



DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

Purchasing Services

Nicole Westmoreland, MBA, Purchasing Agent

813/794-2221 Fax: 813/794-2111

727/774-2221 TDD: 813/794-2484

352/524-2221 email: nwestmor@pasco.k12.fl.us

August 19, 2014

MEMORANDUM

TO: Honorable School Board Members

FROM: Nicole Westmoreland, MBA, Purchasing Agent *nw*

SUBJECT: New and replacement vehicle purchases – Transportation Services Department
State Contract #071-000-14-1

At this time, Transportation Services Department is requesting Board approval in the amount of \$400,000 in order to purchase new and replacement vehicles from the current Florida Department of Management Services, State Contract #071-000-14-1, utilizing the current year's (2014-2015) capital funding.

Under the Department of Education Rule 6A-1.012(5) and State Statute 287.056, the requesting of bids from three (3) or more sources is waived when purchases are made utilizing state contracts where such purchases are made directly from the awarded vendor(s). It is my recommendation that the Board approve to place purchase orders not to exceed \$400,000 under State Contract #071-000-14-1.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

NW/dam

Attachment(s)

Xc: Emmett Thompson, Supervisor of Transportation Maintenance

Date/Time: August 13, 2014 08:50:00

Deborah Ann Mateo

From: Nicole May Westmoreland
Sent: Monday, August 04, 2014 12:20 PM
To: Deborah Ann Mateo
Subject: FW: transportation budget for

Include email communications with memo.

From: Dominick Cristofaro
Sent: Monday, August 04, 2014 12:13 PM
To: Nicole May Westmoreland; Casey Allen Cannoot; James D. Class
Cc: Deborah Ann Mateo
Subject: RE: transportation budget for

Nicole,

\$400,000 was allocated for purchase of vehicles.

Thanks,

Dominick J. Cristofaro, CRPC®

Senior Finance Manager - Treasury

District School Board of Pasco County

Tel. 813-794-2086



From: Nicole May Westmoreland
Sent: Monday, August 4, 2014 12:04 PM
To: Casey Allen Cannoot; James D. Class; Dominick Cristofaro
Cc: Deborah Ann Mateo
Subject: transportation budget for

Hey Guys!

Last year we sent two memos to the Board asking approval to purchase new and replacement vehicles. The multiple memos create questions and duplicate work. To assist with this notification to the Board and ask for approval to make the purchase, we would like to provide one memo with the total amount allocated for 2014-2015.

Has that amount been allocated?

Also find attached the prior year memos; sent within a month of each other. Also note that the first memo was referenced in the second. Getting the early approval will also ensure that Transportation has time to plan and prepare.

Thank you for your consideration.

Nicole Westmoreland, MBA
Purchasing Agent
District School Board of Pasco County
813-794-2222

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