



# DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

## Purchasing Services

Nicole Westmoreland, MBA, Purchasing Agent

813/794-2221 Fax: 813/794-2111

727/774-2221 TDD: 813/794-2484

352/524-2221 email: nwestmor@pasco.k12.fl.us

June 3, 2014

## MEMORANDUM

TO: Honorable School Board Members

FROM: Nicole Westmoreland, MBA, Purchasing Agent *NW*

RE: Occupational and Physical Therapy Services  
Requesting Permission to "Piggy-Back" Hillsborough County Public Schools  
RFP #11010-EST for Occupational and Physical Therapy Services  
Fourth Year of a Five-Year Agreement  
Independent Living, Inc.  
Invo HealthCare Associates, LLC  
Progressus Therapy, LLC  
Sunbelt Staffing, LLC

On an annual basis, the Board approves the District's Office for Student Support Programs and Services, Division for Exceptional Student Education (ESE) to "piggy-back" the above-referenced RFP for physical therapy and occupational therapy services. The existing contract term will expire on June 30, 2014.

Considering services have been satisfactory, the companies noted above were contacted to determine their willingness to continue to extend the terms and conditions of RFP #11010-EST to the District for the fourth year. As such, Independent Living, Inc., Invo HealthCare Associates, LLC, Progressus Therapy and Sunbelt Staffing, LLC have agreed to do so (see attached).

Under Florida Administrative Rule 6A-1.012(6), the District is permitted to enter into these types of agreements should it be in our best interest to do so. Documentation regarding this piggy-back is on file in the Purchasing Services Department. The terms of this contract will be July 1, 2014 through June 30, 2015. Funding for these services will be through general funds and IDEA Part B grant funds, with an anticipated expenditure of \$400,000 for the fiscal year.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

NW/plh

Attachments

Date/Time: May 28, 2014 11:09:00



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**PIGGY-BACK RENEWAL REQUEST**  
**RFP #: 11010-EST, Hillsborough County Schools**  
**RFP TITLE: Occupational and Physical Therapy Services**

Yes, I agree to allow the District School Board of Pasco County to continue to piggy-back RFP #11010-EST, under the same terms and conditions as the existing contract. The fourth year renewal term will begin on July 1, 2014 and expires on June 30, 2015. If you choose to renew, please also include a current certificate of liability insurance naming the District School Board of Pasco County as a certificate holder.

No, I do not agree to renew RFP #11010-EST.

Company Name: Independent Living, Inc.

Signature: Carrie Guise Date: 4/8/14

Typed Name and Title: Director of Therapy

Telephone (w/area code): 813-963-6923 Fax Number (w/area code): 813-264-0763

Email: cguise@iliflorida.com

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business, with the District School Board of Pasco County, who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds **must** be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you **must** have those individuals Level 2 fingerprinted and screened by the Districts Human Resource Department **prior** to commencement of services or work and must provide a list of employees with renewal. Please contact 813/794-2521 to arrange for an appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law through the internet link: [http://election.dos.state.fl.us/laws/051laws/ch\\_2005-028.pdf](http://election.dos.state.fl.us/laws/051laws/ch_2005-028.pdf). This law is effective September 1, 2005.

The prospective vendor certifies, by submission and signature of this RFP renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE RETURN TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY  
ATTN: **Patty Hall, Interim Buyer**  
PURCHASING DEPARTMENT  
20430 GATOR LANE  
LAND O' LAKES, FL 34638  
(813) 794-2258 (PHONE) (813) 794-2111 (FAX)  
[phall@pasco.k12.fl.us](mailto:phall@pasco.k12.fl.us)



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352/ 524-2221 e-mail: nwestmor@pasco.k12.fl.us

## PIGGY-BACK RENEWAL REQUEST

RFP #: **11010-EST, Hillsborough County Schools**

RFP TITLE: **Occupational and Physical Therapy Services**

Yes, I agree to allow the District School Board of Pasco County to continue to piggy-back RFP #11010-EST, under the same terms and conditions as the existing contract. The fourth year renewal term will begin on July 1, 2014 and expires on June 30, 2015. If you choose to renew, please also include a current certificate of liability insurance naming the District School Board of Pasco County as a certificate holder.

No, I do not agree to renew RFP #11010-EST.

Company Name: **Invo HealthCare Associates, LLC**

Signature: *Mary A. J. McClain* Date: 4/7/2014

Typed Name and Title: Mary A. J. McClain, CEO

Telephone (w/area code): 800.434.4686 Fax Number (w/area code): 215.489.8766

Email: mclain@invohealthcare.com

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business, with the District School Board of Pasco County, who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds **must** be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you **must** have those individuals Level 2 fingerprinted and screened by the Districts Human Resource Department **prior** to commencement of services or work and must provide a list of employees with renewal. Please contact 813/794-2521 to arrange for an appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law through the internet link: [http://election.dos.state.fl.us/laws/051laws/ch\\_2005-028.pdf](http://election.dos.state.fl.us/laws/051laws/ch_2005-028.pdf). This law is effective September 1, 2005.

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**RFP TITLE: Occupational and Physical Therapy Services**

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**No**, I do not agree to renew **RFP #11010-EST**.

Company Name: **Progressus Therapy, LLC**

Signature: *Lisa Orlando* Date: 05/21/2014

Typed Name and Title: Lisa Orlando, Vice President

Telephone (w/area code): 813-549-5833 Fax Number (w/area code): 800-892-0648

Email: lisa.orlando@progressustherapy.com

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business, with the District School Board of Pasco County, who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds **must** be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you **must** have those individuals Level 2 fingerprinted and screened by the Districts Human Resource Department **prior** to commencement of services or work and must provide a list of employees with renewal. Please contact 813/794-2521 to arrange for an appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law through the internet link: [http://election.dos.state.fl.us/laws/0511laws/ch\\_2005-028.pdf](http://election.dos.state.fl.us/laws/0511laws/ch_2005-028.pdf). This law is effective September 1, 2005.

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No, I do not agree to renew RFP #11010-EST.

Company Name: Sunbelt Staffing, LLC

Signature: [Signature] Date: 4/21/14

Typed Name and Title: Julia R. Cole

Telephone (w/area code): (813) 792 8511 Fax Number (w/area code): (877) 831-8511

Email: juliacole@sunbeltstaffing.com

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