



## DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

### Purchasing Services

Nicole Westmoreland, MBA, Purchasing Agent

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July 1, 2014

### MEMORANDUM

TO: Honorable School Board Members

FROM: Nicole Westmoreland, MBA, Purchasing Agent *NW*

SUBJECT: Hillsborough Community College, Culinary Management  
Contract #2014001913

Office for Career and Technical Education is requesting to enter into a three year agreement with Hillsborough Community College. This agreement will allow students in the Pasco County Schools Culinary Program to receive college credit hours at Hillsborough Community College in the Culinary Management Associate in Science degree programs. There are no associated costs with this agreement to the District. Please reference the attached memo from Rob Aguis, Director, Office for Career and Technical Education.

At this time, Office for Career and Technical Education request that the Board retroactively approve the attached agreement for the period of April 1, 2014 through April 1, 2017.

Should you have any questions regarding this matter, please contact Rob Aguis or Debra Reaves, Purchasing Services, at your earliest convenience.

NW/dr

Attachments

Date/Time: June 24, 2014 09:22:00

(813)794-2000 • (352) 524-2000 • (727) 774-2000 • [www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

The District School Board of Pasco County is System Accredited by AdvancED/Southern Association of Colleges and Schools



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Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

Office for Career and Technical Education

Rob Aguis, Director

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MEMORANDUM

CTE-152-13/14

July 1, 2014

To: Nicole Westmoreland, MBA, Purchasing Agent

From: Rob Aguis, Director, Office for Career & Technical Education

Subject: **Articulation Agreement Between DSBPC and HCC Culinary Arts and Restaurant Management (AS)**

**Description:**

Approval is requested for an Articulation Agreement with DSBPC and HCC Culinary Arts and Restaurant Management (AS), Contract# 2014001913. The Articulation Agreement will allow students in the Pasco County Schools Culinary Program to receive college credit hours at Hillsborough Community College in the Culinary Management Associate in Science degree programs to receive college credit once satisfactorily completing the courses.

**Recommendations:**

The staff respectfully requests approval of an Articulation Agreement with Hillsborough Community College Culinary Arts and Restaurant Management (AS) on July 1, 2014.

RA:bs

Attachment(s)



**RECEIVED**

6/18/2014

Contract # 2014001913

**CAREER PATHWAYS/TECH -PREP  
ARTICULATION AGREEMENT**

**CULINARY ARTS (8800500)  
AND  
RESTAURANT MANAGEMENT (AS)**

In a continuing effort to serve the needs of students in technical programs, Hillsborough Community College agrees to award college credit for the School District of Pasco County's Career Pathways/Tech-Prep Culinary Arts graduates toward an Associate in Science degree in the Restaurant Management program as delineated below:

School District of Pasco County	Hillsborough Community College	Credit
Completion of the Culinary Arts ID#: 8800500	FSS 1223 Food Prep for Managers	4
<b>Total credits awarded</b>		<b>4</b>

This agreement makes it possible for a student who has completed the Culinary Arts program with no less than a cumulative 3.00 GPA (based upon a 4.0) in the program and an overall 2.0 GPA in high school to receive 4 hours of college credit at Hillsborough Community College in the Culinary Management Associate in Science degree programs. The transferring student must furnish an official copy of his/her transcript indicating program completion. The student must satisfactorily complete (i.e., receive a grade of "C" or better) any necessary preparatory work and at least 15 credit hours, excluding general education courses in the AS Restaurant Management degree program at Hillsborough Community College in order to have these credits noted on his/her transcript.

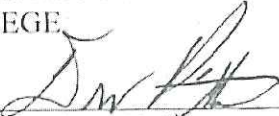
Documentation of competencies will be provided as agreed upon by instructors from Pasco County Public Schools and Hillsborough Community College. Methods of documentation may include portfolio and/or Hillsborough Community College's written final examination and/or performance assessment. Hillsborough Community College will review the contents of the curriculum and the qualifications of instructors in the Culinary Arts program at the School District of Pasco County annually. The purpose of this review is to verify that competencies are being taught and are equivalent to the Hillsborough Community College course(s) which has been designated as equivalent.

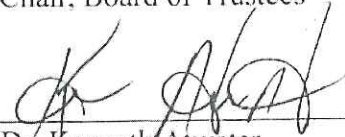
Graduates (completers) will be eligible for credit for three (3) years from the date of their program graduation.

This agreement is effective as of April 1<sup>st</sup>, 2014 and will be reviewed again on April 1<sup>st</sup>, 2017.

This agreement may be terminated by either party upon 60 days written notice.

HILLSBOROUGH COMMUNITY  
COLLEGE

By:   
Andrew V. Pittman  
Chair, Board of Trustees

Attest:   
Dr. Kenneth Atwater  
President


Date: 4/24/14

THE SCHOOL BOARD OF  
PASCO COUNTY, FLORIDA

By: \_\_\_\_\_  
Chair, School Board

Attest: \_\_\_\_\_  
Superintendent

Date: \_\_\_\_\_

  
Martha Kaye Koehler  
College Attorney