



DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

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Department of Purchasing
Michael J. Woodall, CPPO, Purchasing Agent
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August 6, 2013

MEMORANDUM

TO: Honorable School Board Members

FROM: Michael J. Woodall, CPPO, Purchasing Agent *MJW/acf*

RE: Request Permission To Place Purchase Order
W. W. Grainger, Incorporated through State of Florida
Contract #450-000-11-ACS: Maintenance, Repair and Operations (MRO)

On December 18, 2012 official action was taken to allow purchase orders to be processed to W. W. Grainger, Incorporated for the period of February 1, 2013 through November 14, 2013 using State of Florida Contract #450-000-11-ACS: Maintenance, Repair and Operations (MRO). Under DOE Rule 6A-1.012(5), the Board may make purchases at the unit prices in contracts awarded by other governmental agencies, including state contracts.

At the time of request, we anticipated annual expenditures of approximately \$200,000. Subsequently, Warehouse Distribution is requesting permission to purchase trash can liners for warehouse stock. It is my recommendation that the Board approve the request to place a purchase order to W. W. Grainger, Incorporated for \$203,520 utilizing State Contract #450-000-11-ACS.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

MJW/dr

Date/Time: July 30, 2013 09:45:00