



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPO, CPPB, Purchasing Agent
813/ 794-2221 Fax: 813/ 794-2111
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352/ 524-2221 e-mail: kgoodman@pasco.k12.fl.us

September 4, 2012

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent *Kelglaef*

RE: Bid # 12-059-DM, Emergency Lock & Key Services
Second Year Renewal of a Three-Year Contract
Tri-County Locksmith of the Suncoast, Inc.

On December 6, 2011, official action (attached) was taken to award the above-referenced bid to Tri-County Locksmith of the Suncoast, Inc. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement will expire on December 20, 2012.

Considering services have been satisfactory, Grace C. Messineo, President, Tri-County Locksmith of the Suncoast, Inc. was contacted to verify her willingness to enter into the second year of the agreement. As such, Grace C. Messineo has agreed in writing (attached), to enter into the second year of the contract.

Therefore, at this time, it is my recommendation to enter into the second year of the agreement with Tri-County Locksmith of the Suncoast, Inc. The second year of the contract will cover the period of December 19, 2012 through December 20, 2013.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/dam

Attachment(s)

Date/Time: August 28, 2012 12:02:00



District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/794-2000

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BID RENEWAL REQUEST

BID #: 12-059-DM

BID TITLE: Emergency Lock & Key Services

Yes, I agree to renew for the second year of a three year agreement for 12-059-DM under the same terms and conditions for the period of December 19, 2012 and expire on December 20, 2013.

No, I do not agree to renew 12-059-DM

Company Name: Tri-County Locksmith of the Suncoast, Inc.

Signature: Grace C Messineo Date: 8/21/12

Typed Name and Title: Grace C Messineo - President

Telephone (w/area code): 727-863-5150 Number (w/area code): 727-819-8539 or gtrilock@aol.com

DATE DUE: PLEASE FAX TO PURCHASING NO LATER THAN FRIDAY, AUGUST 24, 2012.

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business, with the District School Board of Pasco County, who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds **must** be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you **must** have those individuals Level 2 fingerprinted and screened by the Districts Human Resource Department **prior** to commencement of services or work and must provide a list of employees with renewal. Please contact 813/794-2521 to arrange for an appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law through the internet link: http://election.dos.state.fl.us/laws/0511laws/ch_2005-028.pdf. This law became effective September 1, 2005.

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE RETURN TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTN: **Deb Mateo, Buyer Assistant**
PURCHASING DEPARTMENT
20430 GATOR LANE
LAND O' LAKES, FL 34638
(813) 794-2227 (PHONE) (813) 794-2111 (FAX)

District School Board of Pasco County

Bid Recommendation

Bid Title	Emergency Lock & Key Services "As Needed" Basis		Number of Vendors Notified	30
Bid Number	12-059-DM		Number of Bids Distributed	7
Date Solicited	October 21, 2011		Number of Vendors Bidding	2
Date Opened	November 15, 2011		Number of Formal "No Bid" Responses	0
Date Board Presentation	December 20, 2011		Funding Source	General
Total Savings	\$2,912.00		Grand Total of Bid	Approx. \$50,000.00

Recommendation:

Recommend acceptance of bid from Tri-County Locksmith of the Suncoast, Inc., as noted on attached bid tabulation sheet, as lowest and best, responsive and responsible "All or None", East/West bid meeting written specifications.

Term of Contract:

This bid is for emergency lock and key services on an "as needed" basis throughout the District. This is a three-year bid renewable annually based upon mutual agreement of both parties. The first year of this contract shall be effective from December 20, 2011 through December 19, 2012.

Notations and Exceptions:

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Savings were determined by the averaging of all bids submitted and deducting the recommended awarded vendor.

Bids Evaluated By:

Mark Fox, Sr. Crew Chief, Maintenance Department

Bids Prepared By:

Deb Mateo, Buyer Assistant, Purchasing Department

Reviewed and Authorized By:

Kendra Goodman, CPPO, CPPB, Purchasing Agent

District School Board
of Pasco County

DEC 06 2011

Board Approved

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: November 15, 2011 @ 2:30 PM		Affordable Lock & Security Solutions		Tri-County Locksmith of the Suncoast, Inc.	
BID TITLE: Emergency Lock & Key Services		13908 N. Florida Avenue		15215 US Highway 19 - Suite M	
BID: #12-059-DM		Tampa, FL 33613		Hudson, FL 34667	
Board "12/20/11"					
WEIGHT	DESCRIPTION	EAST SIDE	WEST SIDE	EAST SIDE	WEST SIDE
	Item #1				
	In Shop				
15	per cylinder	\$15.00	\$15.00	\$10.00	\$10.00
15	per 5-pin key	N/A	N/A	\$10.00	\$10.00
15	per 6-pin key	N/A	N/A	\$10.00	\$10.00
	On-Site				
15	per cylinder	\$20.00	\$20.00	\$10.00	\$10.00
15	per 5-pin key	N/A	N/A	\$10.00	\$10.00
15	per 6-pin key	N/A	N/A	\$10.00	\$10.00
	Trip Charge (if any)	\$80.00	\$80.00	\$70.00	\$55.00
	Subtotal	\$115.00	\$115.00	\$130.00	\$115.00
	Item #2				
	In Shop				
15	per cylinder	N/A	N/A	\$15.00	\$15.00
15	per 5-pin key	N/A	N/A	\$15.00	\$15.00
15	per 6-pin key	N/A	N/A	\$15.00	\$15.00
	On-Site				
15	per cylinder	\$40.00	\$40.00	\$15.00	\$15.00
15	per 5-pin key	N/A	N/A	\$15.00	\$15.00
15	per 6-pin key	N/A	N/A	\$15.00	\$15.00
	Trip Charge (if any)	\$120.00	\$120.00	\$95.00	\$80.00
	Subtotal	\$160.00	\$160.00	\$185.00	\$170.00

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BID: #12-059-DM		Tampa, FL 33613		Hudson, FL 34667	
Board "12/20/11"					
WEIGHT	DESCRIPTION	EAST SIDE	WEST SIDE	EAST SIDE	WEST SIDE
	Item #3				
	In Shop				
10	Duplicating (5-pin)	\$5.00	\$5.00	\$2.00	\$2.00
10	Duplicating (6-pin)	\$5.00	\$5.00	\$2.50	\$2.50
10	Cut by Code (5-pin)	\$20.00	\$20.00	\$2.50	\$2.50
10	Cut by Code (6-pin)	\$20.00	\$20.00	\$2.50	\$2.50
10	Impression (Alpha/Numeric)	\$0.50	\$0.50	No Charge	No Charge
	Trip Charge (if any)	N/A	N/A	No Charge	No Charge
	On-Site				
10	Duplicating (5-pin)	\$5.00	\$5.00	\$2.00	\$2.00
10	Duplicating (6-pin)	\$5.00	\$5.00	\$2.50	\$2.50
10	Cut by Code (5-pin)	\$20.00	\$20.00	\$2.50	\$2.50
10	Cut by Code (6-pin)	\$20.00	\$20.00	\$2.50	\$2.50
10	Impression (Alpha/Numeric)	\$0.50	\$0.50	No Charge	No Charge
	Trip Charge (if any)	\$80.00	\$80.00	\$70.00	\$55.00
	Subtotal	\$181.00	\$181.00	\$89.00	\$74.00
	Item #4				
5	Corbin Cylinder Knob	\$20.00	\$20.00	\$10.00	\$10.00
5	Corbin Mortise	\$20.00	\$20.00	\$20.00	\$20.00
5	Corbin Rim Mount	\$20.00	\$20.00	\$20.00	\$20.00
5	Schlage Cylinder Knob	\$20.00	\$20.00	\$10.00	\$10.00
5	Schlage Mortise	\$20.00	\$20.00	\$20.00	\$20.00
5	Schlage Rim Mount	\$20.00	\$20.00	\$20.00	\$20.00
5	Russwin Cylinder Knob	\$20.00	\$20.00	\$10.00	\$10.00
5	Russwin Mortise	\$20.00	\$20.00	\$20.00	\$20.00
5	Russwin Rim Mount	\$20.00	\$20.00	\$20.00	\$20.00
5	Sargent Cylinder Knob	\$20.00	\$20.00	\$10.00	\$10.00
5	Sargent Mortise	\$20.00	\$20.00	\$20.00	\$20.00
5	Sargent Rim Mount	\$20.00	\$20.00	\$20.00	\$20.00
5	Yale Cylinder Knob	\$20.00	\$20.00	\$10.00	\$10.00
5	Yale Mortise	\$20.00	\$20.00	\$20.00	\$20.00
5	Yale Rim Mount	\$20.00	\$20.00	\$20.00	\$20.00
	Trip Charge (if any)	\$80.00	\$80.00	\$70.00	\$55.00
	Subtotal	\$380.00	\$380.00	\$320.00	\$305.00

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BID: #12-059-DM		Tampa, FL 33613		Hudson, FL 34667	
Board "12/20/11"					
WEIGHT	DESCRIPTION	EAST SIDE	WEST SIDE	EAST SIDE	WEST SIDE
Item #5					
2	Corbin Door Closer	\$20.00	\$20.00	\$35.00	
2	LCN Door Closer	\$20.00	\$20.00	\$35.00	\$35.00
	Trip Charge (if any)	\$80.00	\$80.00	\$70.00	\$55.00
	Subtotal	\$120.00	\$120.00	\$140.00	\$125.00
Item #6					
10	Russwin Rim-Type	\$40.00	\$40.00	\$40.00	\$40.00
10	Russwin Mortise-Type	\$40.00	\$40.00	\$40.00	\$40.00
10	Sargent Rim-Type	\$40.00	\$40.00	\$40.00	\$40.00
10	Sargent Mortise-Type	\$40.00	\$40.00	\$40.00	\$40.00
10	Yale Rim-Type	\$40.00	\$40.00	\$40.00	\$40.00
10	Yale Mortise-Type	\$40.00	\$40.00	\$40.00	\$40.00
10	Von Duprin Rim-Type	\$40.00	\$40.00	\$40.00	\$40.00
10	Von Duprin Mortise-Type	\$40.00	\$40.00	\$40.00	\$40.00
	Trip Charge (if any)	\$80.00	\$80.00	\$70.00	\$55.00
	Subtotal	\$400.00	\$400.00	\$390.00	\$375.00
GRAND TOTAL FOR ITEMS 1-6		*\$1,456.00	*\$1,456.00	\$1,254.00	\$1,164.00
Item #7					
	Manufacturer / Discount	ALL	10%	Schlage / IR	10%
	Manufacturer / Discount			Corbin	10%
	Manufacturer / Discount			Sargent	10%
	Manufacturer / Discount			Yale	10%
	Manufacturer / Discount				
	Manufacturer / Discount				
Item #8					
	Hourly Rate Not Covered in Itens 1-7		\$80.00	\$60.00	
*Total added by Purchasing					

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