



# DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

## Purchasing Services

Michael J. Woodall, CPPO, Purchasing Agent

813/794-2221 Fax: 813/794-2111

727/774-2221 TDD: 813/794-2484

352/524-2221 email: mwoodall@pasco.k12.fl.us

October 1, 2013

## MEMORANDUM

TO: Honorable School Board Members

FROM: Michael J. Woodall, CPPO, Purchasing Agent *MJW*

RE: Bid #12-059-DM, Emergency Lock & Key Services  
Third Year Renewal of a Three-Year Contract  
Tri-County Locksmith of the Suncoast, Inc.

On December 6, 2011, official action (attached) was taken to award the above-referenced bid to Tri-County Locksmith of the Suncoast, Inc. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. Subsequently, the second year of the contract is from December 20, 2012 through December 19, 2013.

Considering services have been satisfactory, Grace C. Messineo, President, Tri-County Locksmith of the Suncoast, Inc. was contacted to verify her willingness to enter into the third year of the contract. As such, Grace C. Messineo has agreed in writing (attached), to enter into the third year of the contract.

Therefore, at this time, it is my recommendation to enter into the third year of the contract with Tri-County Locksmith of the Suncoast, Inc. The third year of the contract will cover the period of December 20, 2013 through December 19, 2014.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

MJW/dr  
Attachment(s)

Date/Time: September 25, 2013 08:31:00



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### BID RENEWAL REQUEST

**BID #12-059-DM**

**BID TITLE: Emergency Lock & Key Services**

  /  

Yes, I agree to renew Bid #12-059-DM under the same terms and conditions as the existing bid. The second year period shall be from **December 4, 2013 through December 3, 2014.**

\_\_\_\_\_

No, I do not agree to renew Bid #12-059-DM, if no, please respond why:

Explanation: \_\_\_\_\_

COMPANY NAME: Tri-County Locksmith of the Suncoast, Inc.

SIGNATURE: \_\_\_\_\_

*Grace C. Messineo*

TYPED NAME AND TITLE: \_\_\_\_\_

Grace C. Messineo President

TELEPHONE (WITH AREA CODE): \_\_\_\_\_

727-863-5150

FAX NUMBER (WITH AREA CODE): \_\_\_\_\_

727-819-8539

E-MAIL: gtrilock@aol.com

DATE: \_\_\_\_\_

9/18/13

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE EMAIL BACK TO: dreaves@pasco.k12.fl.us

DISTRICT SCHOOL BOARD OF PASCO COUNTY

**ATTENTION: Debra Reaves**  
PURCHASING DEPARTMENT  
20430 GATOR LANE  
LAND O' LAKES, FL 34638  
(813) 794-2219 (PHONE)  
(813) 794-2111 (FAX)

## District School Board of Pasco County Bid Recommendation

<b>Bid Title</b>	Emergency Lock & Key Services "As Needed" Basis	<b>Number of Vendors Notified</b>	30
<b>Bid Number</b>	12-059-DM	<b>Number of Bids Distributed</b>	7
<b>Date Solicited</b>	October 21, 2011	<b>Number of Vendors Bidding</b>	2
<b>Date Opened</b>	November 15, 2011	<b>Number of Formal "No Bid" Responses</b>	0
<b>Date Board Presentation</b>	December 20, 2011	<b>Funding Source</b>	General
<b>Total Savings</b>	\$2,912.00	<b>Grand Total of Bid</b>	Approx. \$50,000.00

**Recommendation:**

Recommend acceptance of bid from Tri-County Locksmith of the Suncoast, Inc., as noted on attached bid tabulation sheet, as lowest and best, responsive and responsible "All or None", East/West bid meeting written specifications.

**Term of Contract:**

This bid is for emergency lock and key services on an "as needed" basis throughout the District. This is a three-year bid renewable annually based upon mutual agreement of both parties. The first year of this contract shall be effective from December 20, 2011 through December 19, 2012.

**Notations and Exceptions:**

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Savings were determined by the averaging of all bids submitted and deducting the recommended awarded vendor.

**Bids Evaluated By:**

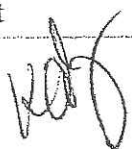
Mark Fox, Sr. Crew Chief, Maintenance Department

**Bids Prepared By:**

Deb Mateo, Buyer Assistant, Purchasing Department

**Reviewed and Authorized By:**

Kendra Goodman, CPPO, CPPB, Purchasing Agent



**District School Board  
of Pasco County**

Date/Time: November 30, 2011 08:42:00

DEC 06 2011

Board Approved

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: November 15, 2011 @ 2:30 PM		Affordable Lock & Security Solutions		Tri-County Locksmith of the Suncoast, Inc.	
BID TITLE: Emergency Lock & Key Services		13908 N. Florida Avenue		15215 US Highway 19 - Suite M	
BID: #12-059-DM		Tampa, FL 33613		Hudson, FL 34667	
<b>Board "12/20/11"</b>					
<b>WEIGHT</b>	<b>DESCRIPTION</b>	<b>EAST SIDE</b>	<b>WEST SIDE</b>	<b>EAST SIDE</b>	<b>WEST SIDE</b>
<b>Item #1</b>					
<b>In Shop</b>					
15	per cylinder	\$15.00	\$15.00	\$10.00	\$10.00
15	per 5-pin key	N/A	N/A	\$10.00	\$10.00
15	per 6-pin key	N/A	N/A	\$10.00	\$10.00
<b>On-Site</b>					
15	per cylinder	\$20.00	\$20.00	\$10.00	\$10.00
15	per 5-pin key	N/A	N/A	\$10.00	\$10.00
15	per 6-pin key	N/A	N/A	\$10.00	\$10.00
Trip Charge (if any)		\$80.00	\$80.00	\$70.00	\$55.00
<b>Subtotal</b>		<b>\$115.00</b>	<b>\$115.00</b>	<b>\$130.00</b>	<b>\$115.00</b>
<b>Item #2</b>					
<b>In Shop</b>					
15	per cylinder	N/A	N/A	\$15.00	\$15.00
15	per 5-pin key	N/A	N/A	\$15.00	\$15.00
15	per 6-pin key	N/A	N/A	\$15.00	\$15.00
<b>On-Site</b>					
15	per cylinder	\$40.00	\$40.00	\$15.00	\$15.00
15	per 5-pin key	N/A	N/A	\$15.00	\$15.00
15	per 6-pin key	N/A	N/A	\$15.00	\$15.00
Trip Charge (if any)		\$120.00	\$120.00	\$95.00	\$80.00
<b>Subtotal</b>		<b>\$160.00</b>	<b>\$160.00</b>	<b>\$185.00</b>	<b>\$170.00</b>

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

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BID TITLE: Emergency Lock & Key Services		13908 N. Florida Avenue		15215 US Highway 19 - Suite M	
BID: #12-059-DM		Tampa, FL 33613		Hudson, FL 34667	
<b>Board "12/20/11"</b>					
WEIGHT	DESCRIPTION	EAST SIDE	WEST SIDE	EAST SIDE	WEST SIDE
<b>Item #3</b>					
<b>In Shop</b>					
10	Duplicating (5-pin)	\$5.00	\$5.00	\$2.00	\$2.00
10	Duplicating (6-pin)	\$5.00	\$5.00	\$2.50	\$2.50
10	Cut by Code (5-pin)	\$20.00	\$20.00	\$2.50	\$2.50
10	Cut by Code (6-pin)	\$20.00	\$20.00	\$2.50	\$2.50
10	Impression (Alpha/Numeric)	\$0.50	\$0.50	No Charge	No Charge
	Trip Charge (if any)	N/A	N/A	No Charge	No Charge
<b>On-Site</b>					
10	Duplicating (5-pin)	\$5.00	\$5.00	\$2.00	\$2.00
10	Duplicating (6-pin)	\$5.00	\$5.00	\$2.50	\$2.50
10	Cut by Code (5-pin)	\$20.00	\$20.00	\$2.50	\$2.50
10	Cut by Code (6-pin)	\$20.00	\$20.00	\$2.50	\$2.50
10	Impression (Alpha/Numeric)	\$0.50	\$0.50	No Charge	No Charge
	Trip Charge (if any)	\$80.00	\$80.00	\$70.00	\$55.00
	<b>Subtotal</b>	\$181.00	\$181.00	\$89.00	\$74.00
<b>Item #4</b>					
5	Corbin Cylinder Knob	\$20.00	\$20.00	\$10.00	\$10.00
5	Corbin Mortise	\$20.00	\$20.00	\$20.00	\$20.00
5	Corbin Rim Mount	\$20.00	\$20.00	\$20.00	\$20.00
5	Schlage Cylinder Knob	\$20.00	\$20.00	\$10.00	\$10.00
5	Schlage Mortise	\$20.00	\$20.00	\$20.00	\$20.00
5	Schlage Rim Mount	\$20.00	\$20.00	\$20.00	\$20.00
5	Russwin Cylinder Knob	\$20.00	\$20.00	\$10.00	\$10.00
5	Russwin Mortise	\$20.00	\$20.00	\$20.00	\$20.00
5	Russwin Rim Mount	\$20.00	\$20.00	\$20.00	\$20.00
5	Sargent Cylinder Knob	\$20.00	\$20.00	\$10.00	\$10.00
5	Sargent Mortise	\$20.00	\$20.00	\$20.00	\$20.00
5	Sargent Rim Mount	\$20.00	\$20.00	\$20.00	\$20.00
5	Yale Cylinder Knob	\$20.00	\$20.00	\$10.00	\$10.00
5	Yale Mortise	\$20.00	\$20.00	\$20.00	\$20.00
5	Yale Rim Mount	\$20.00	\$20.00	\$20.00	\$20.00
	Trip Charge (if any)	\$80.00	\$80.00	\$70.00	\$55.00
	<b>Subtotal</b>	\$380.00	\$380.00	\$320.00	\$305.00

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BID: #12-059-DM		Tampa, FL 33613		Hudson, FL 34667	
<b>Board "12/20/11"</b>					
WEIGHT	DESCRIPTION	EAST SIDE	WEST SIDE	EAST SIDE	WEST SIDE
<b>Item #5</b>					
2	Corbin Door Closer	\$20.00	\$20.00	\$35.00	\$35.00
2	LCN Door Closer	\$20.00	\$20.00	\$35.00	\$35.00
	Trip Charge (if any)	\$80.00	\$80.00	\$70.00	\$55.00
	<b>Subtotal</b>	\$120.00	\$120.00	\$140.00	\$125.00
<b>Item #6</b>					
10	Russwin Rim-Type	\$40.00	\$40.00	\$40.00	\$40.00
10	Russwin Mortise-Type	\$40.00	\$40.00	\$40.00	\$40.00
10	Sargent Rim-Type	\$40.00	\$40.00	\$40.00	\$40.00
10	Sargent Mortise-Type	\$40.00	\$40.00	\$40.00	\$40.00
10	Yale Rim-Type	\$40.00	\$40.00	\$40.00	\$40.00
10	Yale Mortise-Type	\$40.00	\$40.00	\$40.00	\$40.00
10	Von Duprin Rim-Type	\$40.00	\$40.00	\$40.00	\$40.00
10	Von Duprin Mortise-Type	\$40.00	\$40.00	\$40.00	\$40.00
	Trip Charge (if any)	\$80.00	\$80.00	\$70.00	\$55.00
	<b>Subtotal</b>	\$400.00	\$400.00	\$390.00	\$375.00
	<b>GRAND TOTAL FOR ITEMS 1-6</b>	\$1,456.00	\$1,456.00	\$1,254.00	\$1,164.00
<b>Item #7</b>					
	Manufacturer / Discount	ALL	10%	Schlage / IR	10%
	Manufacturer / Discount			Corbin	10%
	Manufacturer / Discount			Sargent	10%
	Manufacturer / Discount			Yale	10%
	Manufacturer / Discount				
	Manufacturer / Discount				
<b>Item #8</b>					
	Hourly Rate Not Covered in Items 1-7		\$80.00		\$60.00
*Total added by Purchasing					