



DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

Purchasing Services

Nicole Westmoreland, MBA, Purchasing Agent

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July 29, 2014

MEMORANDUM

TO: Honorable School Board Members

FROM: Nicole Westmoreland, MBA, Purchasing Agent *nw/12*

RE: Approval to Place Purchase Orders
APEX Learning Digital Curriculum Solutions

On June 3, 2014 the Board approved contracts to APEX Learning Digital Curriculum Solutions for the total amount of \$96,365.67.

At this time, Melissa Musselwhite, Director of Support Programs and Services, is requesting permission to place a purchase order in the amount of \$13,816.25 with APEX Learning Digital Curriculum Solutions for digital curriculum and services utilizing IDEA Part B Entitlement Grant funds (see attached). Under the Department of Education Rule 6A-1.012(11) (b), the requesting of bids from three (3) or more sources is waived for the purchase of educational tests, textbooks, and printed instructional materials where such materials are purchased directly from the producer or publisher, the owner of the copyright, an exclusive agent within the state, a governmental agency or a recognized educational institution. APEX Learning Digital Curriculum Solutions is the Publisher for these services.

It is my recommendation that the Board approve the request to place a purchase order to APEX Learning Digital Curriculum Solutions in the amount of \$13,816.25.

Should you have any questions regarding this matter, please contact Debra Reaves, Purchasing Services, at your earliest convenience.

NW/dr

Attachments

Date/Time: July 22, 2014 10:55:00



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Office for Student Support Programs and Services
April Stephenson, Bookkeeper
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352/ 524-2764 Fax: 813/ 794-2117
e-mail: astephen@pasco.k12.fl.us

MEMORANDUM
ESE-14/15-AS-006

DATE: July 29, 2014

TO: Nicole Westmoreland, MBA, Purchasing Agent

FROM: April Stephenson, Bookkeeper of Student Support Programs and Services
Melissa Musselwhite, Director of Student Support Programs and Services

RE: Apex Learning | Contract # 2015000092

The Office for Student Support Programs and Services is requesting School Board approval of the attached price quote with Apex Learning for digital curriculum and services in the amount of \$13,816.25.

Funding source: IDEA Part B Entitlement grant

Mrs. Van Name Larson has given her approval of this contract as per the attached e-mail.

Thank you for your assistance with this request.

MM/as