



DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

Purchasing Services

Nicole Westmoreland, MBA, Purchasing Agent

813/ 794-2221 Fax: 813/ 794-2111

727/ 774-2221 TDD: 813/794-2484

352/ 524-2221 e-mail: nwestmor@pasco.k12.fl.us

August 12, 2014

MEMORANDUM

TO: Honorable School Board Members

FROM: Nicole Westmoreland, Purchasing Agent *NW/Dave*

SUBJECT: Approval Request – Articles of Agreements

MUNIS Contract Number	2015000180, 2015000181, and 2015000182
Department	Office for Student Support Programs and Services
Contact Information	Debra Reaves, Purchasing Services, ext. 42219
Vendor Name	Bishop Larken Interparochial Catholic School; Bishop McLaughlin Catholic High School, and St. Anthony Interparochial Catholic School
Reference	To provide health services to private schools.
Contract Period	Annually
Term Dates	2014/2015 School Year
Funding Source	N/A
Expenditure Amount	N/A
School Board Attorney Approval	6/23/2014
Other	N/A

Date/Time: August 6, 2014 09:34:00

(813)794-2000 • (352) 524-2000 • (727) 774-2000 • www.pasco.k12.fl.us

The District School Board of Pasco County is System Accredited by AdvancED/Southern Association of Colleges and Schools



DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools


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Office for Student Support Programs and Services
April Stephenson, Bookkeeper
813/ 794-2764 727/ 774-2764
352/ 524-2764 Fax: 813/ 794-2117
e-mail: astephen@pasco.k12.fl.us

MEMORANDUM
ESE-14/15-AS-011

DATE: August 12, 2014

TO: Nicole Westmoreland, MBA, Purchasing Agent

FROM: April Stephenson, Bookkeeper of Student Support Programs and Services
Melissa Musselwhite, Director of Student Support Programs and Services 

RE: **Articles of Agreement (2014-2015)**

In compliance with F.S. 381.0056, the District provides health services to private schools in the county upon request. Agreements are required in order to comply with the Department of Health regulations for provision of health services to private schools requesting such services and agreeing to meet state statutes governing health services.

The Office for Student Support Programs and Services is requesting School Board approval of the attached articles of agreement for the 2014-2015 school year for the three private schools listed below for their participation in the School Health Services Program.

Contract Number	School
2015000180	Bishop Larkin Interparochial Catholic School
2015000181	Bishop McLaughlin Catholic High School
2015000182	St. Anthony Interparochial Catholic School

Cost: \$0.00

Please contact Lisa Kern at extension 42360 if you have any questions. Thank you for your assistance with this request.

MM/as

Contract # 2015000180

7/29/2014 sk

**ARTICLES OF AGREEMENT FOR BISHOP LARKIN INTERPAROCHIAL
CATHOLIC SCHOOL
RE: PARTICIPATION IN THE SCHOOL HEALTH SERVICES PROGRAM**

The Florida Department of Health Administrative Rule states that non-public schools, participating in the School Health Services Program, shall meet the requirements of Department of Education Statute F.S. 1003.22 related to school health exams and immunization compliance and the requirements of the DOH Chapter 64F-6. A summary of those regulations follows.

Health Room

- Participating non-public schools will provide a space for sick children and designate a person to be responsible for the care of ill or injured children.
- Participating non-public schools will follow the District School Board of Pasco County (DSBPC) Clinic Assistant Procedures Manual for care of accidents, illnesses and communicable diseases.
- The health room staff person and at least two other staff members must maintain current certification in CPR and first aid from a nationally recognized certifying agency.
- Emergency information cards will be updated annually on each student. These cards shall list contact person(s), family physician, allergies, significant health history, and permission for emergency care. They will also outline annual health screenings provided.
- Only prescription medications may be given at school. Procedures outlined in the DSBPC Medication Manual will be followed.

Health Records

- A cumulative health record will be maintained on each student. Such records shall include information regarding:
 - Immunization status
 - Health history
 - Screening test results and follow up
 - Health examination report
 - Documentation of injuries and sudden illness referred for emergency health care
 - Documentation of nursing assessments done and written plans of care
 - Documentation of consultations with school personnel, students, parents, guardians or service providers about a student's health problems
 - Documentation of physician's orders and parental permission to administer medication or medical treatments in school.
- Each student who is entitled to initial entrance into a school in Florida must present a certificate of a school-entry health examination, performed within 1 year prior to enrollment in school. (F.S. 1003.22). Students who have previously attended a Florida school are exempt from this requirement.
- Each non-public school shall establish and enforce as policy that, prior to admittance to or attendance in grades preschool through 12, each child must present or have on file with the school a certificate of immunization for the prevention of those communicable diseases for which immunization is required by the Department of Health.

CONTRACT REVIEWED
AND APPROVED:

rw 7-31-14

Advisory Committee

- Each participating school will select a representative to serve as member of the School Health Advisory Council. This council meets a minimum of three times per school year at the Pasco School District office in Land O'Lakes.

Health Screening

- Vision screening will be provided in grades K, 1, 3 and 6. Vision screening will be provided for all new enterers to a Florida school in grades K through 5. The DSBPC assigned school nurse will supervise the screening, train volunteers, rescreen students if necessary, and complete referrals and follow up of vision failures.
- Hearing screening will be conducted in grades K, 1 and 6. Hearing screening will be provided for all new enterers to a Florida school in grades K through 5.
- Growth and development (height and weight) screening will be provided for students in grades 1, 3 and 6.
- Scoliosis screening will be provided for students in grade 6. The DSBPC assigned school nurse will conduct the screening, rescreen students if necessary, and complete referrals and follow up of students with detected spinal curvature.

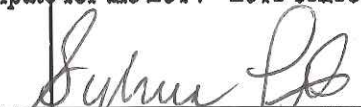
School Nurse Services

- The DSBPC will provide a registered nurse on a consultation basis during the regular school year, August through May, to meet the intent of the regulations listed in this agreement, as well as consultation regarding health education and health related inservices.
- The DSBPC Supervisor of Student Services (Health) will invite non-public school designated health room personnel to any appropriate health related inservice conducted for District clinic staff.

Linda Sendra _____ is the person designated to serve on the School Health Advisory Council for Bishop Larkin Interparochial Catholic School.

As provided for under common law, and to the extent specifically authorized by Section 768.28, Florida Statutes, each of the parties to this Agreement hereby agrees to indemnify and hold the other party hereto harmless from and against all damages of any nature whatsoever which are caused or materially contributed to by the negligent acts of any officer, employee, and agent or other representative of the indemnifying party and which are not caused or materially contributed to by any officer, employee, agent or other representative of the indemnified party. It is further agreed that liability and exposure of DSBPC for indemnification (including, but not limited to the amounts of any indemnification owed by a governmental entity) will be limited to and governed by the provisions of Section 768.28 (5), Florida Statute.

I am in agreement with the requirements delineated in these Articles of Agreement and agree to participate for the 2014 - 2015 school year.



 Principal's signature

 Date

 Signature

 Date

Nicole Westmoreland, MBA, Purchasing Agent
District School Board of Pasco County



ARTICLES OF AGREEMENT FOR BISHOP MCLAUGHLIN CATHOLIC HIGH SCHOOL

RE: PARTICIPATION IN THE SCHOOL HEALTH SERVICES PROGRAM

The Florida Department of Health Administrative Rule states that non-public schools, participating in the School Health Services Program, shall meet the requirements of Department of Education Statute F.S. 1003.22 related to school health exams and immunization compliance and the requirements of the DOH Chapter 64F-6. A summary of those regulations follows.

Health Room

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- Participating non-public schools will follow the District School Board of Pasco County (DSBPC) Clinic Assistant Procedures Manual for care of accidents, illnesses and communicable diseases.
- The health room staff person and at least two other staff members must maintain current certification in CPR and first aid from a nationally recognized certifying agency.
- Emergency information cards will be updated annually on each student. These cards shall list contact person(s), family physician, allergies, significant health history, and permission for emergency care. They will also outline annual health screenings provided.
- Only prescription medications may be given at school. Procedures outlined in the DSBPC Medication Manual will be followed.

Health Records

- A cumulative health record will be maintained on each student. Such records shall include information regarding:
 - Immunization status
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 - Screening test results and follow up
 - Health examination report
 - Documentation of injuries and sudden illness referred for emergency health care
 - Documentation of nursing assessments done and written plans of care
 - Documentation of consultations with school personnel, students, parents, guardians or service providers about a student's health problems
 - Documentation of physician's orders and parental permission to administer medication or medical treatments in school.
- Each student who is entitled to initial entrance into a school in Florida must present a certificate of a school-entry health examination, performed within 1 year prior to enrollment in school. (F.S. 1003.22). Students who have previously attended a Florida school are exempt from this requirement.
- Each non-public school shall establish and enforce as policy that, prior to admittance to or attendance in grades preschool through 12, each child must present or have on file with the school a certificate of immunization for the prevention of those communicable diseases for which immunization is required by the Department of Health.

AND APPROVED:
NW 7.31.14

Advisory Committee

- Each participating school will select a representative to serve as member of the School Health Advisory Council. This council meets a minimum of three times per school year at the Pasco School District office in Land O'Lakes.

Health Screening

- Vision screening will be provided in grades K, 1, 3 and 6. Vision screening will be provided for all new enterers to a Florida school in grades K through 5. The DSBPC assigned school nurse will supervise the screening, train volunteers, rescreen students if necessary, and complete referrals and follow up of vision failures.
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- Scoliosis screening will be provided for students in grade 6. The DSBPC assigned school nurse will conduct the screening, rescreen students if necessary, and complete referrals and follow up of students with detected spinal curvature.

School Nurse Services

- The DSBPC will provide a registered nurse on a consultation basis during the regular school year, August through May, to meet the intent of the regulations listed in this agreement, as well as consultation regarding health education and health related inservices.
- The DSBPC Supervisor of Student Services (Health) will invite non-public school designated health room personnel to any appropriate health related inservice conducted for District clinic staff.

Sharon Spencer is the person designated to serve on the School Health Advisory Council for Bishop McLaughlin Catholic School.

As provided for under common law, and to the extent specifically authorized by Section 768.28, Florida Statutes, each of the parties to this Agreement hereby agrees to indemnify and hold the other party hereto harmless from and against all damages of any nature whatsoever which are caused or materially contributed to by the negligent acts of any officer, employee, and agent or other representative of the indemnifying party and which are not caused or materially contributed to by any officer, employee, agent or other representative of the indemnified party. It is further agreed that liability and exposure of DSBPC for indemnification (including, but not limited to the amounts of any indemnification owed by a governmental entity) will be limited to and governed by the provisions of Section 768.28 (5), Florida Statute.

I am in agreement with the requirements delineated in these Articles of Agreement and agree to participate for the 2014 - 2015 school year.

Sharon Spencer _____ 7/9/14
 Principal's signature Signature Date

 Signature Date 7.31.14

Nicole Westmoreland, MBA, Purchasing Agent
District School Board of Pasco County

Contract# 2015000182



RECEIVED
7/29/2014 JH

**ARTICLES OF AGREEMENT FOR ST. ANTHONY INTERPAROCHIAL CATHOLIC
SCHOOL
RE: PARTICIPATION IN THE SCHOOL HEALTH SERVICES PROGRAM**

The Florida Department of Health Administrative Rule states that non-public schools, participating in the School Health Services Program, shall meet the requirements of Department of Education Statute F.S. 1003.22 related to school health exams and immunization compliance and the requirements of the DOH Chapter 64F-6. A summary of those regulations follows.

Health Room

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- Emergency information cards will be updated annually on each student. These cards shall list contact person(s), family physician, allergies, significant health history, and permission for emergency care. They will also outline annual health screenings provided.
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 - Documentation of physician's orders and parental permission to administer medication or medical treatments in school.
- Each student who is entitled to initial entrance into a school in Florida must present a certificate of a school-entry health examination, performed within 1 year prior to enrollment in school. (F.S. 1003.22). Students who have previously attended a Florida school are exempt from this requirement.
- Each non-public school shall establish and enforce as policy that, prior to admittance to or attendance in grades preschool through 12, each child must present or have on file with the school a certificate of immunization for the prevention of those communicable diseases for which immunization is required by the Department of Health.

CONTRACT REVIEWED
AND APPROVED:

NW 7-31-14

Advisory Committee

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Health Screening

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- Scoliosis screening will be provided for students in grade 6. The DSBPC assigned school nurse will conduct the screening, rescreen students if necessary, and complete referrals and follow up of students with detected spinal curvature.

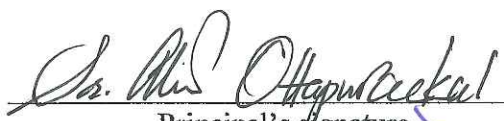
School Nurse Services

- The DSBPC will provide a registered nurse on a consultation basis during the regular school year, August through May, to meet the intent of the regulations listed in this agreement, as well as consultation regarding health education and health related inservices.
- The DSBPC Supervisor of Student Services (Health) will invite non-public school designated health room personnel to any appropriate health related inservice conducted for District clinic staff.


Rosie Fortney is the person designated to serve on the School Health Advisory Council for St. Anthony Interparochial Catholic School.

As provided for under common law, and to the extent specifically authorized by Section 768.28, Florida Statutes, each of the parties to this Agreement hereby agrees to indemnify and hold the other party hereto harmless from and against all damages of any nature whatsoever which are caused or materially contributed to by the negligent acts of any officer, employee, and agent or other representative of the indemnifying party and which are not caused or materially contributed to by any officer, employee, agent or other representative of the indemnified party. It is further agreed that liability and exposure of DSBPC for indemnification (including, but not limited to the amounts of any indemnification owed by a governmental entity) will be limited to and governed by the provisions of Section 768.28 (5), Florida Statute.


I am in agreement with the requirements delineated in these Articles of Agreement and agree to participate for the 2014 – 2015 school year.



 Principal's Signature



 Date



 Signature

Nicole Westmoreland, MBA, Purchasing Agent
 District School Board of Pasco County