



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Michael J. Woodall, CPPO, Purchasing Agent
813/ 794-2221 Fax: 813/ 794-2111
727/ 774-2221 TDD: 813/ 794-2484
352/ 524-2221 e-mail: mwoodall@pasco.k12.fl.us

October 16, 2012

MEMORANDUM

TO: Honorable School Board Members

FROM: Michael J. Woodall, CPPO, Purchasing Agent *MJW.*

RE: Bid # 12-085-AF, R-22 Refrigerant (Virgin/New)
First Year, Second Semi-Annual Renewal
Trigon Refrigerant Group, LLC

On June 5, 2012, official action (attached) was taken to award the above-referenced bid to Trigon Refrigerant Group, LLC. This is a semi-annual bid renewable at six month intervals for up to two subsequent years based upon mutual consent of both parties. The first year, first semi-annual period will expire on December 20, 2012.

Considering services have been satisfactory, Wayne Forbes, Director of Operations, Trigon Refrigerant Group, LLC was contacted to verify his willingness to enter into the first year, second semi-annual period of the agreement. As such, Wayne Forbes has agreed in writing (attached), to enter into the first year, second semi-annual period of the contract.

Therefore, at this time, it is my recommendation to enter into the first year, second semi-annual period of the agreement with Trigon Refrigerant Group, LLC. The first year, second semi-annual period of the contract will cover the period of December 21, 2012 through June 20, 2013.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

MJW/dam
Attachment(s)

Date/Time: October 10, 2012 09:16:00



District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/ 794-2000

Heather Fiorentino, Superintendent

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Department of Purchasing
Kendra Goodman, CPPO, CPPB, Purchasing Agent
813/ 794-2221 Fax: 813/ 794-2111
727/ 774-2221 TDD: 813/ 794-2484
352/ 524-2221 e-mail: kgoodman@pasco.k12.fl.us

August 20, 2012

BID RENEWAL REQUEST

BID #: 12-085-AF

BID TITLE: R-22 Refrigerant (Virgin/New)

Yes, I agree to renew **12-085-AF**, under the same terms and conditions as the existing bid for the first year second semi-annual term. The renewal term will begin on **December 21, 2012** and expire on **June 20, 2013**.

No, I do not agree to renew **12-085-AF**

Company Name: Trigon Refrigerant Group, LLC

Signature: *Wayne Forbys* Date: 9-28-12

Typed Name and Title: WAYNE FORBYS DIR. OF OPERATIONS

Telephone (w/area code): 941-378-1510 Fax Number (w/area code): 941-378-1701 or
waynef@trigonrefrigerant.com

DATE DUE: **PLEASE FAX TO PURCHASING NO LATER THAN FRIDAY, August 24, 2012**

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business, with the District School Board of Pasco County, who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds **must** be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you **must** have those individuals Level 2 fingerprinted and screened by the Districts Human Resource Department **prior** to commencement of services or work and must provide a list of employees with renewal. Please contact 813/794-2521 to arrange for an appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law through the internet link: http://election.dos.state.fl.us/laws/051laws/ch_2005-028.pdf. This law is effective September 1, 2005.

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE RETURN TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTN: **Deb Mateo, Buyer Assistant**
PURCHASING DEPARTMENT
20430 GATOR LANE
LAND O' LAKES, FL 34638
(813) 794-2227 (PHONE) (813) 794-2111 (FAX)

District School Board of Pasco County Bid Recommendation

| | | | |
|--------------------------------|-------------------------------|--|--------------------|
| Bid Title | R-22 Refrigerant (Virgin/New) | Number of Vendors Notified | 174 |
| Bid Number | 12-085-AF | Number of Bids Distributed | 22 |
| Date Solicited | April 13, 2012 | Number of Vendors Bidding | 5 |
| Date Opened | May 11, 2012 | Number of Formal "No Bid" Responses | 0 |
| Date Board Presentation | June 5, 2012 | Funding Source | General |
| Total Savings | Estimated \$6,181 | Grand Total of Bid | Estimated \$56,996 |

Recommendation:

Recommend acceptance of the bid from Trigon Refrigerant Group, LLC as noted on the attached tabulation sheet, as lowest and best, responsive and responsible bid meeting written specifications.

Term of Contract:

This bid is for R-22 Refrigerant (Virgin/New) "as needed" by the Maintenance Department for use throughout the District. This is a three-year bid renewable semi-annually based upon mutual agreement of both parties. The first semi-annual term of this contract shall be effective from June 21, 2012 through December 20, 2012. The bid prices are firm and fixed for the first six (6) months of the contract.

Notations and Exceptions:

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Savings were determined by averaging all valid bids submitted and deducting the awarded vendors' bid price.

RFPs Evaluated By:


Rich McInnis, Air Conditioning Crew Chief, Maintenance and Facilities Services

RFPs Prepared By:

Amy Flack, Buyer, Purchasing Department

Reviewed and Authorized By:

Kendra Goodman, CPPO, CPPB, Purchasing Agent, Purchasing Department



District School Board
of Pasco County

JUN 05 2012

Board Approved

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

| DATE OF OPENING: May 11, 2012 @ 2:30 PM | | Airgas Refrigerants, Inc. | | Coolgas, Inc. | | United Refrigerant, Inc. | |
|---|--|---------------------------|-------------|----------------------------------|-------------|----------------------------|-------------|
| BID TITLE: R-22 Refrigerant (Virgin/ New) | | 38-18 33rd Street | | 30045 FM2978 | | 11401 Roosevelt Boulevard | |
| BID #12-085-AF | | Long Island, NY 11101 | | Magnolia, TX 77354 | | Philadelphia, PA 19154 | |
| **Board Meeting June 5, 2012** | | | | | | | |
| QTY | DESCRIPTION | UNIT PRICE | TOTAL PRICE | UNIT PRICE | TOTAL PRICE | UNIT PRICE | TOTAL PRICE |
| 200 | Refrigerant, Virgin R-22 (30lb. Cylinders) | \$329.48 | \$65,896.00 | \$309.98 | \$61,996.00 | \$360.00 | \$72,000.00 |
| | Mfg/ Product # | R22-30 | | Equal.Virgin.ARI-700 Spec/ R2230 | | Honeywell / Arkema / 30R22 | |

District School Board
of Pasco County

JUN 05 2012

Board Approved

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

| DATE OF OPENING: May 11, 2012 @ 2:30 PM | | RTR Suppliers, Inc. | | Trigon Refrigerant Group, LLC | |
|---|--|-----------------------------------|-------------|--|-------------|
| BID TITLE: R-22 Refrigerant (Virgin/ New) | | 6124 Hanging Moss Road, Suite 360 | | 6222 Tower Lane, Suite B-3 | |
| BID #12-085-AF | | Orlando, FL 32807 | | Sarasota, FL 34240 | |
| **Board Meeting June 5, 2012** | | | | | |
| QTY | DESCRIPTION | UNIT PRICE | TOTAL PRICE | UNIT PRICE | TOTAL PRICE |
| 200 | Refrigerant, Virgin R-22 (30lb. Cylinders) | \$295.00 | \$59,000.00 | \$284.98 | \$56,996.00 |
| | Mfg/ Product # | Dupont Cyls / N/A | | Trigon Refrigerant, Dupont / R-22,30lb | |

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