



DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

Purchasing Services

Michael J. Woodall, CPPO, Purchasing Agent

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November 5, 2013

MEMORANDUM

TO: Honorable School Board Members

FROM: Michael J. Woodall, CPPO, Purchasing Agent *MJW*

RE: Interinstitutional Articulation Agreement with St. Petersburg College
Contract #2014000766

Approval is requested for an interinstitutional articulation agreement between the Board of Trustees of St. Petersburg College and the District School Board of Pasco County to provide opportunities for students to receive college credit for appropriate work completed at the technical school. St. Petersburg College agrees to award college credit to Pasco County Veterinary Assisting graduates as outlined in the attached agreement.

At this time, we respectfully request your approval of the attached articulation agreement. The term of this contract will be retroactive from August 19, 2013 through the 2013-2014 school year, effective for three (3) years. There is no cost to the District associated with this contract. This agreement was reviewed and approved by Ms. Nancy Alfonso, School Board Attorney, on October 9, 2013 via email.

If you have any questions or concerns, please contact Mr. Rob Aguis, Director, Office for Career & Technical Education, or me at your earliest convenience.

MJW/plh

Attachments

Date/Time: October 30, 2013 08:52:00



DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

Office for Career and Technical Education
Rob Aguis, Director
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MEMORANDUM
CTE-033-13/14

November 5, 2013

To: Michael Woodall, Purchasing Agent

From: Rob Aguis, Director, Office for Career & Technical Education RA/BD

Subject: **Interinstitutional Articulation Agreement with St. Petersburg College**

Description:

Approval is requested for an Interinstitutional Articulation Agreement between the District School Board of Pasco County and the Board of Trustees of St. Petersburg College to provide opportunities for students to receive college credit for appropriate work completed at the technical school, retroactive to August 19, 2013 for the 2013-2014 School Year.

Action Requested:

School Board approval of the Interinstitutional Articulation Agreement between the District School Board of Pasco County and the Board of Trustees of St. Petersburg College on November 5, 2013.

Recommendations:

The staff respectfully requests approval of the Interinstitutional Articulation Agreement between the District School Board of Pasco County and the Board of Trustees of St. Petersburg College.

RA/rmh

Attachment(s)

**MEMORANDUM OF UNDERSTANDING:
INTERINSTITUTIONAL ARTICULATION AGREEMENT**

This Memorandum of Understanding is entered by and between the BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE, P.O. Box 13489, St. Petersburg, Florida 33733-3489, hereinafter referred to as the "College" or "SPC" and the DISTRICT SCHOOL BOARD OF PASCO COUNTY, 7227 Land O' Lakes Boulevard, Land O' Lakes, Florida 34638, hereinafter referred to as the "School Board."

WITNESSETH:

WHEREAS, the School Board offers courses in the field of Veterinary Assisting; and

WHEREAS, the College offers an Associate of Science Degree in Veterinary Technology; and

WHEREAS, the College and the School Board desire to collaborate to provide an articulated program in the area of Veterinary Technology in which students enrolled with the School Board can proceed toward their educational objectives as rapidly as their circumstances permit;

NOW THEREFORE, in consideration of the mutual covenants and agreements contained hereinafter and other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the parties agree as follows:

- A. Upon acceptance of School Board students into the Associate of Science Veterinary Technology Program, SPC agrees to award articulated college credit as set forth in Attachment "A" to students successfully completing the Veterinary Assisting Program (courses 1-5) offered by the School Board.
- B. SPC and the School Board agree to:
 - a. Comply with federal and state laws and related regulations including but not limited to Section 504 of the Rehabilitation Act of 1973, the American with Disabilities Act, the Family Educational Rights of Privacy Act, and shall not discriminate against any employee or student of SPC or the School Board on the basis of race, color, religion, age, sex, marital status, national origin, sexual orientation, gender identity, genetic information, nor will either party discriminate against any individual with a qualified disability. SPC and the School Board recognize that sexual harassment constitutes discrimination on the basis of sex.
 - b. Provide all academic support services required by Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act to its students.
 - c. Comply with the public records requirements of Chapter 119, Fla. Stat. relating to this Memorandum of Understanding.



C. TERMINATION

- a. This Memorandum of Understanding may be terminated by either party upon ninety (90) days prior written notice of the date of termination.
- b. If applicable, termination of this Memorandum of Understanding will not be executed without a prior concurring agreement on programs of students enrolled with the School Board at the time of termination.

D. TERM

This Memorandum of Understanding shall continue in full force and effect for three (3) years commencing on August 19, 2013 for the 2013-2014 School Year, unless otherwise terminated by either party as set forth herein. This Memorandum of Understanding may be extended by written agreement of the parties which may be in the form of a letter signed by appropriate authorized persons from the respective institutions.

This Memorandum of Understanding was executed on the dates set forth below.

BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

By: Anne M. Cooper
ANNE M. COOPER, SENIOR VICE PRESIDENT

Date: 10/10/13

APPROVED
AS TO FORM AND CONTENT
SLGps
COLLEGE ATTORNEY

Approved by: AMC
On: 5/11/12

DISTRICT SCHOOL BOARD OF PASCO COUNTY

By: _____

Date: _____

CONTRACT REVIEWED
AND APPROVED:
LW 10.23.13

ATTACHMENT A

Associate of Science Veterinary Technology

Pasco County School Board

St. Petersburg College

PROGRAMS

Veterinary Assisting

A.S. Veterinary Technology

In accordance with the Memorandum of Understanding between the Pasco County School Board and the St. Petersburg College Board of Trustees, this program-to-program Articulation Agreement provides opportunities for students to receive college credit for appropriate work completed at the high schools. St. Petersburg College agrees to award college credit to Pasco County Veterinary Assisting graduates as specifically defined below.

Pasco County School Board

St. Petersburg College

Veterinary Assisting 1	1 cr	ATE 1741 Veterinary Medical Terminology	
Veterinary Assisting 2	1 cr		1 cr
Veterinary Assisting 3	1 cr	ATE 1943 Veterinary Work Experience	1 cr
Veterinary Assisting 4	1 cr	ATE 1311L Veterinary Office procedures	1 cr
Veterinary Assisting 5	1 cr		

All students are required to work at a veterinary clinic for 100 hours. They must keep a "journal" of what they see there. Students must be evaluated by the clinic at 50 and 100 hours. A minimum unweighted grade point average of 2.5 overall and 3.0 in the Veterinary Assisting programs will be required. A grade of "P" will be given for the college credit. Students must enroll at SPC within three (3) years after graduation to be eligible to receive the articulated credit. This Career Pathways Memorandum of Understanding Articulation Agreement replaces any previously existing agreements relating to the aforementioned program.

