



DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

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Department of Purchasing
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December 18, 2012

MEMORANDUM

TO: Honorable School Board Members

FROM: Michael J. Woodall, CPPO, Purchasing Agent *MJW*

SUBJECT: Purchases of Technology Solutions with Related Equipment and Accessories from CDW-Government (CDWG) through National Joint Powers Alliance
Bid #111309-CDW

On January 19, 2010, official action (on file in the Purchasing Department) was taken to permit the District to join The National Joint Powers Alliance (NJPA), and to approve a purchasing process for computer-related equipment and supplies from CDWG. Florida Statute 163.01, the Florida Interlocal Cooperation Act, allows the District to purchase from contracts competitively solicited by another governmental agency. NJPA is a governmental agency under Minnesota Statute 471.345, acting as a self-supporting business in the State of Minnesota. It is funded by vendor administrative fees. There is no cost to the District to either join or participate in NJPA, and participation is non-exclusive (the District can purchase from other vendors should it be in our best interest to do so.) NJPA provides the District with very competitive pricing for technology supplies, equipment and accessories on an as-needed basis. All documentation regarding NJPA was reviewed by Ms. Nancy Alfonso, Board Attorney, at our original application date, and there have been no changes to NJPA's business structure, or its contract with CDWG, since that time.

The District spent a total of \$229,000 with CDWG between January 21, 2012 and November 16, 2012 (close of Purchasing module in TERMS). Based on this amount, we are requesting permission to place purchase orders to CDWG on an as-needed basis in an amount not to exceed \$300,000 for the period January 21, 2013 – January 20, 2014. Purchases are made by schools and departments, with funding provided through general, capital, or federal funds. District staff is able to verify NJPA discounted pricing on-line for ease of ordering, and the contract permits larger discounts for volume purchases. The Purchasing Department monitors and calculates CDWG purchases on a monthly basis to verify that the approved dollar limit is not exceeded.

Please contact me if you have any questions or concerns.

MJW/az

Date/Time: December 12, 2012 09:40:00