



DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

Department of Purchasing
Michael J. Woodall, CPPO, Purchasing Agent
813/794-2221 Fax: 813/794-2111
727/774-2221 TDD: 813/794-2484
352/524-2221 email: mwoodall@pasco.k12.fl.us

January 21, 2014

MEMORANDUM

TO: Honorable School Board Members

FROM: Michael J. Woodall, CPPO, Purchasing Agent *MJW/plh*

RE: Third Year Renewal of a Three-Year Contract
RFP #12-053-MW, Wide-Area Network (WAN) Telecommunication Services
Bright House Networks, LLC

On January 24, 2012, official action (attached) was taken to award the above-referenced RFP to Bright House Networks, LLC. The contract provides Internet connectivity for all schools and transportation sites. It also enables the District to run other Internet programs such as eSembler, Munis, TERMS, Office365 and e-mail. The second year of the contract will expire on January 24, 2014.

Considering services have been satisfactory, Bright House Networks, LLC was contacted and has agreed in writing (attached) to renew for the third year term, January 25, 2014 – January 24, 2015 under the existing terms and conditions. Please note that although the contract year is as stated above, the service period as contractually agreed is July 1, 2014 – June 30, 2015. As explained in detail in the attached memo by John Simon, Director of Technology and Information Services, and Chris Jackson, Supervisor of Technology and Information Services, this discrepancy is due to rules concerning Federal E-rate compliance.

The cost to the District for this contract is \$1,017,900; the Office for Technology and Information Services will file for applicable E-rate reimbursement after the services are received. Funding will be provided by utility funds. We request permission to enter into the third year of the contract as outlined above.

Should you have any questions or concerns, please contact John Simon or me at your earliest convenience.

MJW/plh

Attachments

Date/Time: January 14, 2014 09:11:00



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John W. Simon, Jr.
Director of Information Services Department
813/794-2416 352/524-2416
727/774-2416 Fax: 813/794-2172

Date: January 21, 2014

To: Michael Woodall, Purchasing Agent

From: Chris Jackson, Supervisor of Information Services *CJS*
John Simon, Director of Information Services *JS*

Subject: Renewal of RFP 12-053-MW WAN Services Bighthouse

As services from Bighthouse have been satisfactory, I am recommending that the District School Board of Pasco County extend RFP 12-053-MW for Wide Area Network connectivity with Bighthouse Networks for year three of a three year bid. This contract provides network connectivity for all schools and transportation sites to the internet as well as other District based services such as eSembler, Munis, TERMS, Office365, email, etc. The second year of this contract expires on 1/24/2014 and the second year of service covers 7/1/2013 – 6/30/2014.

We are requesting the District School Board of Pasco County approve year three of the bid for the service period of 7/1/2014 – 6/30/2015. The reason for this discrepancy in the timeline for bid renewal and service period is for Federal E-rate compliance. E-rate rules require the contract be bid during the E-rate filing window which is typically six months prior to the service date. The cost to the District is \$1,017,900.00, for which Information Services will file for applicable E-rate reimbursement after the services are received. Funding will be provided using the existing utility budget procedure. There is no adverse risk to the District for this contract since we are not planning to terminate early and the commitment is based on an annual contract.

If you have any further questions, please call me at X42926.



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Purchasing Services

Michael J. Woodall, CPPO, Purchasing Agent
813/ 794-2221 Fax: 813/ 794-2111
727/ 774-2221 TDD: 813/ 794-2484
352/ 524-2221 e-mail: mwoodall@pasco.k12.fl.us

RFP RENEWAL REQUEST

RFP #: 12-053-MW

RFP TITLE: WAN Telecommunication Services



Yes, I agree to renew RFP #12-053-MW, under the same terms and conditions as the existing contract. The third year renewal term will begin on January 25, 2014 and expires on January 24, 2015; the service term is July 1, 2014 – June 30, 2015.

No, I do not agree to renew RFP #12-053-MW.

Company Name: Bright House Networks, LLC

Signature: [Handwritten Signature] Date: January 13th, 2014

Typed Name and Title: CRAIG COWDEN SVP, NETWORK AND ENTERPRISE SERVICES

Telephone (w/area code): 813 387-3650 Fax Number (w/area code): 813 374-8756

Email: CRAIG.COWDEN@MYBRIGHTHOUSE.COM

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business, with the District School Board of Pasco County, who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds **must** be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you **must** have those individuals Level 2 fingerprinted and screened by the Districts Human Resource Department **prior** to commencement of services or work and must provide a list of employees with renewal. Please contact 813/794-2521 to arrange for an appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law through the internet link: http://election.dos.state.fl.us/laws/0511laws/ch_2005-028.pdf. This law is effective September 1, 2005.

The prospective vendor certifies, by submission and signature of this RFP renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE RETURN TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTN: **Patty Hall, Interim Buyer**
PURCHASING DEPARTMENT
20430 GATOR LANE
LAND O' LAKES, FL 34638
(813) 794-2258 (PHONE) (813) 794-2111 (FAX)
phall@pasco.k12.fl.us

District School Board of Pasco County

Bid Recommendation

Bid Title	Wide-Area Network (WAN) Services	Number of Vendors Notified	146
Bid Number	12-053-MW	Number of Bids Distributed	50
Date Solicited	October 12, 2011	Number of Vendors Bidding	2
Date Opened	November 30, 2011	Number of Formal "No Bid" Responses	0
Date Board Presentation	January 24, 2012	Funding Source	General Funds
Total Savings	N/A	Grand Total of Bid	\$791,532.00/Year

Recommendation:

Recommend acceptance of bid from Bright House Network, LLC, per the attached bid tabulation as lowest and best bid meeting written specifications.

Term of Contract:

This is a turnkey installation for the Information Services Department for 10/100/1000MBps non-wireless WAN connections to school and other District property sites. These WAN connections will provide reliable high-speed internet services. The term of the bid is three (3) years, renewable annually at the mutual agreement of the parties. Pricing during this term will remain firm, based on unit prices as listed for 10MBps, 100Mbps, and 1000MBps system for any sites added or upgraded.

Notations and Exceptions:

Offers from the vendors listed herein are the only offers received timely as of the specified time and date. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Bids Evaluated By:

Chris Jackson, Supervisor of Information Services.

Bids Prepared By:

Michael J. Woodall, Buying Manager, Purchasing Department

Reviewed and Authorized By:

Kendra Goodman, CPPO, CPPB, Purchasing Agent, Purchasing Department



District School Board
of Pasco County

JAN 22 2013

Board Approved

District School Board
of Pasco County

JAN 24 2012

Board Approved

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: November 30, 2011 @ 2:30 PM		Bright House Networks 700 Carillon Parkway, Suite 5 Tampa, FL 33716		CVC Internet, LLC					
BID TITLE: WAN Telecommunication Services				2250 South 6th Street					
BID # 12-053-MW				Klamath Falls, OR 97601					
Board Meeting January 24, 2012		TURNKEY MONTHLY PRICE INCLUDING INSTALLATION	TURNKEY ANNUAL PRICE INCLUDING INSTALLATION	TURNKEY MONTHLY PRICE INCLUDING INSTALLATION	TURNKEY ANNUAL PRICE INCLUDING INSTALLATION				
QTY	DESCRIPTION								
78	100 Mbps					\$768.00	\$9,216.00	\$1,400.00	\$16,800.00
7	10 Mbps					\$411.00	\$4,932.00	\$150.00	\$1,800.00
2	1000 Mbps					\$1,590.00	\$19,080.00	\$10,000.00	\$120,000.00
87	TOTAL ALL OR NONE PRICE:					\$791,532.00 /Year		\$7,730,100/ Year	

District School Board
of Pasco County

JAN 22 2013

Board Approved

District School Board
of Pasco County

JAN 24 2012

Board Approved