



DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

Purchasing Services

Nicole Westmoreland, MBA, Purchasing Agent

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July 29, 2014

MEMORANDUM

TO: Honorable School Board Members

FROM: Nicole Westmoreland, MBA, Purchasing Agent *NW/dr*

SUBJECT: University of South Florida
Communications Disorders Student Teaching Agreement
Contract #2015000088

Human Resources and Educator Quality Services is requesting approval of the attached agreement with University of South Florida College of Behavioral and Community Science Department of Communication Sciences and Disorders in order to obtain clinical field experience for their Doctoral degree in Audiology. The agreement was approved by the District School Board's Attorney, Ms. Nancy Alfonso, on July 16, 2014.

At this time, Lydia Ray, Senior Manager, Human Resources and Educator Quality is requesting the Board's approval to enter into the first year of the three-year agreement, which is renewable annually based on mutual agreement of both parties. The first year of agreement will commence upon Board approval and continue through June 30, 2015. There are no associated costs to the District for this agreement.

Should you have any questions regarding this matter, please contact Debra Reaves, Purchasing Services, at your earliest convenience.

NW/dr

Attachments

Date/Time: July 22, 2014 10:57:00



DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

Office for Human Resources and Educator Quality

Christine E. Pejot, Esq., Director

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July 21, 2014

TO: Nicole Westmoreland, Director of Purchasing

FROM: Lydia Ray, Senior Manager of Human Resources and Educator Quality *LL*

RE: University of South Florida -- Communications Disorders Student Teaching Agreement

The Student Teaching Agreement between University of South Florida College of Behavioral and Community Science Department of Communication Sciences and Disorders and the District School Board of Pasco County Schools has been entered at no cost to the District. The District will host final interns in its schools.

The University of South Florida is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate, baccalaureate and master's degrees.



RECEIVED

7/15/2014

Contract # 201500088

MEMORANDUM OF AGREEMENT

BETWEEN
UNIVERSITY OF SOUTH FLORIDA
COLLEGE OF BEHAVIORAL AND COMMUNITY SCIENCES
DEPARTMENT OF COMMUNICATION SCIENCES AND DISORDERS
AND
DISTRICT SCHOOL BOARD OF PASCO COUNTY

This AGREEMENT, made and entered into by and between the University of South Florida, Board of Trustees, a public body corporate, for its College of Behavioral and Community Sciences and Department of Communication Sciences and Disorders, Tampa, Florida 33620, hereinafter referred to as the University, and the District School Board of Pasco County, 7227 Land O'Lakes Boulevard, Land O'Lakes, Florida 34638, hereinafter referred to as the Agency,

WITNESSETH

WHEREAS, Students at the University who are candidates for a Doctoral degree in Audiology are required to obtain clinical field experiences; and

WHEREAS, the Agency desires to participate and cooperate with the University to implement said program by accepting and placing students with the Agency to enable them to obtain clinical field experiences by providing services to the Agency; and

WHEREAS, This Memorandum of Agreement will serve as a recognition of the separate and mutual responsibilities of the University and Agency to each other and to the students involved, and

WHEREAS, the purpose of the external clinical experience is to provide graduate students with a supervised clinical practicum that will enrich the knowledge and skills required for competent practice as an Audiologist.

NOW THEREFORE, In consideration of the mutual covenants herein, the parties agree as follows:

THAT the students enrolled in the above-named program and the faculty at the University may use the various departments of the Agency for laboratory practice and/or clinical experience. The number of students and the specific dates when the students of the University will be utilizing the various departmental facilities of the Agency will be established and agreed upon by both parties in advance of the specific session. Learning experiences in the departments will be selected by the faculty and the days and hours planned by the faculty of the University in cooperation with the Agency.

THAT neither the University nor the Agency will discriminate on the basis of race, color, religion, sex, age, national origin or marital status, or against any qualified individual with

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AND APPROVED:

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disabilities, in its employment practices or in the admission and treatment of students. The University and the Agency recognize that sexual harassment constitutes discrimination on the basis of sex and neither party will tolerate such conduct.

THAT the Agency can require the University to withdraw a faculty member or student from its facilities whose conduct or work with clients or personnel is not, in the opinion of the administration of said Agency, in accordance with acceptable standards of performance.

THAT the students participating in the program at the Agency shall be required to comply with the background screening requirements set forth in Sections 1012.32 and 1012.465, Florida Statutes, in accordance with Agency's rules and procedures and meet the standards set forth in the applicable statute. The cost for the background screening shall be solely borne by the student. In the event a student has completed the background check and meets the statutory standards and is subsequently convicted of any disqualifying offense, the student will notify the Agency within 48 hours of such disqualifying event. The Agency may immediately remove the student for such a disqualifying offense.

THAT the Agency shall comply with students' privacy rights under federal and state laws regarding students' educational records.

THE RESPONSIBILITIES OF THE COLLEGE ARE:

1. Assign a faculty member in its Department of Communication Sciences and Disorders the academic responsibility for coordinating the field experience.
2. Have its faculty representative from the Department of Communication Sciences and Disorders make contact as needed during the period of field placement to review the student's activities and to consult with a counterpart Agency staff member concerning the educational experience and progress of student(s) working at the Agency.
3. Acquaint Agency staff members with the goals and objectives of the Department of Communication Sciences and Disorders and inform them of matters of mutual concern.
4. Assign students to the Agency for the period of time agreed upon by the Agency and University.
5. Assign students who have purchased and maintain at their own expense, professional liability insurance in the amount of \$1,000,000 per occurrence and \$3,000,000 aggregate.
6. To comply with current policies and procedures of the Agency.

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AND APPROVED:

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7. Withdraw any student whose progress, conduct, or performance does not meet the academic standards of the Department.
8. Require students to maintain confidentiality of patient information obtained while at the Agency.
9. The University's students shall not be, for any purpose, employees or agents of the Agency, shall not receive compensation from the Agency, shall not be required to perform any employee-type duties, except as the same are reasonably related to the clinical learning experience provided by this Agreement, and shall not represent or hold themselves out to any other person as being employees or agents of the Agency.

THE RESPONSIBILITIES OF THE AGENCY ARE:

- a. Cooperate with Faculty of the Department of Communication Sciences and Disorders in planning for the Educational program and for evaluating the field experience and student performance.
- b. Assure that students are oriented to the Agency including its policies and procedures and standards for prevention, diagnostic and treatment services.
- c. Provide direct supervision of students with appropriately certified supervisors in accord with the certification standards of the American Speech-Language-Hearing Association (ASHA). Preferred experience of said Supervisor shall be a minimum of one year's experience post certification.
- d. Abide by the Code of Ethics of the ASHA and by the rules, regulations, policies and procedures related to professional standards of conduct.
- e. Notify the Department of Communication Sciences and Disorders of requirements by the Agency related to students' proof of professional liability and medical insurance.
- f. To provide students with access to emergency care and other health services, if available at the agency, the cost of which is to be borne by the student.

The intent of this Agreement is to establish a contract with the first term beginning upon School Board approval and continuing through June 30th of 2014 with two subsequent one-year renewals beginning July 1st of 2014 continuing through June 30th of 2015 and the third year beginning July 1st of 2015 and continuing through June 30th of 2016 based upon mutual agreement, evidenced in writing and signed by authorized representative of both parties, and final approval by the School Board.

The intent of this agreement is to establish a three year contract, renewable annually upon mutual agreement of both parties. First year of agreement will commence upon Board approval and continue through June 30, 2015.

Reviewed and agreed upon 07/16/2014

CONTRACT REVIEWED
AND APPROVED

NW/AL 7/17/14

THIS AGREEMENT may be terminated upon the giving of written notice by either party to the other party thirty days before the first day of August of any given year, PROVIDED, HOWEVER, such termination shall not become effective as to students already enrolled and participating in the program until they shall have had an opportunity to complete the program at the Agency to meet the course of study requirements for graduation.

ANY NOTICE required or permitted to be given under this agreement shall be sufficient if in writing and sent by certified mail, return receipt requested, to either of the parties. Notice shall be effective upon compliance with this section.

THE UNDERSIGNEDS have the authority to enter into this agreement and to bind their respective institutions.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed and delivered by their duly authorized agents as of the day and year here written below each name.

DISTRICT SCHOOL BOARD OF
PASCO COUNTY

UNIVERSITY OF SOUTH FLORIDA
Board of Trustees, College of Behavioral
And Community Sciences, Department of
Communication Sciences and Disorders

By: _____

By: _____

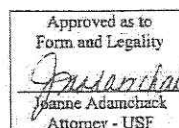
Date: _____

Date: _____

By: Julianne Serovich

Julianne M. Serovich, PhD.

Date: 5-21-14



5-21-14