



## DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

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Department of Purchasing Services  
Michael J. Woodall, CPPO, Purchasing Agent  
813/ 794-2221 Fax: 813/ 794-2111  
727/ 774-2221 TDD: 813/ 794-2484  
352/ 524-2221 e-mail: mwoodall@pasco.k12.fl.us

January 21, 2014

### MEMORANDUM

**TO:** Honorable School Board Members

**FROM:** Michael J. Woodall, CPPO, Purchasing Agent *MJW*

**SUBJECT:** Third Year of Multi-Year Agreement, Microsoft and  
Permission to Place Purchase Order

The District currently has a Campus and School Volume Licensing Agreement with Microsoft (on file in the Purchasing Services Department), which is renewable annually at the mutual agreement of the parties. The second year of the agreement will expire on January 30, 2014.

Please see the attached memo from Mr. John Simon, Director of the Office for Technology and Information Services. He is requesting permission to enter into the third year of the agreement, for the period January 31, 2014 – January 30, 2015. Advantageous discounted pricing has been "locked in" through January 2016. The cost to the District for the next term is \$264,638.90, paid with capital funds.

Upon approval, purchase orders will be placed with Software House International (SHI), which is the sole Microsoft-authorized dealer under Florida State Contract #252-001-09-1. The District is permitted to utilize this contract under Florida Administrative Rule 6A-1.012(5). We also request permission to execute the operational documents that will enable the District to receive the no-cost benefits that have been added by Microsoft to the Campus Volume Licensing Agreement.

Please contact John Simon or me if you have any questions or concerns.

MJW/az  
Attachment

Date/Time: January 14, 2014 09:24:00



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7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

John W. Simon, Jr.  
Director of Information Services Department  
813/794-2416      352/524-2416  
727/774-2416      Fax: 813/794-2172

To: Michael Woodall, Purchasing Agent

From: Edward B. Mutell, Supervisor of Information Services *EM*  
John W. Simon, Jr., Director of Information Services *JWS*

Date: January 21, 2014

Subject: Licensing Payment for Microsoft Office Campus and School Agreement

The District currently has a multi-year Campus Volume Licensing Agreement with Microsoft through January 30, 2016. The Agreement addresses the terms, conditions and pricing for Microsoft products and services utilized within the District, and is renewed annually at the mutual agreement of the parties. The current term will expire on January 31, 2014.

The Agreement "locks in" the District's unit pricing for Microsoft products for the period February 1, 2014 – January 30, 2016. The cost to the District for the period February 1, 2014 – January 30, 2015 will be \$264,638.90. SHI remains the Microsoft-authorized dealer under Florida State Contract.

I am requesting your assistance in issuing a purchase order in the amount of \$264,638.90 to cover the period of February 1, 2014 – January 30, 2015. I am also asking for your assistance in completing the Agreement amendment paperwork that allows the District to receive the no-cost benefits that have been added by Microsoft to the Campus Volume Licensing Agreement.

Please contact me if you have any questions or concerns.