



## District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent

[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

Department of Purchasing  
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August 21, 2012

### MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent *KDG/dm*

RE: Second Year Renewal of Three-Year Contract  
Bid #12-022-AF: Grounds Maintenance – Crews Lake Middle School and  
District Office  
The Leaf Man, LLC

On September 13, 2011, official action (attached) was taken to award the above-referenced bid to The Leaf Man, LLC. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the contract will expire on October 3, 2012.

Considering services have been satisfactory, Dan Mathis, Operations Manager, The Leaf Man, LLC was contacted to verify his willingness to enter into the second year of the contract. As such, Dan Mathis has agreed, in writing (attached), to enter into the second year of the contract with Crews Lake Middle School, but is not willing to renew the contract for the District Office.

Therefore, at this time, it is my recommendation to enter into the second year of the contract with The Leaf Man, LLC for Crews Lake Middle School. The second year of the contract will cover the period of October 4, 2012 through October 3, 2013. Purchasing will be processing a new bid for the District Office Grounds Maintenance in the near future.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/dr

Attachments





## District School Board of Pasco County Bid Recommendation

<b>Bid Title</b>	Grounds Maintenance – CLMS & DO	<b>Number of Vendors Notified</b>	338
<b>Bid Number</b>	12-022-AF	<b>Number of Bids Distributed</b>	36
<b>Date Solicited</b>	July 25, 2011	<b>Number of Vendors Bidding</b>	5
<b>Date Opened</b>	August 23, 2011	<b>Number of Formal “No Bid” Responses</b>	0
<b>Date Board Presentation</b>	September 13, 2011	<b>Funding Source</b>	General
<b>Total Savings</b>	\$7,065.75	<b>Grand Total of Bid</b>	<b>Estimated \$62,393.00</b>

**Recommendation:**

Recommend acceptance of bid from The Leaf Man, LLC as noted on the attached tabulation sheet as lowest and best, responsive and responsible bid for Project A and Project B meeting written specifications.

**Term of Contract:**

This bid is for Grounds Maintenance for Project A: Crews Lake Middle School and Project B: District Office. The grand total price for each project is an estimate only; unit prices will prevail. This is a three-year bid renewable annually based upon mutual agreement of both parties. The first year of this contract shall be effective from October 4, 2011 through October 3, 2012.

**Notations and Exceptions:**

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

**RFPs Evaluated By:**

Eddie Flicker, Custodial Services Coordinator, Maintenance and Facilities Services

**RFPs Prepared By:**

Amy Flack, Buyer, Purchasing Department

**Reviewed and Authorized By:**

Kendra Goodman, CPPO, CPPB, Purchasing Agent, Purchasing Department

*Kdgf/SMB*

District School Board  
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SEP 13 2011

Board Approved

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

Date of Opening: August 23, 2011 @ 2:30 PM		A Team Lawn Service, Inc.		Evolve Professional Landscape Management, LLC		The Leaf Man, LLC	
Bid Title: Grounds Maintenance - CLMS & D.O.		8610 Jolly Roger Drive		14105 Hibiscus Drive		PO Box 4386	
Bid #: 12-022-AF		Hudson, FL 34667		Bartow, FL 33830		Tampa, FL 33677	
<b>**Board Meeting September 13, 2011**</b>							
Qty	Description	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
<b>Project A: CLMS</b>							
38	Mowing, Weeding & String Trimming	\$200.00	\$7,600.00	Included	Included	\$461.00	\$17,518.00
38	Edging	Included	Included	Included	Included	No Charge	No Charge
1	Hedge Trimming (annual basis)	\$14,808.00	\$14,808.00	\$25,000.00	\$25,000.00	\$1,200.00	\$1,200.00**
2	Pruning (Palms)	\$200.00	\$400.00	Included	Included	\$900.00	\$1,800.00
1	Pruning (non-Palms)	\$100.00	\$100.00	Included	Included	\$675.00	\$675.00**
2	Mulching	\$1,200.00	\$2,400.00	\$1,500.00	\$3,000.00	\$2,000.00	\$4,000.00
4	Bush Hog	\$500.00	\$2,000.00	\$450.00	\$1,800.00	\$200.00	\$800.00
Grand Total For Project A:		27,308.00		\$29,800.00		\$27,868.00* / \$25,993.00**	
Additional Mulch, Per Cubic Yard Price:		50.00		\$50.00		\$55.00	
Cost for 10' x 10' Bedding Area:		50.00		\$50.00		\$50.00	
<b>Project B: D.O.</b>							
38	Mowing, Weeding & String Trimming	\$158.00	\$6,004.00	Included	Included	\$550.00	\$20,900.00
38	Edging	Included	Included	Included	Included	No Charge	No Charge
1	Hedge Trimming (annual basis)	\$24,000.00	\$24,000.00	\$60,000.00	\$60,000.00	\$2,000.00	\$2,000.00
2	Pruning (Palms)	\$1,500.00	\$3,000.00	Included	Included	\$1,250.00	\$2,500.00
1	Pruning (non-Palms)	\$1,000.00	\$1,000.00	Included	Included	\$3,000.00	\$3,000.00
2	Mulching	\$3,900.00	\$7,800.00	Included	Included	\$4,000.00	\$4,000.00
Grand Total For Project B:		\$41,804.00		\$60,000.00		\$36,400.00	
Additional Mulch, Per Cubic Yard Price:		\$50.00		\$100.00		\$55.00	
Cost for 10' x 10' Bedding Area:		\$50.00		\$100.00		\$55.00	
* Vendor Math Error							
**Corrected price calculated by Purchasing							

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DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

Date of Opening: August 23, 2011 @ 2:30 PM		North American Maintenance Co., Inc.		Pine Lake Services	
Bid Title: Grounds Maintenance - CLMS & D.O.		1600. - 10th St. S. #408		2122 Henley Road	
Bid #: 12-022-AF		Safety Harbor, FL 34695		Lutz, FL 33548	
<b>**Board Meeting September 13, 2011**</b>					
Qty	Description	Unit Price	Total Price	Unit Price	Total Price
<b>Project A:</b>					
38	Mowing, Weeding & String Trimming	No Bid	No Bid	\$900.00	\$34,200.00
38	Edging	No Bid	No Bid	\$85.00	\$3,230.00
1	Hedge Trimming (annual basis)	No Bid	No Bid	\$1,200.00	\$1,200.00
2	Pruning (Palms)	No Bid	No Bid	\$200.00	\$400.00
1	Pruning (non-Palms)	No Bid	No Bid	\$200.00	\$200.00
2	Mulching	No Bid	No Bid	\$1,350.00	\$2,700.00
4	Bush Hog	No Bid	No Bid	\$600.00	\$2,400.00
Grand Total For Project A:		No Bid		\$44,330.00	
Additional Mulch, Per Cubic Yard Price:				\$45.00	
Cost for 10' x 10' Bedding Area:				\$75.00	
<b>Project B:</b>					
38	Mowing, Weeding & String Trimming	\$1,200.00	\$45,600.00	No Bid	No Bid
38	Edging	\$150.00	\$5,700.00	No Bid	No Bid
1	Hedge Trimming (annual basis)	\$2,500.00	\$2,500.00	No Bid	No Bid
2	Pruning (Palms)	\$2,500.00	\$5,000.00	No Bid	No Bid
1	Pruning (non-Palms)	\$3,400.00	\$3,400.00	No Bid	No Bid
2	Mulching	\$2,000.00	\$2,000.00* / \$4,000.00**	No Bid	No Bid
Grand Total For Project B:		\$64,200.00* / \$66,200.00**		No Bid	
Additional Mulch, Per Cubic Yard Price:		\$50.00			
Cost for 10' x 10' Bedding Area:		\$50.00			
* Vendor Math Error					
**Corrected price calculated by Purchasing					

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