

# District School Board of Pasco County

## Bid Recommendation

<b>RFP Title</b>	Yearbooks- Ridgewood High School		<b>Number of Vendors Notified</b>	131
<b>RFP Number</b>	14-016-SB		<b>Number of Proposals Distributed</b>	13
<b>Date Solicited</b>	June 11, 2013		<b>Number of Vendors Proposing</b>	3
<b>Date Opened</b>	July 5, 2013		<b>Number of Formal "No Bid" Responses</b>	0
<b>Date Board Presentation</b>	July 30, 2013		<b>Funding Source</b>	School Internal Funds
<b>Total Savings</b>	Estimated \$3,322		<b>Grand Total of RFP</b>	Estimated \$17,325

### **Recommendation:**

Recommend acceptance of RFP from Jostens as noted on the attached tabulation sheet as the best responsive and responsible proposal receiving the highest number of points.

### **Term of Contract:**

This is a three year contract, renewable annually by mutual agreement of both parties. The first year of the contract will commence on August 1, 2013 and continue through June 23, 2014.

### **Notations and Exceptions:**

This RFP was based awarded upon the following point criteria: Total Price (10), Add-Ons (10), References (15), Educational Resources/Website (15), Samples (15), and Workshop Options (5).

The grand total of the RFP was determined by adding the recommended vendor's base price with the anticipated add-ons.

Savings were calculated by subtracting the awarded vendor's base price from the average price of all submittals.

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

### **Proposals Evaluated By:**

Alicia Leary, Assistant Principal  
Sharlene Byrd, Staff Member  
3 Students - Names on file in Purchasing

### **Recommendation Prepared By:**

Monica Velez, Buyer Assistant

### **Reviewed and Authorized By:**

Michael J. Woodall, CPPO, Purchasing Agent



DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION  
REF# 14-012-SB  
Anclore High School Yearbooks

<b>DATE OF OPENING:</b> July 5, 2013 @ 2:30 PM		Herff Jones	Jostens	Walsworth Publishing Company
<b>RFP TITLE:</b> Yearbooks -Ridgewood High School		345 Church Street	3601 Minnosota Drive, #400	1511 Druid Road
<b>RFP #:</b> 14-016-SB		Safety Harbor, FL 34695	Minneapolis, MN 55435	Maitland, FL
<b>BOARD MEETING:</b> July 30, 2013			*Place of Business in Minnesota	
<b>Category A</b>	<b>Base Price: (10 point Max)</b>	<b>7.82</b>	<b>10.00</b>	<b>7.70</b>
	300 copies/232 full color pages	\$22,145.00	\$16,500.00	\$22,500.00
			*with preference	
			\$17,325.00	
<b>Category B</b>	<b>Add-ons: (10 point Max)</b>	<b>9.10</b>	<b>5.12</b>	<b>10.00</b>
<b>Category C</b>	<b>References: (15 point Max)</b>	<b>14.15</b>	<b>14.35</b>	<b>15.00</b>
<b>Category D</b>	<b>Educational Resources/Website: (15 point Max)</b>	<b>7.00</b>	<b>11.20</b>	<b>10.40</b>
<b>Category E</b>	<b>Samples: (15 point Max)</b>	<b>8.00</b>	<b>13.20</b>	<b>8.60</b>
<b>Category F</b>	<b>Workshop Options (5 point Max)</b>	3.20	4.60	3.40
<b>Total Points: (70 point Max)</b>		<b>49.27</b>	<b>58.47</b>	<b>55.10</b>