



District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/ 794-2000

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPO, CPPB, Purchasing Agent
813/794-2221 Fax: 813/794-2221
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352/524-2221 e-mail: kgoodman@pasco.k12.fl.us

August 21, 2012

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent *KDG M.W.*

RE: Procurement Card Program
Fifth Year of a Five-Year Contract
"Piggy-Back" Renewal of Volusia County School Board RFP S-877LR
Regions Bank

On September 7, 2010, official action was taken to allow the District to "piggy-back" the Volusia County School Board RFP S-877LR for Procurement Card Services. The fourth year of a five-year contract with Regions Bank is set to expire on September 26, 2012.

Under DOE Rule 6A-1.012(6), the Board may make purchases at or below the specified prices from contracts awarded by other governmental agencies. Regions Bank has agreed in writing (attached) to extend the terms and conditions of the RFP to the District.

With this procurement card program, the District currently has over 1,000 active cardholders and earns a 1.31% rebate back on all spend. Last year the District earned an estimated \$78,000.00 with this rebate.

Therefore, it is my recommendation to enter into this "piggy-back" beginning on September 27, 2012 and continuing through June 30, 2013.

If you have any questions, please feel free to contact me at your earliest convenience.

KDG/plh

Attachments



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PIGGY-BACK REQUEST TITLE: Regions Bank Procurement Card Program

X

Yes, I agree to allow the District School Board of Pasco County to piggy-back Volusia County Schools Bid S-877LR under the existing terms and conditions. The contract term will begin on September 27, 2012 through June 30, 2013.

No, I do not agree to allow the District School Board of Pasco County to piggy-back the above-referenced contract.

COMPANY NAME: Regions Bank

SIGNATURE: Jeanize Hvozdo

PRINTED NAME/TITLE: Jeanize Hvozdo DATE: 8/3/12

TELEPHONE W/AREA CODE: 727-771-2028 FAX W/AREA CODE: 727-771-2055

By agreeing to allow this piggy-back, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business with the District School Board of Pasco County who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds **must** be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you **must** have those individuals Level 2 fingerprinted and screened by the District's Human Resources Department prior to commencement of services or work and must provide a list of employees with renewal. Please contact (813) 794-2521 to arrange for an appointment. Costs associated with this background screening are to be borne by the vendor. You may access information regarding this law through the internet link: http://laws.flrules.org/files/Ch_2005-028.pdf. This law is effective September 1, 2005.

The prospective bidder certifies, by submission and signature of this piggy-back request form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE RETURN TO:
DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTENTION: Patty Hall, Interim Buyer Assistant
PURCHASING DEPARTMENT
20430 GATOR LANE
LAND O' LAKES, FL 34638
(813) 794-2489 (PHONE)
(813) 794-2111 (FAX)
phall@pasco.k12.fl.us