



DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

Purchasing Services

Nicole Westmoreland, MBA, Purchasing Agent

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May 6, 2014

MEMORANDUM

TO: Honorable School Board Members

FROM: Nicole Westmoreland, MBA, Purchasing Agent *NW*

SUBJECT: Early Childhood Programs and Office for Teaching and Learning Services
Partnership Agreement for English for Speakers of Other Languages (ESOL)
Contract #2014001526

Early Childhood Programs is requesting permission to enter into a partnership agreement between the District's Early Childhood Programs and the Teaching and Learning Services for ESOL services. The Early Childhood Program services has a significant number of families who are speakers of other languages and this agreement will secure ESOL services to be efficiently delivered to these families during the 2014-2015 school year. Please reference the attached memo from Angela Porterfield, Director, Early Childhood Programs.

Anticipated annual expenditures for this program will not exceed \$150,000, using Federal funds. Services covered under this contract are considered educational services and therefore are exempt from the competitive pricing requirements as outlined in Department of Education 6A-1.012(11)(b). The agreement has been updated and approved by the Policy Council on March 12, 2014 and reviewed and approved by the District School Board's Attorney, Ms. Nancy Alfonso, on April 9, 2014.

Should you have any questions regarding this matter, please contact Angela Porterfield or Debra Reaves, Purchasing Services, at your earliest convenience.

NW/dr

Attachments

Date/Time: April 30, 2014 10:05:00

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4/18/2014

Contract # 2014001526



DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

Memo # ECP-022-13/14
Contact: Angela Porterfield *aap*
Ext. # 42432

DATE: April 15, 2014
TO: HONORABLE SCHOOL BOARD MEMBERS
FROM: Kurt S. Browning, Superintendent of Schools
Amelia Van Name Larson, Assistant Superintendent for Student Achievement
SUBJECT: Partnership Agreement- English for Speakers of Other Languages (ESOL) Services

Introduction:

The Head Start/Early Head Start program serves a significant number of families who are speakers of other languages. It is necessary for Head Start program to secure English for Speakers of Other Languages (ESOL) services in order to effectively deliver required services to the families.

Description:

The Office for Teaching and Learning and the Head Start program administrators reviewed and updated the Agreement to reflect current program and funding needs for the 2014-15 school year. The agreement was approved by the Policy Council on March 12, 2014.

Strategic Focus: Engage Families, Communities, and Business

Strategic Goal: The district and schools will communicate with and engage all stakeholders in the educational process.

Action Requested:

Approval of the 2014-15 Agreement for English for Speakers of Other Languages (ESOL) Services between the Office for Teaching and Learning and the Head Start/Early Head Start programs is needed in order to effectively deliver required services.

Recommendation:

The staff respectfully requests the approval of the 2014-15 Agreement for English for Speakers of Other Languages (ESOL) Services.

District School Board of Pasco County
Agreement for English for Speakers of other Languages Services
Between the Office for Teaching and Learning and the Early Childhood Programs

2014-15

THIS AGREEMENT is made and entered, by and between the Office for Teaching and Learning and the Early Childhood Programs, which includes the Head Start, Early Head Start and Voluntary Pre-Kindergarten preschool programs.

WHEREAS, the Office for Teaching and Learning provides English for Speakers of Other Languages (ESOL), and

WHEREAS, the Early Childhood Programs has been awarded grants for the purpose of providing Head Start and Early Head Start services to children enrolled through the Pasco County school system,

NOW, THEREFORE, the parties agree on the following:


The Office for Teaching and Learning shall provide English for Speakers of Other Languages (ESOL) Services as follows at a cost of \$150,000 for the program year. The fee structure will be reviewed semi-annually to determine needed adjustments.

- In addition to core services provided by site based ESOL Paraprofessionals, the Office for Teaching and Learning will provide three ESOL Instructional Assistants that are exclusively assigned to providing services to Head Start and Early Head Start children and families according to program needs.
- Identify children who qualify for ESOL services and enter appropriate data into TERMS.
- Establish and monitor school records for identified ESOL children.
- Provide home language assistance with a bilingual interpreter on request.
- Translate high priority program communication documents.
- Translate household communication documents.
- Provide bilingual parent/family involvement print resources as requested.
- Assist with pre-referral meetings related to consideration for exceptional student education placement in cases where the primary language of the child is not English.
- Provide translators at program functions as needed.
- Identify program staff needing to participate in the required ESOL training.
- Offer 18 hours of training for teachers and Instructional Assistants in accordance with state of Florida requirements.
- Provide access by the classroom teachers to ESOL Resource Teacher/designated English Language Learner (ELL) Chair as needed for technical assistance and support
- Make evening family literacy programs such as "Families Learning at School and at Home" (F.L.A.S.H.) available for enrolled families.

CONTRACT REVIEWED
AND APPROVED:
NW 4.9.14

The Early Childhood Programs shall pay for services provided to enrollees identified as limited in English proficiency and will insure that ESOL services are provided as follows:


- Families with limited English proficient children will be identified and documented through the program application process.
- Limited English proficient children will be tracked on the program's data management system.
- A developmentally appropriate curriculum that addresses multicultural and language needs of the children will be implemented in all classrooms.
- Program teachers and Instructional Assistants will participate in ESOL training.
- Program support will be provided through substitutes and participant compensation as needed to facilitate completion of necessary training.



Angela Porterfield, Director
Early Childhood Programs

2/23/14


Date



Vanessa Hilton, Director
Office for Teaching and Learning

2/25/14


Date



Mary Grace Sabella, Supervisor
ESOL and World Languages

3/4/14

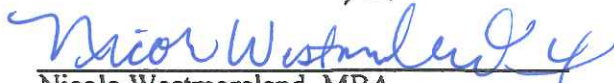
Date



Princess Addisa Wainwright, Chairperson
Head Start/Early Head Start Policy Council
William Michael McIntosh, Alternate Secretary

3/12/14

Date



Nicole Westmoreland, MBA
Purchasing Agent
District School Board of Pasco County

4.9.14

Date

Alison Crumbley, Chairman
District School Board of Pasco County

Date