakeland, FL 33803	Tampa, FL 33605	Lutz, FL 33548
<b>PHASE I SCORES: TO DETERMINE INTERVIEWS</b>					
Federal Standard Form 330, with modifications (max. 45 pts.)	29.80	29.20	36.20	31.80	34.00
Answers to District quesitons (max. 30 pts.)	20.60	18.80	24.40	21.80	22.20
References (max. 15 pts.)	15.00	15.00	14.00	14.60	14.80
Office location (max. 5 pts.)	5.00	5.00	0.00	5.00	5.00
M/WBE certification status (max. 5 pts.)	0.00	0.00	0.00	0.00	0.00
<b>TOTAL (max. 100 pts.)</b>	70.40	68.00	74.60	73.20	76.00
<b>Ranking to Determine Interviews</b>	15	16	11	12	9
<b>PHASE II SCORES (INTERVIEWS): TO DETERMINE BOARD RECOMMENDATION</b>					
Preparation for presentation (max. 10 pts.)					
Philosophy and approach to planning (max. 10 pts.)					
Key decision-makers (max. 10 pts.)					
Clear and concise presentation (max. 10 pts.)					
Thorough answers to questions (max. 10 pts.)					
Personnel (max. 10 pts.)					
Approach to budget issues (max. 10 pts.)					
Contract administration (max. 10 pts.)					
Experience on occupied campus (max. 10 pts.)					
Overall impression of qualifications (max. 10 pts.)					
<b>TOTAL FOR INTERVIEWS (max. 100 pts.)</b>					
<b>Ranking to Determine Board Recommendation</b>					