



# DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

## Purchasing Services

Michael J. Woodall, CPPO, Purchasing Agent

813/794-2221 Fax: 813/794-2111

727/774-2221 TDD: 813/794-2484

352/524-2221 email: mwoodall@pasco.k12.fl.us

January 21, 2014

## MEMORANDUM

TO: Honorable School Board Members

FROM: Michael J. Woodall, CPPO, Purchasing Agent *MJW*

RE: Bid #12-071-AF, Bahia Sod  
Third Year Renewal of a Three-Year Contract  
Dade City Sod

On December 18, 2012, official action (attached) was taken to rescind and reaward the above-referenced bid to Dade City Sod. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. Subsequently, the second year of the contract covers the period of March 6, 2013 through March 5, 2014.

Considering services have been satisfactory, Teresa Sanderson, Owner, Dade City Sod, was contacted to verify her willingness to enter into the third year of the contract. As such, Teresa Sanderson has agreed in writing (attached), to enter into the third year of the contract.

Therefore, at this time, it is my recommendation to enter into the third year of the contract with Dade City Sod. The third year of the contract will cover the period of March 6, 2014 through March 5, 2015.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

MJW/dr  
Attachment(s)

Date/Time: January 14, 2014 09:16:00

(813) 794-2000 • (352) 524-2000 • (727) 774-2000 • www.pasco.k12.fl.us



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**BID RENEWAL REQUEST**

**BID # 12-071-AF**

**BID TITLE: Bahia Sod – Maintenance Department**

✓

Yes, I agree to renew Bid #12-071-AF under the same terms and conditions as the existing bid. The third year period shall be from **March 6, 2014 through March 5, 2015.**

\_\_\_\_\_

No, I do not agree to renew Bid #12-071-AF.

COMPANY NAME: Dade City Sod

SIGNATURE: Teresa Sanderson

TYPED NAME AND TITLE: TERESA SANDERSON / OWNER

TELEPHONE (WITH AREA CODE): 352-567-0783

FAX NUMBER (WITH AREA CODE): 352-567-2558

E-MAIL: dadecitysod@hotmail.com

DATE: December 10, 2013

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE EMAIL BACK TO: dreaves@pasco.k12.fl.us

DISTRICT SCHOOL BOARD OF PASCO COUNTY

**ATTENTION: Debra Reaves  
PURCHASING DEPARTMENT  
20430 GATOR LANE  
LAND O' LAKES, FL 34638  
(813) 794-2219 (PHONE)  
(813) 794-2111 (FAX)**



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Department of Purchasing

Michael J. Woodall, CPPO, Purchasing Agent  
813/ 794-2221 Fax: 813/ 794-2112  
727/ 774-2221 TDD: 813/794-2484  
352/ 524-2221 e-mail: mwoodall@pasco.k12.fl.us

December 18, 2012

MEMORANDUM

TO: Honorable School Board Members

FROM: Michael J. Woodall, CPPO, Purchasing Agent 

RE: Rescind and Re-award  
Bid #12-071-AF Bahia Sod

On March 6, 2012, official action was taken to award the above-mentioned bid to Paff Landscape, Inc. After the award, it was brought to our attention that Paff Landscape, Inc. has been unable to meet the scheduled service dates and has not been providing satisfactory performance levels.

Although Mr. J.N. Paff, III of Paff Landscape, Inc. has been notified by certified mail several times to rectify these performance issues; there has been little to no progress made with his contract. Therefore, Mr. J.N. Paff, III was advised his contract would be terminated effective December 27, 2012.

At this time we are requesting that the Board rescind the award to Paff Landscape, Inc. and re-award to Dade City Sod for the remainder of the first year, effective December 28, 2012 through March 5, 2013. Mr. Paff's, company has been removed from the active vendors' list for one year. Dade City Sod, as next low bidder, has agreed to honor all terms and conditions of their bid.

Rescind:	Paff Landscape, Inc. -	\$ 0.17 per square feet
Re-award:	Dade City Sod -	\$ 0.20 per square feet

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

MJW/acf

Date/Time: December 12, 2012 09:35:00

## District School Board of Pasco County Bid Recommendation

<b>Bid Title</b>	Bahia Sod Maintenance Department		<b>Number of Vendors Notified</b>	89
<b>Bid Number</b>	12-071-AF		<b>Number of Bids Distributed</b>	22
<b>Date Solicited</b>	February 3, 2012		<b>Number of Vendors Bidding</b>	3
<b>Date Opened</b>	February 23, 2012		<b>Number of Formal "No Bid" Responses</b>	0
<b>Date Board Presentation</b>	March 6, 2012		<b>Funding Source</b>	General
<b>Total Savings</b>	\$7,500		<b>Grand Total of Bid</b>	<b>\$51,000 Estimated</b>

**Recommendation:**

Recommend acceptance of bid from Paff Landscape, Inc., as noted on the attached bid tabulation sheet, as lowest and best, responsive and responsible bid "all-or-none" bid meeting written specifications.

**Term of Contract:**

This bid is for bahia sod "as needed" by the Maintenance Department for use throughout the District. This is a three-year bid renewable annually based upon mutual agreement of both parties. The first year of this contract shall be effective from March 6, 2012 through March 5, 2013.

**Notations and Exceptions:**

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Savings were determined by averaging all bids submitted and subtracting the recommended vendor's price.

**Bids Evaluated By:**

Randy Snell, Maintenance Crew Chief, Maintenance Department

**Bids Prepared By:**

Amy Flack, Buyer, Purchasing Department

**Reviewed and Authorized By:**

Kendra Goodman, CPPO, CPPB, Purchasing Agent



DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: February 23, 2012 @ 2:30 PM	Dade City Sod	Paff Landscape, Inc.	Sunbelt Sod & Grading Co., Inc.
BID TITLE: Bahia Sod	11331 Old Lakeland Highway	6288 California Street	819 - 9th Street NE
BID # 12-071-AF	Dade City, FL 33526	Brooksville, FL 34604	Ruskin, FL 33570
<b>**Board Meeting March 6, 2012**</b>			
DESCRIPTION	TOTAL PRICE	TOTAL PRICE	TOTAL PRICE
Argentine Bahia Sod per square foot	\$0.20	\$0.17	\$0.215
300,000 square feet			