



## DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

### Purchasing Services

Michael J. Woodall, CPPO, Purchasing Agent

813/794-2221 Fax: 813/794-2111

727/774-2221 TDD: 813/794-2484

352/524-2221 email: mwoodall@pasco.k12.fl.us

June 18, 2013

### MEMORANDUM

TO: Honorable School Board Members

FROM: Michael J. Woodall, CPPO, Purchasing Agent *MJW.*

RE: Occupational and Physical Therapy Services  
Request Permission to "Piggy-Back" Hillsborough County Public Schools  
RFP #11010-EST for Occupational and Physical Therapy Services  
Third Year of a Five-Year Agreement  
Comprehensive Therapy Consultants (Non-Renewal)  
Independent Living, Inc. (Renewal)  
Invo Healthcare Associates, Inc. (Renewal with Name Change)  
Progressus Therapy (Renewal)  
Sunbelt Staffing, LLC (Renewal)

On an annual basis, the Board approves the District's Office for Student Support Programs and Services, Division for Exceptional Student Education (ESE) to "piggy-back" the above-referenced RFP for physical therapy and occupational therapy services. The existing contract term will expire on June 30, 2013.

Considering services have been satisfactory, the companies noted above were contacted to determine their willingness to continue to extend the terms and conditions of RFP #11010-EST to the District for the third year. As such, Independent Living, Inc., Invo Healthcare Associates, Inc., Progressus Therapy and Sunbelt Staffing, LLC have agreed to do so (see attached). Comprehensive Therapy Consultants chose not to renew their contract with Hillsborough County Public Schools.

In addition, Invo Healthcare Associates, Inc. has changed their company name to Invo HealthCare Associates, LLC (see attached). Invo HealthCare Associates, LLC has agreed to honor the terms and conditions of the current RFP #11010-EST.

(continued)

Date/Time: June 12, 2013 08:36:00

Under Florida Administrative Rule 6A-1.012(6), the District is permitted to enter into these types of agreements should it be in our best interest to do so. Documentation regarding this piggy-back is on file in the Purchasing Services Department. The terms of this contract will be July 1, 2013 through June 30, 2014. Funding for these services will be through general funds and IDEA Part B grant funds.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

MJW/plh

Attachments



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May 28, 2013

### PIGGY-BACK RENEWAL REQUEST

RFP #: 11010-EST, Hillsborough County Schools

RFP TITLE: Occupational and Physical Therapy Services

☒ Yes, I agree to allow the District School Board of Pasco County to continue to piggy-back RFP #11010-EST, under the same terms and conditions as the existing contract. The third year renewal term will begin on July 1, 2013 and expires on June 30, 2014. If you choose to renew, please also include a current certificate of liability insurance naming the District School Board of Pasco County as a certificate holder.

☐ No, I do not agree to renew RFP #11010-EST.

Company Name: Independent Living, Inc.

Signature: Carrie Guise MS, CCC/SLP Date: 5/29/13

Typed Name and Title: Carrie Guise MS, CCC/SLP

Telephone (w/area code): (813) 963-6923 Fax Number (w/area code): (813) 264-0768

Email: cguise@iliflorida.com

\* please  
make this  
primary  
contact  
person

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business, with the District School Board of Pasco County, who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds **must** be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you **must** have those individuals Level 2 fingerprinted and screened by the Districts Human Resource Department **prior** to commencement of services or work and must provide a list of employees with renewal. Please contact 813/794-2521 to arrange for an appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law through the internet link: [http://election.dos.state.fl.us/laws/051laws/ch\\_2005-028.pdf](http://election.dos.state.fl.us/laws/051laws/ch_2005-028.pdf). This law is effective September 1, 2005.

The prospective vendor certifies, by submission and signature of this RFP renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

### PLEASE RETURN TO:

DISTRICT SCHOOL BOARD OF PASCO COUNTY  
ATTN: **Patty Hall, Buyer Assistant**  
PURCHASING DEPARTMENT  
20430 GATOR LANE  
LAND O' LAKES, FL 34638  
(813) 794-2258 (PHONE) (813) 794-2111 (FAX)  
[phall@pasco.k12.fl.us](mailto:phall@pasco.k12.fl.us)





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☐ No, I do not agree to renew RFP #11010-EST.

Company Name: Invo HealthCare Associates

Signature: Mary A. J. McClain

Date: 5/28/13

Typed Name and Title: Mary A. J. McClain, CEO

Telephone (w/area code): 800.434.4646

Fax Number (w/area code): 215.489.8766

Email: mccclain@invohealthcare.com

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☐ No, I do not agree to renew RFP #11010-EST.

Company Name: Progressus Therapy

Signature: [Signature]

Date: 5/31/13

Typed Name and Title: Joanne Dempster, Chief Financial Officer

Telephone (w/area code): 813.549.5842

Fax Number (w/area code): 800.892.0648

Email: joanne.dempster@progressustherapy.com

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☐ No, I do not agree to renew RFP #11010-EST.

Company Name: Sunbelt Staffing, LLC

Signature: [Signature] Date: 5/28/13

Typed Name and Title: Jessie D. Cole, Director

Telephone (w/area code): (813) 794-2414 Fax Number (w/area code): (813) 831-8511

Email: jessie.cole@sunbeltstaffing.com

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### **Renewal Agreement Update**

I would like to thank you for the opportunity to provide related service delivery to your special needs population of children. Invo values this relationship and I hope that your Invo Contract Management Team has given you the support that you have expected throughout this school year.

Invo is in the process of renewing its Agreements with our therapists, and we are looking forward to receiving our renewal Agreement from you. In your preparation of our Agreement for the new school year, please note that Invo has changed its incorporated status to an LLC. With this change our Company name for all new Agreement should be stated as:

#### ***Invo HealthCare Associates***

If this update is misdirected to you, it would be appreciated if you would forward it to the proper person. Thank you for your ongoing support to our Invo therapists and we are looking forward to a great new school year in 2013/14.

Best regards,

Mary A.J. McClain  
Chief Executive Officer



5-28-2013

Patty Hall  
Buyer Assistant  
District School Board of Pasco County  
7227 Land O'Lakes Boulevard  
Land O' Lakes, FL 34638

Dear Ms. Hall;

Please allow this communication to be verification that Invo HealthCare Associates agrees to all of the terms and conditions of its Agreement with the District School Board of Pasco County as stated in the Agreement entered into with Invo HealthCare Associates, Inc per RFP#11010-EST.

Thank you for cooperation and allowing Invo to continue to supply services to your Special Needs population of children.

Best regards,

Mary A.J. McClain,  
Chief Executive Officer