



DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

Purchasing Services

Michael J. Woodall, CPPO, Purchasing Agent

813/794-2221 Fax: 813/794-2111


727/774-2221 TDD: 813/794-2484

352/524-2221 email: mwoodall@pasco.k12.fl.us

June 18, 2013

MEMORANDUM

TO: Honorable School Board Members

FROM: Michael J. Woodall, CPPO, Purchasing Agent 

RE: Third-Year Extension of Five-Year Contract
Permission to "Piggy-Back" the Martin County School Board
RFP # 5001-0-2006/JK, Mainline Foods
P.O.W.E.R. Buying Group Cooperative RFP
U.S. Foods

In an effort to obtain the best pricing structure for mainline foods, twenty-four (24) school districts in Florida (including Pasco County School Board) worked together to form a cooperative RFP to purchase foodservice items through the Martin County Schools Food & Supply Distribution Services for the P.O.W.E.R. Buying Group. Martin County School Board was the lead agency for this process. The competitive process in the RFP noted above resulted in an award to U.S. Foods. All documentation regarding this contract is on file in the Purchasing Services Department.

The RFP is a five-year contract, with three subsequent one-year extensions, renewable annually based upon mutual consent of the parties. In addition, the RFP calls for six-month reviews of new products and pricing. The existing contract term will expire on June 30, 2013. As the District has been successfully using this RFP for the past seven (7) years, US Foods was contacted and has confirmed in writing (attached) that they are willing to continue to extend the terms and conditions of the RFP to the District.

Per DOE Rule 6A-1.012(6) the District may make purchases at the unit prices in contracts awarded by other governmental agencies. We are therefore requesting permission to "piggy-back" the above-referenced RFP for the period July 1, 2013 - June 30, 2014, and to place purchase orders not to exceed \$9,000,000 utilizing Special Revenue funds.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

MJW/dr

Attachments

Date/Time: June 12, 2013 08:38:00

(813) 794-2000 • (352) 524-2000 • (727) 774-2000 • www.pasco.k12.fl.us



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7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

Purchasing Services

Michael J. Woodall, CPPO, Purchasing Agent
813/ 794-2222 Fax: 813/ 794-2111
727/ 774-2222 TDD: 813/ 794-2484
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BID PIGGYBACK REQUEST

RFP #5001-0-2006/JK, Martin County School Board

RFP TITLE: Mainline Foods FY2006-07 for P.O.W.E.R. Buying Cooperative Bid

XXX

Yes, I agree to allow the District School Board of Pasco County to piggyback RFP# 5001-0-2006/JF, Mainline Foods, under the same terms and conditions. The coverage period shall be effective from the contract dates of July 1, 2013 through June 30, 2014.

No, I do not agree to allow the District School Board of Pasco County to piggyback RFP# 5001-0-2006/JF.

COMPANY NAME: U.S. Foods

SIGNATURE: 

TYPED NAME AND TITLE: Craig Keppen, Director Regional Business Development Manager
(Person authorized to bind your company)

TELEPHONE (WITH AREA CODE): 800-807-0429 x 3112

FAX NUMBER (WITH AREA CODE): 386-763-3682

E-MAIL: craig.keppen@usfoods.com

DATE: 23 May 2013

The prospective bidder certifies, by submission and signature of this piggyback request form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO:

DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTENTION: **Debra Reaves, Buyer Assistant**
PURCHASING DEPARTMENT
20430 GATOR LAND
LAND O' LAKES, FL 34638
(813) 794-2219 (PHONE)
(813) 794-2111 (FAX)



**School Board of Martin County
Agenda Item Request Form
Board Meeting: May 21, 2013**

Agenda Item # **16.01**

1. **AGENDA ITEM:** Request Board's Approval to Renew RFP:
 appropriate box(s): New Renewal Addenda Presentation Grant \$ _____

2. **BACKGROUND INFO./STAFF RECOMMENDATION:**
 Staff recommends approval to renew RFP # 5001-0-2006/JK for Food and Supplies Distribution Service for the P.O.W.E.R. Buying Group. The District issued purchase orders totaling \$ 1,902,896.64 since July 1, 2012.

3. **FINANCIAL IMPACT:**
 Is there a financial impact (Finance Review Required)? YES NO
 Is funding provided in approved budget? YES NO
 What additional funding is required? Indicate Amount \$ 2,000,000.00
 Source: Food Service

4. **SUPERINTENDENT RECOMMENDS APPROVAL:** YES NO

5. **REQUIRED SIGNATURES:** By signing below, you are verifying that you have reviewed the item and it is ready for submittal to the Superintendent and School Board respectively.

Requestor: _____
 Type or Print Name Signature

Director/Principal: Jeff Carver, Director of Purchasing
 Type or Print Name Signature

Exec. Director or Asst. Superintendent: Steve Weil, Ex. Director of Operations
 Type or Print Name Signature

Finance Review: Helene DiBartolomeo, Accounting Mgr.
 Type or Print Name Signature

Legal Review: REQUIRED NOT REQUIRED
 Signature

THE SCHOOL BOARD OF MARTIN COUNTY, FLORIDA

2845 SE Dixie Highway, Stuart, Florida 34997-5037, Telephone: (772) 219-1255 Ext: 201 Fax: (772) 219-1267



Office Of: Jeff Carver, Director of Purchasing

MEMORANDUM

TO: Martin County School Board Members
FROM: Jeff Carver, Director of Purchasing
DATE: May 21, 2013
SUBJECT: Request approval to Renew Coop RFP # 5001-0-2006/JK
Food and Supplies Distribution Service for the P.O.W.E.R. Buying Group
From 7/1/13 through 6/30/14

LAST PRESENTED

TO THE BOARD: 6/19/12

ORIGINAL

CONTRACT PERIOD: 7/03/06 through 6/30/2011 with three potential one-year renewals, as Board approved. This being the third and last renewal.

ESTIMATED

EXPENDITURE: \$ 2,000,000.00 annually for the Martin County School District. Will verify availability of budgeted funds prior to making purchase commitments.

SCOPE OF SERVICES:

Warehouse distribute and manage competitive selection of all food supplies and minor equipment included on the approved products list, other incidental food supplies, USDA processed commodities, and equipment that is added to the approved list during six-month re-solicitation cycle. Provide required reports and services to the MCSD and all other P.O.W.E.R buying group member districts per terms and conditions of the RFP.

RECOMMENDATION:

Based on satisfactory performance during the past contract period, it is recommended that the term contract for Food and Supplies Distribution Service for the P.O.W.E.R Buying Group be renewed with U S Foodservice, now known as U S Foods. All terms, and conditions will remain the same for the renewal period.

Attachment: U S Foodservice acceptance renewal letter

C: Steve Weil, Ex. Director of Operations
Helene DiBartolomeo, Accounting Manager
Vonda Moonier, Director of School Food Service
Neil Appel, Purchasing Manager

Purchasing/bids-rfps/05request for proposals FY05 05/Food and Supplies Coop POWER Group/MCSD RFP 5001 0 2006JK Ren memo 5 21 13

Laurie J. Gaylord, Superintendent

School Board Members: *AJaura Barry-Sorenson • Michael J. Busha • Michael DeTerfizzi • Rebecca Negron • Marsha Powers*

"An Equal Opportunity Agency"

THE SCHOOL BOARD OF MARTIN COUNTY, FLORIDA

2845 SE Dixie Highway, Stuart, Florida 34997-5037, Telephone: (772) 219-1255 Ext: 201 Fax: (772) 219-1267



Office Of: Jeff Carver, Director of Purchasing

April 16, 2013

U S Foods
P O Box 2246
Daytona Beach, FL 32115-2246

Fax: 386-672-9892
(original letter will be mailed)

RECEIVED
2013 APR 30 AM 10:32
SCHOOL BOARD DEPT
MARTIN COUNTY

Attention: Ed Hart, Regional Business Development Manager

Reference: RENEW COOP RFP # 5001-0-2006/JK for Food and Supplies Distribution Service for the P.O.W.E.R. Group
From 07/1/13 through 06/30/14

Dear Mr. Hart:

The School Board of Martin County, Florida wishes to know if your firm is willing to renew the above referenced Contract/Bid/RFP, for an additional year through 6/30/14 at the same terms and conditions.

We shall appreciate receiving your acceptance to exercise this option for renewal just as soon as possible. You can fax your response to (772) 219-1267 and mail back the original copy of this letter when you receive it. Acceptance of your agreement for renewal is subject to final approval by the Martin County School Board.

You will also have to provide us with a Certificate of Insurance, IF REQUIRED for this bid before you can commence work. IF INSURANCE IS REQUIRED, there will be an explanation enclosed on necessary requirements.


Any questions should be directed to Janet Morrow, (772) 219-1255, Ext. #204.

Sincerely,


Jeff Carver, Director of Purchasing

JC/jm
attachments

C: Vonda Moonier, Director of Food Service
Neil Appel, Purchasing Manager

ACCEPTED:

Signature Regional Director of
Operations Business Development
Type Name Above Title
USFOODS
Company Name
Date 4/16/13

Purchasing/bids rfp/Request for Proposals 05 06/Food and Supplies Dis/COOP RFP 5001-0-2006JK REN LTR TO US FOODS 13 14

Laurie J. Gaylord, Superintendent

School Board Members: Maura Barry-Sorenson • Michael J. Busha • Michael DeTerlizzi • Rebecca Negron • Marsha Powers
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