DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

Purchasing Services
Michael J. Woodall, CPPO, Purchasing Agent
813/ 794-2221 Fax: 813/ 794-2112
727/ 774-2221 TDD: 813/794-2484
352/ 524-2221 e-mail: mwoodall@pasco.k12.fl.us

September 3, 2013

MEMORANDUM

TO: Honorable School Board Members

FROM: Michael J. Woodall, CPPO, Purchasing Agent MJW.

SUBJECT: Dollar Approval for Mackin

The Office for Teaching and Learning is anticipating expenditures in the amount of $150,000 for Mackin on an "as-needed" basis. Mackin materials are being purchased using State Contract # 715-001-07-01. These expenditures are necessary to update existing library collections material.

At this time it is my recommendation to allow purchase orders to be processed to Mackin not to exceed $150,000 for the period of September 3, 2013 through September 2, 2014. Purchasing Services will monitor orders to make sure purchases do not exceed the requested amount.

Should you have any questions regarding this matter, or if I can be of further assistance, please contact me at your earliest convenience.

MJW/sb
Attachment

Date/Time: August 27, 2013 09:09:00

DISTRICT SCHOOL BOARD OF PASCO COUNTY
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Office for Teaching and Learning
Wendy Spriggs, Supervisor
813/ 794-2456 727/ 774-2456
352/ 524-2456 Fax: 813/ 794-2114
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To: Mike Woodall, Purchasing Agent

From: Wendy Spriggs, Supervisor, Office for Teaching and Learning
Vanessa Hilton, Director, Office for Teaching and Learning

Date: August 23, 2013

Subject: Mackin Library Media

The Office for Teaching and Learning is anticipating purchases in the amount of $150,000 for Mackin Library Media (vendor #V29044) during the 2013-2014 school year, on an "as needed" basis.

Thank you in advance for your consideration of this matter. Please feel free to contact the Office for Teaching and Learning at extension 42456 for any questions you may have.