



DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

Purchasing Services

Nicole Westmoreland, MBA, Purchasing Agent

813/ 794-2221 Fax: 813/ 794-2111

727/ 774-2221 TDD: 813/794-2484

352/ 524-2221 e-mail: nwestmor@pasco.k12.fl.us

May 20, 2014

MEMORANDUM

TO: Honorable School Board Members

FROM: Nicole Westmoreland, MBA, Purchasing Agent *NW*

RE: Bid #14-015-DR Trane A/C Parts
Second Year of a Three Year Contract
Trane HVAC Parts and Service

On July 23, 2013, official action (attached) was taken to award the above-referenced bid to Trane HVAC Parts and Service. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of this contract will expire on July 22, 2014.

Considering services have been satisfactory, R. Eric Mendez of Trane HVAC Parts and Service was contacted to verify his willingness to enter into the second year period of the contract. As such, he has agreed in writing (attached) to enter into the second year of the contract.

At this time, it is my recommendation to enter into the second year period of the contract with Trane HVAC Parts and Service which covers the period of July 23, 2014 through July 22, 2015.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

NW/cla

Attachments

Date/Time: May 14, 2014 09:20:00



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BID RENEWAL REQUEST BID# 14-015-DR BID TITLE: Trane AC Parts

X

Yes, I agree to renew BID# 14-015-DR under the same terms and conditions as the existing bid. The second year period shall be from July 23, 2014 through July 22, 2015.

No, I do not agree to renew BID# 14-015-DR

COMPANY NAME: Trane HVAC PTS & Supplies

SIGNATURE: *Eric Mendez*

TYPED NAME AND TITLE: ERIC MENDEZ

TELEPHONE (WITH AREA CODE): 727.245.1320

FAX NUMBER (WITH AREA CODE): 727.245.1321

E-MAIL: REMELENDEZ@TRANE.COM

DATE: 05/09/2014

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE EMAIL BACK TO: cargyela@pasco.k12.fl.us

DISTRICT SCHOOL BOARD OF PASCO COUNTY

ATTENTION: Christina Argyelan

PURCHASING DEPARTMENT

20430 GATOR LANE

LAND O' LAKES, FL 34638

(813) 794-2489 (PHONE)

(813) 794-2111 (FAX)

District School Board of Pasco County Bid Recommendation

Bid Title	Trane A/C Parts – Maintenance Services Department		Number of Vendors Notified	332
Bid Number	14-015-DR		Number of Bids Distributed	22
Date Solicited	May 28, 2013		Number of Vendors Bidding	2
Date Opened	July 2, 2013		Number of Formal “No Bid” Responses	0
Date Board Presentation	July 23, 2013		Funding Source	General Funds
Total Savings	N/A		Grand Total of Bid	\$50,000

Recommendation:

Recommend acceptance of bid from Trane HVAC Parts & Supplies as noted on the attached bid tabulation sheet, as lowest and best (i.e. largest discount), responsive and responsible bid meeting written specifications after the 5% State of Florida preference was given pursuant to Florida State Statute 287.084(2).

Term of Contract:

This bid is for the purchase of Trane Air Conditioner Parts on an “as-needed” basis to be used by Maintenance Services throughout the District. This is a three year bid renewable annually based upon mutual agreement of both parties. The first year of this contract shall be in effect July 23, 2013 to July 22, 2014. Discount percentage for parts is firm and fixed and will remain in effect throughout the term of the bid.

Notations and Exceptions:

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Bids Evaluated By:

Rich McInnis, A/C Crew Chief, Maintenance Services

Bids Prepared By:

Debra Reaves, Buyer Assistant, Purchasing Services

Reviewed and Authorized By:

Michael J. Woodall, CPPO, Purchasing Agent



DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: July 2, 2013 @ 2:30 PM	Proliphix, Inc.	Trane HVAC Pts & Supplies
BID TITLE: Trane A/C Parts - Maintenance Services Department	3 Lan Drive, Suite 200	16520 Scheer Blvd.
BID # 14-015-DR	Westford, MA 01886	Hudson, FL 34667
Board Meeting 7/23/2013		
DESCRIPTION	DISCOUNT	DISCOUNT
Trane A/C Parts - Discount	15%	15% - 65%
		(Varies according to line item)