



DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

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Department of Purchasing Services
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March 5, 2013

MEMORANDUM

TO: Honorable School Board Members

FROM: Michael J. Woodall, CPPO, Purchasing Agent *MJW*

SUBJECT: Dell Computer Products, Technology Refresh Program
Piggyback of Valencia College RFP #11/12-09

For over ten years, the District has purchased Dell computer products via piggyback agreements with other State educational institutions. This process works well for the District, and we are authorized to use the piggyback process by Florida Administrative Rule 6A.1-012(6). Our current piggyback term will expire on April 16, 2013.

We are currently using Valencia College's above-referenced RFP, which allows the District to purchase Dell software, hardware and peripherals, as well as third-party peripherals and software, at deeply discounted pricing. Valencia's agreement with Dell (on file in the Purchasing Services Department) specifically permits other educational entities to utilize the contract. Based upon the projections of the Office for Technology and Information Services and the Office for Career and Technical Education, we are requesting permission to use this RFP to purchase up to \$900,000 of Dell products on an as-needed basis for the term April 17, 2013 – April 16, 2014. This amount is the same as requested for the previous contract term. Funding is provided through general, capital and federal funding sources.

The Purchasing Services Department will monitor all Dell purchase orders to verify that the approved dollar threshold amount is not exceeded. Should you have any questions or concerns, please feel free to contact me at your earliest convenience.

MJW/az

Date/Time: February 27, 2013 08:32:00