

District School Board of Pasco County

Bid Recommendation

RFP Title	Yearbooks- Anclothe High School		Number of Vendors Notified	133
RFP Number	14-012-SB		Number of Proposals Distributed	14
Date Solicited	May 17, 2013		Number of Vendors Proposing	4
Date Opened	June 10, 2013		Number of Formal "No Bid" Responses	0
Date Board Presentation	June 2, 2013		Funding Source	School Internal Funds
Total Savings	Estimated \$1,389.33		Grand Total of RFP	Estimated \$14,951.61

Recommendation:

Recommend acceptance of RFP from Balfour as noted on the attached tabulation sheet as the best, responsive and responsible proposal receiving the highest number of points.

Term of Contract:

This is a three year contract, renewable annually by mutual agreement of both parties. The first year of the contract will commence on July 3, 2013 and continue through July 2, 2014.

Notations and Exceptions:

This RFP was based awarded upon the following point criteria: Total Price (10), Add-Ons (10), References (15), Educational Resources/Website (15), Samples (15), and Workshop Options (5).

The grand total of the RFP was determined by adding the recommended vendor's base price with the anticipated add-ons.

Savings were calculated by subtracting the awarded vendor's base price from the average price of all submittals.

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Proposals Evaluated By:

Fran Helfrich, Assistant Principal
Kim Saavedra, Yearbook Adviser
3 Students - Names on file in Purchasing

Recommendation Prepared By:

Monica Velez, Buyer Assistant

Reviewed and Authorized By:

Michael J. Woodall, CPPO, Purchasing Agent

MJW/SMB

Date/Time: June 25, 2013 08:29:00

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION
REF# 14-012-SB
Anclote High School Yearbooks

DATE OF OPENING: June 10, 2013 @ 2:30 PM			Balfour 10707 66th Street N. # 9 Pinellas Park, FL 33782	Entourage Yearbooks	Jostens	Walsworth Publishing Company
RFP TITLE: Yearbooks -Anclote High School				745 Alexander Road	3601 Minnosota Drive, #400	1511 Druid Road
RFP #: 14012-SB				Princeton, NJ 08540	Minneapolis, MN 55435	Maitland, FL
BOARD MEETING: July 2, 2013				Place of Business in New Jersey	Place of Business in Minnesota	
Category A		Base Price: (10 point Max)	\$14,065.00	\$11,789.80	\$15,560.00	\$21,650.00
		230 copies/168full color pages/ 34 B&W		\$12,379.29	\$16,338.00	
		Total Points for Base Price		10	7.58	5.72
Category B		Add-ons: (10 point Max)		10.00	7.28	7.66
Category C		References: (15 point Max)		8.75	14.25	15.00
Category D		Educational Resources/Website: (15 point Max)		6.20	7.60	9.60
Category E		Samples: (15 point Max)		9.00	8.00	10.80
Total Points: (70 point Max)				56.84	44.95	50.53