



District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/794-2000

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing

Kendra Goodman, CPPO, CPPB, Purchasing Agent

813/ 794-2221 Fax: 813/ 794-2111

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352/ 524-2221 e-mail: kgoodman@pasco.k12.fl.us

August 21, 2012

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent *Kdg/SMB*

RE: ESOL On-Line Consortium Agreement
Center for Technology and Education

The Curriculum and Instructional Services Department is requesting approval of the attached agreement with the Center for Technology Education. In order to remain in compliance with F.S. 1003.56(3)(f), the District must provide English Language Learners with qualified teachers. Curriculum and Instructional Services offers face-to-face and on-line endorsement courses to teachers, guidance counselors, and school-based administrators. This is accomplished as part of an ESOL On-Line Consortium of five (5) Florida School Districts and the Center for Technology and Education of Tampa. Please refer to the attached memo from Vanessa Hilton, Director of Curriculum and Instructional Services, for additional information.

The agreement has been previously reviewed and approved by the School Board's Attorney, Ms. Nancy Alfonso, on October 8, 2010. There is no cost to the District for these services; 20% of the fees paid by registrants will defray any indirect costs incurred. The term of the contract will begin upon Board approval and continue through June 30, 2013. At this time we are requesting Board approval of the attached agreement.

Should you have any questions regarding this agreement, please feel free to contact me at your earliest convenience.

KDG/dr

Attachments

Date/Time: August 15, 2012 09:03:00



District School Board of Pasco County

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Ariana Leonard, Supervisor
ESOL and World Languages
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MEMORANDUM
ESOL-002-12/13

DATE: July 26, 2012
TO: Kendra Goodman, Director, Purchasing Department
FROM: Ariana Leonard, Supervisor, Curriculum & Instructional Services *AK*
Vanessa Hilton, Director, Curriculum & Instructional Services *VH*
SUBJECT: ESOL Online Consortium Contract

In order to remain in compliance with Section 1003.56(3)(f), FAC, by providing English Language Learners with qualified teachers, Curriculum and Instructional Services offers face-to-face and online endorsement courses to teachers, guidance counselors and administrators. This is accomplished as part of an ESOL Online Consortium of five Florida school districts (Hillsborough, Pasco, Pinellas, Sarasota and Seminole Counties) and the Center for Technology and Education of Tampa (CTechEd).

The attached document represents the ESOL Online Consortium's agreement for contracted services for the 2012-2013 academic school year.

Please review and process the attached agreement for provision of contracted services and forward to the School Board for its approval.

Should you have any questions or need additional information, please do not hesitate to contact Ariana Leonard, Supervisor, ESOL and World Languages.

Attachment



RECEIVED

7/30/12 *Qum*



Center for Technology and Education

AGREEMENT FOR CONTRACTED SERVICES

This AGREEMENT FOR CONTRACTED SERVICES, is effective as of the date of School Board approval through June 30, 2013, by and between the Center for Technology and Education, Florida, hereinafter referred to as the "Center" and the ESOL Online Consortium, hereinafter referred to as the "Consortium", is as follows:

- 1) a. This contract is for professional, technical, or personnel services.
- b. ESOL Online Consortium Member Districts - Contact Information

Sandra Rosario
 Hillsborough County Public Schools
 Velasco Student Services Center
 1202 East Palm Avenue
 Tampa, Florida 33605
 813-273-7312
 sandra.rosario@sdhc.k12.fl.us

Ariana Leonard
 The District School Board of Pasco County
 7227 Land O Lakes Blvd.
 Land O Lakes, Florida 34638
 813-794-2251
 aleonard@pasco.k12.fl.us

Natasa Karac
 Pinellas County Public Schools
 Administration Building
 301 Fourth St. SW
 P.O. Box 2942
 Largo, Florida 33779-2942
 727-588-6067
 karacn@pcsb.org

Peggy Wiggins
 The School Board of Sarasota County, Florida
 1960 Landings Blvd.
 Sarasota, Florida 34231
 941-927-9000 X 31113
 peggy_wiggins@sarasota.k12.fl.us

Minnie Cardona
 Seminole County Public Schools
 400 E. Lake Mary Blvd.
 Sanford, Florida 32773
 Minnie_cardona@scps.k12.fl.us

Cindy Luiaconi/Jack Davis
 Center for Technology and Education
 2920 North 40th St., #101
 Tampa, FL 33605
 813-840-7123
 cindy.luiaconi@cteched.com jack.davis@cteched.com

- 2) a. The Center serves as the agent of the ESOL Online Consortium. All ESOL courses developed under this agreement belong to the Consortium. Members of the ESOL Online Consortium will continue to receive ESOL courses as they are revised and/or new

CONTRACT REVIEWED
 AND APPROVED
Kop/SMB
8/19/12



courses are developed. These courses and their continued refinement represent a benefit to each Consortium member district.

There is no cost to Consortium member districts other than the time spent on Consortium activities. There is a benefit to Consortium member districts in the access to ESOL courses that are developed in partnership with the other districts in the Consortium as funded by online course revenues.

The Center will continue to administer the state wide delivery of the existing ESOL courses to non-member districts in order to ensure funding to support the ESOL Online Consortium's ongoing course development activities as described below.

The Center shall provide the following services:

Implementation of online delivery services for courses developed to meet state mandated ESOL competencies for education professionals. Fees will be \$185.00 per participant for 60 hour courses and \$80.00 for 18 hour courses. 20% of the fee for each participant will be reserved for the ESOL Consortium to defray update and editing costs and any other projects they wish to undertake as a Consortium. The Center will retain \$50.00 of the 60-hour course fee and \$15.00 of the 18-hour course fee. This will cover course update and maintenance services as well as the Center's fee for administering all courses statewide. The remainder of the participant fee will cover program expenses. Unexpended dollars will revert to the ESOL Consortium each year.

The schedule for updates and maintenance of courses will be determined by the Consortium. The digital content of the course will be packaged in a Common Cartridge Format when a course or an update is complete. The format will be delivered on a CD in a zipped folder. The electronic manifest will be a standard format that can be understood by any learning platform or repository that implements Common Cartridge import. Several major learning platforms support Common Cartridge creation in addition to import. Angel, Blackboard and Moodle all support Common Cartridge format. The package of course materials will be reusable and editable with Angel, Blackboard, Moodle and several other Learning Management Systems.

The Center will not be responsible for the upload of the course into Sarasota's and Seminole's courseware; however, the Center will ensure that the course is delivered in a format that will allow Sarasota and Seminole to upload the course(s) into their courseware. In addition, the Center will provide any Consortium district direct download access from its server.

Detailed list of courses and guidelines for the services are contained in the document entitled ESOL Online course updates and maintenance guidelines.

- b. The Consortium shall furnish data, information, workspace, equipment, etc., to the Project as follows:

Course content contact; final proofreading; (for Hillsborough, Pasco, and Pinellas) access to Districts' servers for upload of courses; for Sarasota and Seminole- specifications for format of CD for delivery of courses; marketing of courses at conferences attended by Consortium members; a consolidated list of any changes or revisions requested by Consortium members and of feedback from districts' facilitators.

- c. The Center shall furnish data, information, workspace, equipment, etc., to the Project as follows:

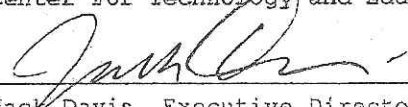
Server; broadband services; 1000 First Class licenses and renewals; web and firewall services; clerical, and technical support; quarterly email marketing to statewide ESOL and Staff Development contacts; course moderators; program management.

- 3) The Center shall maintain such records and accounts as are deemed necessary to assure proper accounting for all funds and performance under this Contract.
- 4) The Center's services under this contract are for the 2012-2013 school year.
- 5) The Center shall report quarterly to the Consortium a full financial report for ESOL Online courses delivered by the Center, including but not limited to all income and expenditures such as: total fees generated; fees paid to the Center; fees allocated to the Consortium; actual program costs; and expenditures designated by the member districts to be charged against the Consortium's allocations.
- 6) The Consortium retains any and all rights to the course content and design.
- 7) This Contract shall take effect upon the date signed and approved by the member districts' School Board for services provided beginning the date of approval and continuing through June 30, 2013. The Contract shall be reviewed to consider renewal for a period of one calendar year to commence July 1 of each year.
- 8) Other Provisions:
No additional provisions at this time.

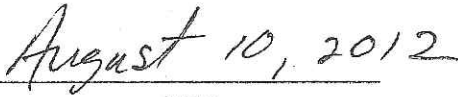
9) Specific Consortium member provisions:

Signed:

Center For Technology and Education



Jack Davis, Executive Director



Date

ESOL Online Consortium Member District

School Board Chair

Date

KOMP/SMB
8/10/12