



DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

Purchasing Services

Michael J. Woodall, CPPO, Purchasing Agent

813/794-2221 Fax: 813/794-2111

727/774-2221 TDD: 813/794-2484

352/524-2221 email: mwoodall@pasco.k12.fl.us

December 3, 2013

MEMORANDUM

TO: Honorable School Board Members

FROM: Michael J. Woodall, CPPO, Purchasing Agent *M.J.W.*

RE: Second Year Renewal of a Three-Year Contract
RFP #13-057-PH Health and Athletic Supplies Catalog Discount "As Needed"
School Kids Healthcare
School Nurse Supply, Inc.

On February 19, 2013, official action (attached) was taken to award the above-referenced RFP to School Kids Healthcare and School Nurse Supply, Inc. This RFP is a three-year contract, renewable annually based upon mutual consent of all parties. The first year of the agreement will expire on February 19, 2014.

Considering services have been satisfactory, the vendors noted above were contacted to verify their willingness to enter into the second year of this contract under the existing terms and conditions. The vendors have agreed in writing (attached) to do so.

At this time, it is my recommendation to enter into the second year of the contract, covering the period of February 20, 2014 through February 19, 2015.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

MJW/plh

Attachments

Date/Time: November 22, 2013 10:34:00



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

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PROPOSAL RENEWAL REQUEST

RFP #13-057-PH

RFP TITLE: Health and Athletic Supplies Catalog Discount




Yes, I agree to renew RFP #13-057-PH under the same terms and conditions as the existing contract. The second year period shall be from **February 20, 2014 through February 19, 2015**. If you choose to renew, please also include a current certificate of liability insurance naming the District School Board of Pasco County as a certificate holder.

SENDING FROM DIFFERENT LOCATION.

No, I do not agree to renew RFP #13-057-PH.

COMPANY NAME: **School Kids Healthcare**

SIGNATURE: 

TYPED NAME AND TITLE: BRADLEY G. SMITH GM/CONTRACTS

TELEPHONE (WITH AREA CODE): 866-558-0686

FAX NUMBER (WITH AREA CODE): 800-558-1551

E-MAIL: brads@schoolkidshealthcare.com

DATE: 11/18/13

The prospective vendor certifies, by submission and signature of this renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE RETURN TO: phall@pasco.k12.fl.us
DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTENTION: Patty Hall, Buyer Assistant
PURCHASING DEPARTMENT
20430 GATOR LANE
LAND O' LAKES, FL 34638
(813) 794-2258 (PHONE)
(813) 794-2111 (FAX)



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No, I do not agree to renew RFP #13-057-PH.

COMPANY NAME: **School Nurse Supply, Inc.**

SIGNATURE: _____

TYPED NAME AND TITLE: _____

TELEPHONE (WITH AREA CODE): _____

FAX NUMBER (WITH AREA CODE): _____

E-MAIL: _____

DATE: _____

The prospective vendor certifies, by submission and signature of this renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE RETURN TO: phall@pasco.k12.fl.us

DISTRICT SCHOOL BOARD OF PASCO COUNTY

ATTENTION: Patty Hall, Buyer Assistant

PURCHASING DEPARTMENT

20430 GATOR LANE

LAND O' LAKES, FL 34638

(813) 794-2258 (PHONE)

(813) 794-2111 (FAX)

District School Board of Pasco County

Bid Recommendation

RFP Title	Health and Athletic Supplies Catalog Discount "As Needed"		Number of Vendors Notified	471
RFP Number	13-057-PH		Number of RFPs Distributed	47
Date Solicited	January 15, 2013		Number of Vendors Proposing	9
Date Opened	January 31, 2013		Number of "No Bid" Vendors	0
Date Board Presentation	February 19, 2013		Funding Source	General and Grant Funds
Total Savings	N/A		Grand Total of RFP	\$50,000.00

Recommendation:

Recommend acceptance of RFPs from School Kids Healthcare and School Nurse Supply as noted on the attached tabulation sheet, as the responsive, responsible proposals having the highest points and meeting written specifications.

Term of Contract:

The intent of this RFP is to establish a three-year contract, renewable annually by mutual consent, with multiple vendors to purchase health and athletic supplies on an "as-needed" basis to be used throughout the District. The first year of this contract shall be effective from February 20, 2013 through February 19, 2014.

Notations and Exceptions:

Each RFP was evaluated and points assigned according to the following criteria as outlined in the specifications: Cost (20), Vendor Inventory (20), Minimum Order Requirements (5), and Delivery/Free Shipping Requirements (5).

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Recommend rejection of the proposals from Kentron Health Care, Inc. School Health Corporation and Alert Services, Inc. as the mandatory attorney signature was not provided on the principal place of business section of the RFP. Additionally, Alert Services, Inc. did not meet the free shipping requirements.

District School Board of Pasco County

Bid Recommendation

RFP #13-057-PH

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Recommend rejection of the proposal from Fischer Scientific Company as they did not meet the free shipping requirements.

Recommend rejection of the proposals from MFAC and School Specialty as they were disqualified at bid opening for failure to submit pricing.

Recommend rejection of the proposal from S&S Worldwide as they could not supply at least 50% of the most frequently purchased health and athletic supply items as outlined in the RFP document.

Due to the unique nature of health and athletic supplies purchased by schools throughout the District, we are requesting permission to negotiate with interested parties to obtain up to four (4) additional health and athletic supply vendors. The final negotiated contracts will be forwarded to a future Board meeting for approval.

RFP Prepared by:

Patty Hall, Buyer Assistant, Purchasing Department

RFPs Evaluated by:

Patty Hall, Buyer Assistant, Purchasing Department

Reviewed and Authorized by:

Michael J. Woodall, CPPO, Purchasing Agent



District School Board of Pasco County
Tabulation Sheet

RFP # 13-057-PH RFP Title: Health and Athletic Supplies Catalog Discount	Alert Services	Fisher Scientific, EMD	Kentron Health Care
RFP Due Date/Time: January 31, 2013 @ 2:30 pm	14250 123 Hwy. San Marcos, TX 78666	4500 Turnberry Drive Hanover Park, IL 60133	701 Central Avenue West Springfield, TN 37172
Board Meeting: February 19, 2013			
	*Disqualified	*Disqualified	*Disqualified
Category A: Lowest Net Cost (20 Point Max)			
Category B: Vendor Inventory (20 Point Max)			
Number of Items Available			
Category C: Minimum Order Requirements (5 Point Max)			
Category D: Delivery/Free Shipping Requirement (5 Point Max)			
Catalog Name/Year			
Fixed Percentage Discount			
Exclusions to Discount			
	*Failed to provide mandatory attorney signature	*Failed to meet the free shipping requirements	*Failed to provide mandatory attorney signature
Total Points (50 Point Max)			

District School Board of Pasco County
Tabulation Sheet

RFP # 13-057-PH RFP Title: Health and Athletic Supplies Catalog Discount	MFAC LLC	School Health Corp.	School Kids Healthcare
RFP Due Date/Time: January 31, 2013 @ 2:30 pm	11 Amflex Drive Cranston, RI 02921	865 Muirfield Drive Hanover Park, IL 60133	5235 International Drive, St. B Cudahy, WI 53110
Board Meeting: February 19, 2013			
	*Disqualified	*Disqualified	
Category A: Lowest Net Cost (20 Point Max)			17.74
Category B: Vendor Inventory (20 Point Max)			20.00
Number of Items Available			35
Category C: Minimum Order Requirements (5 Point Max)			5.00
Category D: Delivery/Free Shipping Requirement (5 Point Max)			5
Catalog Name/Year			School Kids Healthcare #007 2013
Fixed Percentage Discount			17%
Exclusions to Discount			Furniture
	*Failed to submit pricing	*Failed to provide mandatory attorney signature	
Total Points (50 Point Max)			47.74

District School Board of Pasco County
Tabulation Sheet

RFP # 13-057-PH RFP Title: Health and Athletic Supplies Catalog Discount	School Nurse Supply, Inc.	School Specialty	S&S Worldwide
RFP Due Date/Time: January 31, 2013 @ 2:30 pm	1690 Wright Blvd. Schaumburg, IL 60193	3175 Northwoods Parkway	75 Mill Street Colchester, CT 06415
Board Meeting: February 19, 2013			
		*Disqualified	*Disqualified
Category A: Lowest Net Cost (20 Point Max)	20.00		
Category B: Vendor Inventory (20 Point Max)	16.67		
Number of Items Available	26		
Category C: Minimum Order Requirements (5 Point Max)	5.00		
Category D: Delivery/Free Shipping Requirement (5 Point Max)	1.67		
Catalog Name/Year	School Nurse Supply 2013		
Fixed Percentage Discount	7%		
Exclusions to Discount	Furniture/Capital Equipment and promotional items		
		*Failed to submit pricing	*Failed to supply 50% of items
Total Points (50 Point Max)	43.34		