



DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

Purchasing Services

Michael J. Woodall, CPPO, Purchasing Agent

813/794-2221 Fax: 813/794-2111

727/774-2221 TDD: 813/794-2484

352/524-2221 email: mwoodall@pasco.k12.fl.us

July 23, 2013

MEMORANDUM

TO: Honorable School Board Members

FROM: Michael J. Woodall, CPPO, Purchasing Agent *MJW.*

RE: Thirty-Day Extension of Three-Year Contract
Bid #13-007-VJ, Grounds Maintenance – James W. Mitchell High School and
Seven Springs Middle School
Mendez Landscaping & Tree Services Company

On July 31, 2012, official action (attached) was taken to award the above-referenced bid to Mendez Landscaping & Tree Services Company. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the contract will expire on August 24, 2013.

Considering services have been satisfactory, Jose M. Hernandez, General Manager, Mendez Landscaping & Tree Services Company was contacted to verify his willingness to enter into a thirty-day extension as permitted under the general terms and conditions of the agreement. As such, Jose M. Hernandez has agreed in writing to enter into a thirty-day extension of the contract. The thirty-day extension of the contract will cover the period of August 25, 2013 through September 23, 2013. At this time it is my recommendation to enter into the thirty-day extension of the contract.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

MJW/dr
Attachment(s)

Date/Time: July 16, 2013 09:05:00

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BID 30-DAY EXTENSION REQUEST**BID #13-007-VJ****BID TITLE: Grounds Maintenance -- James W. Mitchell High and Seven Springs Middle Schools** X

Yes, I agree to extend Bid #13-007-VJ for 30-days under the same terms and conditions as the existing written quote. The 30-day extension period shall be from **August 25, 2013 through September 23, 2013.**

No, I do not agree to extend Bid #13-007-VJ.

COMPANY NAME: Mendez Landscaping & Tree Services CompanySIGNATURE: TYPED NAME AND TITLE: JOSE M HERNANDEZ (GENERAL MANAGER)TELEPHONE (WITH AREA CODE): 813-569-8763FAX NUMBER (WITH AREA CODE): 813-443-6326E-MAIL: jmhito45@yahoo.comDATE: 6/25/2013

The prospective bidder certifies, by submission and signature of this bid extension form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE EMAIL BACK TO: dreaves@pasco.k12.fl.us

DISTRICT SCHOOL BOARD OF PASCO COUNTY

ATTENTION: Debra Reaves**PURCHASING DEPARTMENT****20430 GATOR LANE****LAND O' LAKES, FL 34638****(813) 794-2219 (PHONE)****(813) 794-2111 (FAX)**

District School Board of Pasco County

Bid Recommendation

Bid Title	Grounds Maintenance – JWMHS and SSMS		Number of Vendors Notified	263
Bid Number	13-007-VJ		Number of Bids Distributed	36
Date Solicited	May 21, 2012		Number of Vendors Bidding	9
Date Opened	June 26, 2012		Number of Formal “No Bid” Responses	0
Date Board Presentation	July 31, 2012		Funding Source	General Funds
Total Savings	\$14,591.56		Grand Total of Bid	\$60,037

Recommendation:

Recommend acceptance of bid from Mendez Landscaping and Tree Service as noted on the attached tabulation sheet as it is the most responsive, responsible, lowest, and best vendor meeting written specifications.

Term of Contract:

This is the first year of a three-year bid, renewable annually by mutual consent of both parties. The first year of the bid will begin on August 25, 2012 and end on August 24, 2013.

Notations and Exceptions:

This is an “all-or-none” bid for grounds maintenance at James W. Mitchell High School and Seven Springs Middle School.

Recommend rejection of bid submitted from Natural Design Landscaping. The vendor sent written notification that the bid was submitted in error and the pricing could not be honored.

The total savings were determined by averaging all prices and deducting the awarded vendor’s bid price.

Offers from the vendor listed herein is the only offer received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.


Bids Evaluated By:

Mark Fox, Acting Director, Maintenance Department
Edward Flicker, District Custodial Service Coordinator

Bids Prepared By:

Vickie Jones, Interim Buyer

Reviewed and Authorized By:

Kendra Goodman, CPPO, CPPB, Purchasing Agent 

District School Board
of Pasco County

JUL 31 2012

Board Approved

District School Board of Pasco County Tabulation Sheet

BID NAME: Grounds Maintenance - JWMHS and SSMS		A-Team Lawn Service, Inc.		Central Florida Landscaping, Inc.		Creative Curbing and Moore, Inc.		Evolve Professional Landscape Mgmt.	
BID #: 13-007-VJ		8610 Jolly Roger Dr.		6109 Orient Rd.		10301 Pontofino Cir.		PO Box 2362	
BOARD APPROVAL: July 31, 2012		Hudson, FL 34667		Tampa, FL 33610		Trinity, FL 34655		Bartow, FL 33831	
		P 727-868-7202		P 813-623-1771		P 727-859-0995		P 863-585-5382	
		F 727-863-7788		F 813-620-3385		F 727-375-7387		F 863-223-0275	
Project A: James W. Mitchell High School									
Service	Quantity							*Multiplied by 12 months	
Mowing, weeding & string trimming	38	\$0.00	\$0.00	\$731.50	\$27,797.00	\$900.00	\$34,200.00	\$0.00	\$0.00
Edging	38	\$0.00	\$0.00	\$82.75	\$3,144.50	\$25.00	\$950.00	\$0.00	\$0.00
Hedge trimming (Annual basis)	1	\$37,500.00	\$37,500.00	\$9,378.00	\$9,378.00	\$100.00	\$100.00	*\$2,500	\$30,000.00
Pruning (Palms)	2	\$0.00	\$0.00	\$862.50	\$1,725.00	\$100.00	\$200.00	\$0.00	\$0.00
Pruning (Non-Palms)	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Mulching	2	\$2,500.00	\$5,000.00	\$3,360.00	\$6,720.00	\$250.00	\$500.00	\$2,500.00	\$5,000.00
Mow and trim one 15-acre and two 1-acre ponds including bottoms	25	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00	\$15,000.00	\$1,000.00	\$25,000.00
Total		\$42,500.00		\$48,764.50		\$50,950.00		\$60,000.00	
Additional mulch applications Per cubic yard price installed:		\$50.00		\$42.00		\$35.00		\$100.00	
Cost for bedding areas added at a later date based on incremental 10' x 10' area per month		\$50.00		\$50.00		\$350.00		\$100.00	
Project B: Seven Springs Middle School									
Service	Quantity							*Multiplied by 12 months	
Mowing, weeding & string trimming	38	\$0.00	\$0.00	\$539.00	\$20,482.00	\$500.00	\$19,000.00	\$0.00	\$0.00
Edging	38	\$0.00	\$0.00	\$82.75	\$3,144.50	\$50.00	\$1,900.00	\$0.00	\$0.00
Hedge trimming (Annual basis)	1	\$37,500.00	\$37,500.00	\$7,824.00	\$7,824.00	\$100.00	\$100.00	*\$2,500	\$30,000.00
Pruning (Palms)	2	\$0.00	\$0.00	\$1,701.00	\$3,402.00	\$100.00	\$200.00	\$0.00	\$0.00
Pruning (Non-Palms)	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Mulching	2	\$2,500.00	\$5,000.00	\$2,940.00	\$5,880.00	\$250.00	\$500.00	\$2,500.00	\$5,000.00
Total		\$42,500.00		\$40,732.50		\$21,700.00		\$35,000.00	
Additional mulch applications Per cubic yard price installed:		\$50.00		\$42.00		\$35.00		\$100.00	
based on incremental 10' x 10' area per month		\$50.00		\$50.00		\$350.00		\$100.00	
Grand Total of Projects A and B		\$85,000.00		\$89,497.00		\$72,650.00		\$95,000.00	

District School Board of Pasco County Tabulation Sheet

BID NAME: Grounds Maintenance - JWMHS and SSMS		Heredia Services		Mendez Landscaping & Tree Services		Natural Designs Landscaping		The Leaf Man	
BID #: 13-007-VJ		8610 Barkwood Pl.		4627 Byerle Cir.		PO Box 1678		9406 Hwy. 92 E., #109	
BOARD APPROVAL: July 31, 2012		Tampa, FL 33615		Tampa, FL 33634		Lutz, FL 33647		Tampa, FL 33610	
		P 813-770-6469		P 813-569-8763		P 813-949-4933		P 813-381-5133	
		F 813-448-1763		F 813-443-6326		F 813-949-1391		F 888-527-4874	
Project A: James W. Mitchell High School									
Service	Quantity								
Mowing, weeding & string trimming	38	\$700.00	\$26,600.00	\$420.00	\$15,960.00	\$200.00	\$7,600.00	\$750.00	\$28,500.00
Edging	38	\$91.00	\$3,458.00	\$70.00	\$2,660.00	\$75.00	\$2,850.00	\$0.00	\$0.00
Hedge trimming (Annual basis)	1	\$1,000.00	\$1,000.00	\$3,150.00	\$3,150.00	\$3,360.00	\$3,360.00	\$200.00	\$200.00
Pruning (Palms)	2	\$1,000.00	\$2,000.00	\$750.00	\$1,500.00	\$800.00	\$1,600.00	\$0.00	\$0.00
Pruning (Non-Palms)	1	\$500.00	\$500.00	\$282.00	\$282.00	\$300.00	\$300.00	\$200.00	\$200.00
Mulching	2	\$1,000.00	\$2,000.00	\$3,200.00	\$6,400.00	\$2,600.00	\$5,200.00	\$0.00	\$0.00
Mow and trim one 15-acre and two 1-acre ponds including bottoms	25	\$500.00	\$12,500.00	\$345.00	\$8,625.00	\$90.00	\$2,250.00	\$1,000.00	\$25,000.00
Total		\$48,058.00		\$38,577.00		\$23,160.00		\$53,900.00	
Additional mulch applications Per cubic yard price installed:		\$50.00		\$45.00		\$40.00		\$55.00	
Cost for bedding areas added at a later date based on incremental 10' x 10' area per month		\$30.00		\$40.00		\$12.00		\$55.00	
Project B: Seven Springs Middle School									
Service	Quantity								
Mowing, weeding & string trimming	38	\$700.00	\$26,600.00	\$315.00	\$11,970.00	\$240.00	\$9,120.00	\$700.00	\$26,600.00
Edging	38	\$60.00	\$2,280.00	\$45.00	\$1,710.00	\$25.00	\$950.00	\$0.00	\$0.00
Hedge trimming (Annual basis)	1	\$50.00	\$50.00	\$2,920.00	\$2,920.00	\$1,000.00	\$1,000.00	\$300.00	\$300.00
Pruning (Palms)	2	\$500.00	\$1,000.00	\$900.00	\$1,800.00	\$0.00	\$0.00	\$0.00	\$0.00
Pruning (Non-Palms)	1	\$500.00	\$500.00	\$280.00	\$280.00	\$120.00	\$120.00	\$100.00	\$100.00
Mulching	2	\$198.00	\$396.00	\$1,390.00	\$2,780.00	\$180.00	\$360.00	\$0.00	\$0.00
Total		\$30,826.00		\$21,460.00		\$11,550.00		\$27,000.00	
Additional mulch applications Per cubic yard price installed:		\$50.00		\$45.00		\$40.00		\$55.00	
based on incremental 10' x 10' area per month		\$30.00		\$40.00		\$12.00		\$55.00	
Grand Total of Projects A and B		\$78,884.00		\$60,037.00		\$34,710.00		\$80,900.00	

District School Board of Pasco County Tabulation Sheet

BID NAME: Grounds Maintenance - JWMHS and SSMS		Your Environmental Solutions	
BID #: 13-007-VJ		7222 Jason Dr.	
BOARD APPROVAL: July 31, 2012		Zephyrhills, FL 33541	
		P 813-355-1334	
		F 813-782-9363	
Project A: James W. Mitchell High School			
Service	Quantity		
Mowing, weeding & string trimming	38	\$0.00	\$0.00
Edging	38	\$0.00	\$0.00
Hedge trimming (Annual basis)	1	\$46,800.00	\$46,800.00
Pruning (Palms)	2	\$0.00	\$0.00
Pruning (Non-Palms)	1	\$0.00	\$0.00
Mulching	2	\$0.00	\$0.00
Mow and trim one 15-acre and two 1-acre ponds including bottoms	25	\$0.00	\$0.00
Total		\$46,800.00	
Additional mulch applications Per cubic yard price installed:		\$50.00	
Cost for bedding areas added at a later date based on incremental 10' x 10' area per month		\$50.00	
Project B: Seven Springs Middle School			
Service	Quantity		
Mowing, weeding & string trimming	38	\$0.00	\$0.00
Edging	38	\$0.00	\$0.00
Hedge trimming (Annual basis)	1	\$31,200.00	\$31,200.00
Pruning (Palms)	2	\$0.00	\$0.00
Pruning (Non-Palms)	1	\$0.00	\$0.00
Mulching	2	\$0.00	\$0.00
Total		\$31,200.00	
Additional mulch applications Per cubic yard price installed:		\$50.00	
based on incremental 10' x 10' area per month		\$50.00	
Grand Total of Projects A and B		\$78,000.00	