



DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

Purchasing Services

Nicole Westmoreland, MBA, Purchasing Agent

813/ 794-2221 Fax: 813/ 794-2111

727/ 774-2221 TDD: 813/794-2484

352/ 524-2221 e-mail: nwestmor@pasco.k12.fl.us

May 6, 2014

MEMORANDUM

TO: Honorable School Board Members

FROM: Nicole Westmoreland, MBA, Purchasing Agent *NW*

SUBJECT: Consulting and Legal Services – Additional Funds
Ford & Harrison, LLP, Contract # 2013000902

On May 7, 2013, official action was taken to enter into in an agreement with Ford & Harrison, LLP for consulting and legal services. At the time of award the Office of Employee Relations requested to place a blanket purchase order not to exceed \$150,000 to cover consulting and legal services. Fees have been greater than anticipated and an additional \$50,000 blanket purchase order and change of contract from \$150,000 to \$200,000 is being requested to cover anticipated expenses through June 30, 2014. Please see the attached memo from Elizabeth Kuhn, Esq., Director, Office for Employee Relations for further information.

Should you have any questions regarding this matter, please contact Elizabeth Kuhn or Debra Reaves, Purchasing Services, at your earliest convenience.

NW/dr

Attachments

Date/Time: April 30, 2014 09:53:00

(813)794-2000 • (352) 524-2000 • (727) 774-2000 • www.pasco.k12.fl.us

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Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

Office for Employee Relations

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Elizabeth P. Kuhn, Esq.	Director	(813) 794-2503	(727) 774-2503	(352) 524-2503	ekuhn@pasco.k12.fl.us
Thomas Neesham, Esq.	Supervisor	(813) 794-2385	(727) 774-2385	(352) 524-2385	tneesham@pasco.k12.fl.us
Kathleen Scalise	Supervisor	(813) 794-2321	(727) 774-2321	(352) 524-2321	kscalise@pasco.k12.fl.us
Sandra May	Equity Manager	(813) 794-2679	(727) 774-2679	(352) 524-2679	smay@pasco.k12.fl.us

ER 690 0414

MEMORANDUM

Date: April 16, 2014

To: Nicole Westmoreland, Purchasing Agent

From: Elizabeth Kuhn, Esq., Director, Office for Employee Relations *(EK)*

Subject: Contract for Labor and Employment legal Services between District School Board of Pasco County and Ford & Harrison LLP

This is a request to increase contract #201300902 for legal services between the District School Board of Pasco County and Ford and Harrison LLP. This contract is for consulting and legal services based primarily on hourly fees as outlined in the contract. The fees have been greater than anticipated and a new purchase order will have to be generated to cover the expenses.

We respectfully request authorization to increase the amount of the contract from \$150,000 to \$200,000 so that an additional blanket purchase order in the amount of \$50,000 can be generated to cover anticipated expenses through June 30, 2014. The original purchase order #14001287 for \$120,000 has been depleted.

Please submit the contract for approval at the next scheduled School Board meeting.

Thank you in advance for your assistance.

cc: Kevin Shibley, Esq., Executive Director for Administration

EPK/be



DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

Purchasing Services

Michael J. Woodall, CPPO, Purchasing Agent

813/794-2221 Fax: 813/794-2111

727/774-2221 TDD: 813/794-2484

352/524-2221 email: mwoodall@pasco.k12.fl.us

May 7, 2013

MEMORANDUM

TO: Honorable School Board Members

FROM: Michael J. Woodall, CPPO, Purchasing Agent *MJW*

RE: Approval of Contract and Request to Place Purchase Order
Ford & Harrison LLP

Attached is a contract for legal services with Ford & Harrison LLP, a firm which has provided labor and equity law consulting services to the District for several years. The Office for Employee Relations is requesting approval of this contract for the 2013-2014 school year.

This contract is for consulting and legal services based primarily on hourly fees as outlined in the contract. The District is permitted to negotiate for legal services based on Florida Administrative Code Rule 6A-1.012(11)(a). McClain & Alfonso, the Board's attorney, approved the use of this firm's services via email on March 24, 2013.

The Office for Employee Relations requests Board approval of this contract, and permission to place a purchase order not to exceed \$150,000 for encumbrances from general funds during the next fiscal year. This is the same amount which was approved for the 2012-2013 school year. If you have any questions, please feel free to contact Kevin Shibley, Director of Employee Relations, or me at your earliest convenience.

MJW/plh

Attachments

District School Board
of Pasco County

MAY 07 2013

Date/Time: May 1, 2013 08:57:00

Board Approved

FORDHARRISON^{LLP}

ATTORNEYS AT LAW

101 E. Kennedy Boulevard • Suite 900
Tampa, Florida 33602
Tel 813.261.7800 • Fax 813.261.7899
www.fordharrison.com

Writer's Direct Contact:

TAMMIE L. RATTRAY
(813) 261-7828
trattray@fordharrison.com

March 20, 2013

VIA E-MAIL AND U.S. MAIL

Kevin Shibley
Director of Employee Relations
Pasco County School Board
7227 Land O'Lakes Blvd.
Land O'Lakes, FL 34667



Dear Kevin:

Enclosed, please find an executed Contract for Legal Services for July 2013-June 2014. We hope it meets with the Board's approval. As you will see, we have made slight adjustments to the associate rates essentially offering a flat fee for associates and senior associates. The partner rates remain unchanged. This includes my rate of \$275 which is substantially below my preferred rate of \$410. In fact, I have not raised my rate for the Board since 2008. While an adjustment may be warranted after five years, I have chosen to remain at \$275/hour as a "thank you" for the Board's continued confidence in the Firm, and to give the Firm an opportunity to prove itself to Superintendent Browning who has not yet had a significant opportunity to work with us.

Thank you again for the opportunity to represent the Board, and please let me know if you have any questions or concerns.

Sincerely,

FORD & HARRISON LLP



Tammie L. Rattray

TLR/dhb
Encl.

TAMPA:336948.1

District School Board
of Pasco County

MAY 07 2013

Board Approved