



DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

Department of Purchasing Services
Michael J. Woodall, CPPO, Purchasing Agent
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January 21, 2014

MEMORANDUM

TO: Honorable School Board Members

FROM: Michael J. Woodall, CPPO, Purchasing Agent *MJW*

SUBJECT: Permission to Increase Blanket Threshold
Direct Negotiated Contract: Apple, Inc. for Computer Hardware, Software
and Services

On May 3, 2011, official action was taken to approve a three-year contract (on file in Purchasing Services) with Apple, Inc. The contract is renewable annually upon mutual consent; the third year was approved on May 7, 2013, and will expire on June 30, 2014. The District is permitted to negotiate for services of this nature under Florida Administrative Rule 6A-1.012(14) should it be in our best interest to do so.

At the time of third-year approval, we requested permission, per our standard procedure, to place purchase orders on an as-needed basis not to exceed \$6 million for the 2013-2014 school year. The Purchasing Services Department monitors all Apple purchase orders to ensure the blanket threshold is not exceeded. Per the attached memo from Mr. John Simon, Director of the Office for Technology and Information Services, a large number of computers and tablets was purchased in December 2013 to take advantage of favorable discounts being offered by Apple. Consequently, as of January 8, 2014, the blanket balance is \$915,000.

We are requesting an increase in the blanket threshold to \$9 million through June 30, 2014. It is anticipated that this increase will cover all District purchases through the end of this fiscal year. Purchasing will continue to monitor purchases to ensure that the threshold is not exceeded. Should you have any questions or concerns, please contact John Simon or me at your earliest convenience.

MJW/az
Attachment

Date/Time: January 14, 2014 09:29:00



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John W. Simon, Jr.
Director of Information Services Department
813/794-2416 352/524-2416
727/774-2416 Fax: 813/794-2172

Date: January 21, 2014

To: Mike Woodall, Purchasing Agent
Arlene Zimney, Purchasing Buyer

From: Craig Coile, Supervisor, Office for Technology and Information Services *CC*
John Simon, Director, Office for Technology and Information Services *JS*

Re: Increasing the monetary threshold for district wide Apple purchases

The Office for Technology and Information Services is requesting an increase in the threshold for purchases to Apple Computer Inc. from \$6 million to \$9 million for the 2013-2014 school year. The district ordered a large number of computers and tablets in the November/December 2013 time frame to refresh a large percentage of aging computers and take advantage of discounts offered by Apple based on a bulk order.

Thank you for your consideration.